

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, November 10, 2009
10:00 a.m.**

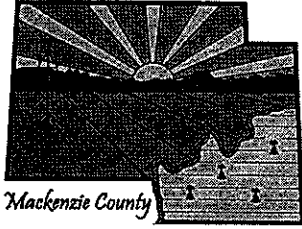
**Council Chambers
Fort Vermilion, Alberta**

AGENDA

				Page
CALL TO ORDER:	1.	a)	Call to Order	
AGENDA:	2.	a)	Adoption of Agenda	5
ADOPTION OF PREVIOUS MINUTES:	3.	a)	Minutes of the October 27, 2009 Organizational Council Meeting	9
		b)	Minutes of the October 28, 2009 Regular Council Meeting	31
BUSINESS ARISING OUT OF THE MINUTES:	4.	a)		
		b)		
DELEGATIONS:	5.	a)	Al Dumouchel & Gordon Whitmore – 1:30 p.m. DMI General Development Plan	
		b)		
		c)		
GENERAL REPORTS:	6.	a)	Mackenzie Housing Management Board Meeting Minutes – September 28 and October 26, 2009	43
		b)		
PUBLIC HEARINGS:			Public Hearings scheduled for 1:00 p.m.	
	7.	a)	Bylaw 735/09 Municipal Development Plan	55

TENDERS:	8.	a)	None	
COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS:	9.	a)	Council Committee Reports	
		b)	CAO and Director Reports	141
CORPORATE SERVICES:	10.	a)	Bylaw 745/09 Water and Sewer System	149
		b)	Bylaw 747/09 Establish the Position of Designated Officer (Director of Operations South)	169
		c)	Tax Write Off – Roll 071123	175
		d)	Tax Write Off – Roll 313865	177
		e)	Penalties on Tax Roll 411047	179
		f)	ATB Investment Management – Non-Profit and Institutional Stewardship Workshop	181
		g)	WCB Coverage for Councillors	185
		h)	Fort Vermilion Agricultural Society – Heritage Centre Request	191
		i)	Zama Recreation Board – Funding Request	201
		j)	Finance and Investment Report – October 31, 2009	205
		k)	Inter-municipal Subdivision & Development Appeal Board – Member at Large Appointments	219
		l)	2010 Growing the North Conference	223
		m)	Seniors Lodge Study	229
		n)	Enhanced Policing	233
		o)	Adhoc Use of Consultants	241
		p)	Canadian Risk Hazards Network Symposium	247
		q)	Training Session for New Assessment Complaints System	255

		r)		
		s)		
OPERATIONAL SERVICES:	11.	a)	Water Management Projects	261
		b)	Rural Water	263
		c)		
		d)		
		e)		
PLANNING, EMERGENCY, AND ENFORCEMENT SERVICES:	12.	a)		
		b)		
INFORMATION / CORRESPONDENCE:	13.	a)	Information/Correspondence Items	277
IN CAMERA SESSION:	14.	a)	Personnel	
		b)	Special Projects	
		c)	Legal	
		d)	Inter-municipal Relations	
		e)	CO ₂ EOR Negotiations	
		f)		
		g)		
NEXT MEETING DATE:	15.	a)	Regular Council Meeting Wednesday, November 25, 2009 4:00 p.m. Council Chambers, Fort Vermilion, AB	
ADJOURNMENT:	16.	a)	Adjournment	



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the October 27, 2009 Organizational Council Meeting

BACKGROUND / PROPOSAL:


Minutes of the October 27, 2009 Organizational Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the October 27, 2009 Organizational Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO 

**MACKENZIE COUNTY
ORGANIZATIONAL COUNCIL MEETING**

Tuesday, October 27, 2009

10:00 a.m.

**Council Chambers
Fort Vermilion, AB**

PRESENT:

Peter Braun	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Ed Froese	Councillor
Bill Neufeld	Councillor
Greg Newman	Councillor
Walter Sarapuk	Councillor
Ray Toews	Councillor
Lisa Wardley	Councillor
Stuart Watson	Councillor

ABSENT:

ADMINISTRATION:

William (Bill) Kostiw	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
John Klassen	Director of Operations (South)
Dave Crichton	Director of Operations (North)
Carol Gabriel	Executive Assistant

ALSO PRESENT:

Sgt. Wade Trotter, RMCP
Jeneane Grundberg – Brownlee LLP
Members of the public.

Minutes of the Organizational Council meeting for Mackenzie County held on October 27, 2009 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

William Kostiw, Chief Administrative Officer, called the meeting to order at 10:14 a.m.

1. b) Chief Administrative Officer Overview

Mr. Kostiw gave a brief address to the members of Council.

AGENDA: 2. a) Adoption of Agenda

MOTION 09-10-857 MOVED by Councillor Wardley

That the agenda be adopted as presented.

CARRIED

VOTING PROCEDURE

3. b) Voting Procedure

MOTION 09-10-858

MOVED by Councillor Braun

That all elections required at the organizational meeting be held by secret ballot and that the Reeve and Deputy Reeve be elected by a majority vote.

CARRIED UNANIMOUSLY

**ELECTION OF REEVE &
DEPUTY REEVE:**

4. a) Election of Reeve

Mr. Kostiw called for nominations for the position of Reeve for Mackenzie County for the period October 27, 2009 to October 2010.

First Call: Councillor Toews nominated Councillor Newman

Second Call: No further nominations.

Third Call: No further nominations.

MOTION 09-10-859

MOVED by Councillor Watson

That nominations cease for the position of Reeve.

CARRIED UNANIMOUSLY

Councillor Newman was acclaimed Reeve for Mackenzie County for the period October 27, 2009 to October 2010.

4. b) Election of Deputy Reeve

Mr. Kostiw called for nominations for the position of Deputy Reeve for Mackenzie County for the period October 27, 2009 to October 2010.

First Call: Councillor Watson nominated Councillor Sarapuk

Second Call: No further nominations.

Third Call: Councillor J. Driedger nominated Councillor Braun

MOTION 09-10-860

MOVED by Councillor Wardley

That nominations cease for the position of Deputy Reeve.

CARRIED UNANIMOUSLY

Councillor Sarapuk was elected Deputy Reeve for Mackenzie County for the period October 27, 2009 to October 2010.

4. c) Oath of Office

The Oath of Office was administered to the Reeve and Deputy Reeve by Sgt. Wade Trottier.

TURNOVER OF CHAIR:

5. a) Turnover of Chair to the Reeve

Mr. Kostiw turned over the chair to newly elected Reeve Newman.

Reeve Newman recessed the meeting at 10:28 a.m. and reconvened the meeting at 10:38 a.m.

BYLAWS/POLICIES:

7. a) Bylaw 688/08 Honorariums & Expense Reimbursements for Councillors and Approved Committee Members

MOTION 09-10-861

MOVED by Councillor Toews

That Bylaw 688/08 Honorariums & Expense Reimbursements be amended to include a maximum monthly per diem of \$2,000.00 for Councillors and \$2,500.00 for the Reeve (including the base amount).

Councillor Toews requested a recorded vote.

In Favor:

Councillor Toews
Councillor Watson

Opposed:

Councillor D. Driedger
Councillor Wardley
Councillor J. Driedger
Deputy Reeve Sarapuk
Reeve Newman
Councillor Braun
Councillor Froese
Councillor Neufeld

DEFEATED

MOTION 09-10-862

MOVED by Councillor Braun

That Bylaw 688/08 Honorariums & Expense Reimbursements be received for information.

CARRIED

MOTION 09-10-863

MOVED by Reeve Newman

That a public committee be established to review Bylaw 688/08 Honorariums & Expense Reimbursements prior to the next organizational meeting.

CARRIED

7. b) Bylaw 529/05 Procedural Bylaw

MOTION 09-10-864

MOVED by Councillor J. Driedger

That Bylaw 529/05 Procedural Bylaw be received for information.

CARRIED

7. c) Review of Council Committees

MOTION 09-10-865

MOVED by Councillor Wardley

That the Agricultural Land Task Force Terms of Reference be approved as amended.

CARRIED

MOTION 09-10-866

MOVED by Councillor Froese

That Policy ASB005 Agriculture Service Board Duties and Responsibilities be approved as amended.

CARRIED

MOTION 09-10-867

MOVED by Councillor Toews

That three Councillors be appointed to the Airport Development Committee.

CARRIED

MOTION 09-10-868

MOVED by Councillor Neufeld

That Bylaw 266/01 Assessment Review Board be received for information.

CARRIED

MOTION 09-10-869

MOVED by Councillor J. Driedger

That the County Building Task Force Terms of Reference be received for information.

CARRIED

MOTION 09-10-870

MOVED by Councillor Braun

That administration be instructed to develop a Terms of Reference for the Equipment Committee and that it consist of three members of Council.

CARRIED

MOTION 09-10-871

MOVED by Councillor Wardley

That the Education Task Force Terms of Reference be approved as amended.

CARRIED

MOTION 09-10-872

MOVED by Councillor J. Driedger

That the Finance Committee Terms of Reference be received for information.

CARRIED

MOTION 09-10-873

MOVED by Councillor Wardley

That the First Nations Consultation Committee include all members of Council.

CARRIED

MOTION 09-10-874

MOVED by Reeve Newman

That the Government Liaison Committee include all members of Council.

CARRIED

MOTION 09-10-875

MOVED by Councillor Neufeld

That the Highway 88 Task Force include all members of Council.

CARRIED

MOTION 09-10-876

MOVED by Councillor Wardley

That the Inter-municipal Planning Commission be received for information.

CARRIED

MOTION 09-10-877

MOVED by Councillor Braun

That the Inter-municipal Subdivision & Development Appeal Board be received for information.

CARRIED

MOTION 09-10-878

MOVED by Councillor J. Driedger

That the Mackenzie Housing Management Board be received for information.

CARRIED

MOTION 09-10-879

MOVED by Councillor Braun

That the Municipal Library Board be received for information.

CARRIED

MOTION 09-10-880

MOVED by Councillor Braun

That administration be instructed to prepare a Terms of Reference for the Mackenzie Pipeline Ad Hoc Committee and that it consist of two members of Council.

CARRIED

MOTION 09-10-881

MOVED by Councillor Neufeld

That Bylaw 563/06 Municipal Planning Commission be received

for information.

CARRIED

MOTION 09-10-882

MOVED by Councillor Toews

That the Municipal Services Agreement Committee be abolished.

CARRIED

MOTION 09-10-883

MOVED by Councillor Toews

That the Parks & Recreation Committee Terms of Reference be amended to reduce the members of Council to three (one from each community) and that they meet once per month.

DEFEATED

MOTION 09-10-884

MOVED by Councillor Wardley

That the Parks & Recreation Terms of Reference be received for information.

CARRIED

MOTION 09-10-885

MOVED by Councillor Wardley

That the Regional Water Committee be abolished.

CARRIED

MOTION 09-10-886

MOVED by Councillor D. Driedger

That the Rural Water Services Board Terms of Reference be tabled.

CARRIED

MOTION 09-10-887

MOVED by Councillor Toews

That Bylaw 079/97 Subdivision & Development Appeal Board be received for information.

CARRIED

MOTION 09-10-888

MOVED by Councillor Wardley

That the Tompkins Crossing Committee Terms of Reference be received for information.

CARRIED

MOTION 09-10-889 **MOVED** by Councillor Toews

That the Upper Hay Recreational Hunting and Fishing Advisory Committee Terms of Reference be received for information.

CARRIED

MOTION 09-10-890 **MOVED** by Councillor Froese

That the Veterinary Advisory Committee Terms of Reference be received for information.

CARRIED

MOTION 09-10-891 **MOVED** by Councillor Wardley

That the Zama Economic Development Committee be received for information.

CARRIED

MOTION 09-10-892 **MOVED** by Councillor Froese

That the other committees with County representation be received for information.

CARRIED

Reeve Newman recessed the meeting at 11:45 a.m. and reconvened the meeting at 11:57 a.m.

COUNCIL COMMITTEES & TASK FORCES: **8. a) Appointment of Council Members to Council Committees, Boards and Task Forces**

8. b) Appointment of Members at Large to County Boards/Committees

MOTION 09-10-893 **MOVED** by Councillor Toews

That the following Councillors be appointed to the **Agricultural Land – Land Use Planning Committee** for the period October 27, 2009 to October 2010.

Councillor Neufeld
Councillor Froese
Deputy Reeve Sarapuk
Councillor D. Driedger

CARRIED

MOTION 09-10-894

MOVED by Councillor Wardley

That the following Councillors be appointed to the **Airport Development Committee** for the period October 27, 2009 to October 2010.

Nominated:

Councillor Wardley
Councillor J. Driedger
Councillor Braun
Councillor Neufeld
Councillor Toews

Elected:

Councillor Wardley
Councillor Toews
Councillor Neufeld

CARRIED

MOTION 09-10-895

MOVED by Councillor Watson

That the following Councillors be appointed to the **Assessment Review Board** for the period October 27, 2009 to October 2010.

Councillor Braun
Councillor Wardley (alternate)

CARRIED

MOTION 09-10-896

MOVED by Deputy Reeve Sarapuk

That the following Members at Large be appointed to the **Assessment Review Board** for the period October 27, 2009 to October 2010 and that the third position be re-advertised.

Wally Schroeder
Eva Schmidt

CARRIED

MOTION 09-10-897

MOVED by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **La Crete**

County Building Task Force for the period October 27, 2009 to October 2010.

Councillor Braun
Councillor Neufeld
Councillor J. Driedger

CARRIED

MOTION 09-10-898

MOVED by Councillor J. Driedger

That the following Councillors be appointed to the **Fort Vermilion County Building Task Force** for the period October 27, 2009 to October 2010.

Councillor Toews
Reeve Newman
Councillor Froese

CARRIED

MOTION 09-10-899

MOVED by Councillor Neufeld

That the following Councillors be appointed to the **High Level/Zama County Building Task Force** for the period October 27, 2009 to October 2010.

Councillor Watson
Councillor Wardley
Deputy Reeve Sarapuk

CARRIED

MOTION 09-10-900

MOVED by Councillor J. Driedger

That the following Councillors be appointed to the **Education Task Force** for the period October 27, 2009 to October 2010.

Councillor D. Driedger
Councillor Wardley
Deputy Reeve Sarapuk

CARRIED

MOTION 09-10-901

MOVED by Councillor Toews

That the following Councillors be appointed to the **Equipment**

Committee for the period October 27, 2009 to October 2010.

Deputy Reeve Sarapuk
Councillor Froese
Councillor J. Driedger

CARRIED

Reeve Newman recessed the meeting at 12:10 p.m. and reconvened the meeting at 12:49 p.m.

MOTION 09-10-902

MOVED by Councillor Froese

That the following Councillors be appointed to the **Finance Committee** for the period October 27, 2009 to October 2010.

Nominated:
Councillor Neufeld
Councillor J. Driedger
Councillor Braun
Councillor Watson
Deputy Reeve Sarapuk
Councillor Toews

Elected:
Councillor Watson
Deputy Reeve Sarapuk
Councillor Braun
Councillor Neufeld

CARRIED

MOTION 09-10-903

MOVED by Councillor Wardley

That the following Councillor be appointed to the **Mackenzie Housing Management Board** for the period October 27, 2009 to October 2010.

Nominated:
Councillor J. Driedger
Councillor Toews

Elected:
Councillor Toews

CARRIED

MOTION 09-10-904

MOVED by Councillor Braun

That the following Members at Large be appointed to the **Mackenzie Housing Management Board** for the period October 27, 2009 to October 2010 and re-advertise for the remaining position from the Fort Vermilion area.

Dave Neufeld (La Crete)
Wally Schroeder (La Crete)

Daryl Zielsdorf (Fort Vermilion)

CARRIED

MOTION 09-10-905

MOVED by Councillor Watson

That the following Councillors be appointed to the **Mackenzie Library Board** for the period October 27, 2009 to October 2010.

Councillor J. Driedger
Councillor Wardley

CARRIED

MOTION 09-10-906

MOVED by Councillor Wardley

That the following Member at Large be appointed to the **Mackenzie Library Board** for a three year term effective October 27, 2009 and that the be re-advertised.

Judy Ostrowski

CARRIED

MOTION 09-10-907

MOVED by Councillor Neufeld

That the following Councillors be appointed to the **Mackenzie Pipeline Ad Hoc Committee**.

Councillor Froese
Councillor Watson

CARRIED

MOTION 09-10-908

MOVED by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Municipal Planning Commission** for the period October 27, 2009 to October 2010.

Nominated:
Councillor Braun
Councillor Froese
Councillor Toews

Elected:
Councillor Braun
Councillor Froese

CARRIED

MOTION 09-10-909

MOVED by Councillor Braun

That the following Members at Large be appointed to the **Municipal Planning Commission** for the period October 27, 2009 to October 2010.

Jack Eccles (La Crete)
Manfred Gross (Fort Vermilion)
Beth Kappelar (High Level)

CARRIED

MOTION 09-10-910

MOVED by Councillor Watson

That the following Councillors be appointed to the **Parks and Recreation Committee** for the period October 27, 2009 to October 2010.

Nominated:

Councillor Braun
Councillor Wardley
Councillor D. Driedger
Councillor Toews
Councillor Proese
Councillor J. Driedger

Elected:

Councillor Braun
Councillor Wardley
Councillor D. Driedger
Councillor Toews

CARRIED

MOTION 09-10-911

MOVED by Councillor Braun

That the following Councillors be appointed to the **Subdivision & Development Appeal Board** for the period October 27, 2009 to October 2010.

Councillor Toews
Councillor Wardley (alt)

CARRIED

MOTION 09-10-912

MOVED by Councillor Braun

That the following Members at Large be appointed to the **Subdivision & Development Appeal Board** for the period October 27, 2009 to October 2010.

Eva Schmidt
Mark Bakalar

Wally Schroeder

CARRIED

MOTION 09-10-913

MOVED by Councillor Wardley

That the following Councillors be appointed to the **Tompkins Crossing Committee** for the period October 27, 2009 to October 2010.

Nominated:

Councillor Neufeld

Councillor J. Driedger

Councillor D. Driedger

Councillor Froese

Elected:

Councillor D. Driedger

Councillor Neufeld

Councillor Froese

CARRIED

MOTION 09-10-914

MOVED by Councillor D. Driedger

That the following Councillors be appointed to the **Zama Economic Development Committee** for the period October 27, 2009 to October 2010.

Councillor Wardley

CARRIED

**APPOINT
REPRESENTATIVES:**

9. a) **Appointment of Council Representatives to Other Committees**

MOTION 09-10-915

MOVED by Councillor Toews

That the following Councillors be appointed to the **Caribou Mountains Wildland Advisory Committee** for the period October 27, 2009 to October 2010.

Reeve Newman

Councillor Watson (alternate)

CARRIED

MOTION 09-10-916

MOVED by Councillor Watson

That the following Councillor be appointed to the **Community Futures Pan West** for the period October 27, 2009 to October 2010.

Nominated:
Councillor J. Driedger
Councillor Toews

Elected:
Councillor J. Driedger

CARRIED

MOTION 09-10-917

MOVED by Councillor Watson

That the following Councillors be appointed to the **Family Community and Support Services (FCSS)** for the period October 27, 2009 to October 2010.

La Crete – Councillor Braun
Fort Vermilion – Councillor Toews

CARRIED

MOTION 09-10-918

MOVED by Councillor Neufeld

That the following Councillors be appointed to the **Hay Zama Bison Advisory Committee** for the period October 27, 2009 to October 2010.

Councillor Wardley

CARRIED

MOTION 09-10-919

MOVED by Councillor Braun

That the following Councillors be appointed to the **Hay Zama Committee** for the period October 27, 2009 to October 2010.

Councillor Neufeld
Councillor Watson
Councillor Froese (alternate)

CARRIED

MOTION 09-10-920

MOVED by Councillor J. Driedger

That the following Councillors be appointed to the **Hay Zama Tourism Sub-Committee** for the period October 27, 2009 to October 2010.

Councillor Neufeld
Councillor Watson

Councillor Braun

CARRIED

MOTION 09-10-921

MOVED by Councillor Neufeld

That the following Councillor be appointed to the **High Level Forests Public Advisory Committee** for the period October 27, 2009 to October 2010.

Deputy Reeve Sarapuk

CARRIED

MOTION 09-10-922

MOVED by Deputy Reeve Sarapuk

That the following Councillor be appointed to the **High Level & District Recreational Advisory Committee** for the period October 27, 2009 to October 2010.

Councillor Watson
Councillor Wardley

CARRIED

MOTION 09-10-923

MOVED by Councillor D. Driedger

That the following Councillor be appointed to the **Mighty Peace Tourist Association** for the period October 27, 2009 to October 2010.

Councillor Braun

CARRIED

MOTION 09-10-924

MOVED by Councillor Wardley

That the following Councillor be appointed to the **Northern Lights Forest Education Society** for the period October 27, 2009 to October 2010.

Deputy Reeve Sarapuk

CARRIED

MOTION 09-10-925

MOVED by Councillor Braun

That the following Councillors be appointed to the **Northwest Corridor Development Corporation** for the period October 27, 2009 to October 2010.

Councillor Neufeld
Councillor Froese
Councillor D. Driedger

CARRIED

MOTION 09-10-926

MOVED by Councillor Watson

That the following Councillor be appointed as the County's spokesperson on the **Partners in Prevention Committee**.

Councillor Wardley

CARRIED

MOTION 09-10-927

MOVED by Councillor Froese

That the following Councillor be appointed to the **Railway Task Force** for the period October 27, 2009 to October 2010.

Councillor D. Driedger

CARRIED

MOTION 09-10-928

MOVED by Councillor D. Driedger

That the following Councillors be appointed to the **Recreation Boards** for the period October 27, 2009 to October 2010.

Fort Vermilion – Councillor Toews
La Crete – Councillor Braun
Zama City – Councillor Wardley
High Level – Councillor Watson

CARRIED

MOTION 09-10-929

MOVED by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Regional Economic Development Initiative** for the period October 27, 2009 to October 2010.

Nominated:

Elected:

Councillor D. Driedger
Councillor Wardley
Councillor J. Driedger
Councillor Braun

Councillor D. Driedger
Councillor Wardley

CARRIED

MOTION 09-10-930

MOVED by Councillor J. Driedger

That the following Councillor be appointed to the **REDI Recreational Study & Tourism Sub-Committee** for the period October 27, 2009 to October 2010.

Councillor Braun

CARRIED

MOTION 09-10-931

MOVED by Councillor Neufeld

That the following Councillor be appointed to the **Safe Communities Innovation Fund Committee** for the period October 27, 2009 to October 2010.

Councillor Wardley

CARRIED

MOTION 09-10-932

MOVED by Councillor Watson

That the following Councillors be appointed to the **Veterinary Services Incorporated** for the period October 27, 2009 to October 2010.

Deputy Reeve Sarapuk
Councillor D. Driedger (alternate)

CARRIED

DELEGATION:

6. a) Jeneane Grundberg – Brownlee LLP

Ms. Jeneane Grundberg of Brownlee LLP provided a presentation on the roles and responsibilities of Council.

OTHER BUSINESS:

10. a) Establish Council Meeting Dates

MOTION 09-10-933

MOVED by Councillor Wardley

That the 2010 council meeting dates be approved as follows:

Date	Location	Time
Tuesday, January 12, 2010	Fort Vermilion	10:00 a.m.
Wednesday, January 27, 2010	Fort Vermilion	4:00 p.m.
Tuesday, February 9, 2010	Fort Vermilion	10:00 a.m.
Wednesday, February 24, 2010	Fort Vermilion	4:00 p.m.
Tuesday, March 9, 2010	Fort Vermilion	10:00 a.m.
Wednesday, March 24, 2010	Fort Vermilion	4:00 p.m.
Tuesday, April 13, 2010	Fort Vermilion	10:00 a.m.
Wednesday, April 28, 2010	Fort Vermilion	4:00 p.m.
Tuesday, May 11, 2010	Fort Vermilion	10:00 a.m.
Wednesday, May 26, 2010	La Crete	4:00 p.m.
Tuesday, June 8, 2010	Fort Vermilion	10:00 a.m.
Wednesday, June 23, 2010	Fort Vermilion	4:00 p.m.
Tuesday, July 13, 2010	Fort Vermilion	10:00 a.m.
Wednesday, July 28, 2010	Fort Vermilion	4:00 p.m.
Tuesday, August 10, 2010	Fort Vermilion	10:00 a.m.
Wednesday, August 25, 2010	Fort Vermilion	4:00 p.m.
Tuesday, September 14, 2010	Fort Vermilion	10:00 a.m.
Wednesday, September 29, 2010	Zama	4:00 p.m.
Tuesday, October 12, 2010	Fort Vermilion	10:00 a.m.
Wednesday, October 27, 2010	Fort Vermilion	4:00 p.m.
Tuesday, November 9, 2010	Fort Vermilion	10:00 a.m.
Wednesday, November 24, 2010	Fort Vermilion	4:00 p.m.
Tuesday, December 14, 2010	Fort Vermilion	10:00 a.m.

CARRIED

**DESTRUCTION OF
 BALLOTS**

11. a) Destruction of Ballots

MOTION 09-10-934

MOVED by Councillor D. Driedger

That all ballots be destroyed.

CARRIED

ADJOURNMENT:

12. a) Adjournment

MOTION 09-10-935

MOVED by Councillor Braun

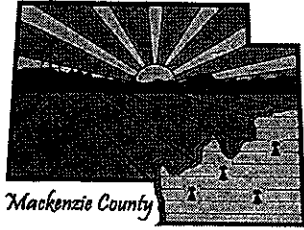
That the Organizational Council meeting be adjourned at 2:13 p.m.

CARRIED

These minutes will be presented to Council for approval on Tuesday, November 10, 2009.

 Greg Newman
 Reeve

 William Kostiw
 Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the October 28, 2009 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the October 28, 2009 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the October 28, 2009 Regular Council meeting be adopted as presented.

Author: C. Gabriel **Review by:** _____ **CAO**

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, October 28, 2009
4:00 p.m.**

**Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Greg Newman	Reeve
Walter Sarapuk	Deputy Reeve
Peter F. Braun	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Ed Froese	Councillor
Bill Neufeld	Councillor
Ray Toews	Councillor
Lisa Wardley	Councillor
Stuart Watson	Councillor

ABSENT:

ADMINISTRATION:

William (Bill) Kostiw	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
John Klassen	Director of Operations (South)
Dave Crichton	Director of Operations (North)
Carol Gabriel	Executive Assistant
Marion Krahn	Development Officer

ALSO PRESENT: Members of the public.
Media

Minutes of the Regular Council meeting for Mackenzie County held on October 28, 2009 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Newman called the meeting to order at 4:06 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 09-10-938 MOVED by Councillor Toews

That the agenda be adopted with the following additions:

- 10. f) Meeting with Sustainable Resource Development (SRD) – Forestry
- 10. g) Stakeholder Information Sessions – Bill 23

10. h) Recreation Society Request

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the October 13, 2009 Regular Council Meeting

MOTION 09-10-939

MOVED by Councillor Neufeld

That the minutes of the October 13, 2009 Regular Council meeting be adopted as amended.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) None

DELEGATIONS:

5. a) Tolko

No delegation was present.

GENERAL REPORTS:

6. a) Municipal Planning Commission Meeting Minutes – September 24, 2009

MOTION 09-10-940

MOVED by Councillor Wardley

That the Municipal Planning Commission meeting minutes of September 24, 2009 be received for information.

CARRIED

6. b) Parks & Recreation Committee Meeting – September 22, 2009

MOTION 09-10-941

MOVED by Councillor J. Driedger

That the Parks and Recreation Committee meeting minutes of September 22, 2009 be received for information.

CARRIED

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) None

**CORPORATE
SERVICES:**

10. a) Electoral Boundaries Commission

MOTION 09-10-942

MOVED by Councillor Toews

That Council send a letter to the Electoral Boundaries Commission supporting the formation of our own electoral district in Mackenzie County.

Councillor Toews requested a recorded vote.

In Favor:

Councillor Toews
Councillor Wardley
Councillor Watson
Deputy Reeve Sarapuk
Councillor D. Driedger

Opposed:

Councillor J. Driedger
Reeve Newman
Councillor Braun
Councillor Froese
Councillor Neufeld

DEFEATED

10. b) Mackenzie County Ward Boundaries

MOTION 09-10-943

MOVED by Councillor Braun

That the County retain a professional firm to review the current ward boundaries with public input for the 2010 elections.

Councillor Braun requested a recorded vote.

In Favor:

Councillor Neufeld
Councillor Froese
Councillor Braun
Councillor D. Driedger
Councillor J. Driedger
Councillor Wardley

Opposed:

Councillor Toews
Councillor Watson
Deputy Reeve Sarapuk
Reeve Newman

CARRIED

PUBLIC HEARINGS:

7. a) Bylaw 737/09 Land Use Bylaw Amendment to Rezone Multiple Properties in the Hamlet of La Crete – 4:30 p.m.

Councillor Neufeld declared himself in conflict and left the meeting at 4:30 p.m.

Reeve Newman called the public hearing for Bylaw 737/09 to order at 4:30 p.m.

Reeve Newman asked if the public hearing for proposed Bylaw 737/09 was properly advertised. Marion Krahn, Development

Officer, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Newman asked the Development Authority to outline the proposed land use bylaw amendment. Marion Krahn, Development Officer, presented the Development Authority's submission and indicated that first reading was given on September 23, 2009.

Reeve Newman asked if Council has any questions of the proposed land use bylaw amendment. There were no questions.

Reeve Newman asked if any submissions were received in regards to proposed Bylaw 737/09. One submission was received.

Reeve Newman asked if there was anyone present who would like to speak in regards to the proposed Bylaw 737/09. No one was present to speak to the proposed bylaw.

Reeve Newman closed the public hearing for Bylaw 737/09 at 4:35 p.m.

MOTION 09-10-944

MOVED by Councillor Wardley

That second reading be given to Bylaw 737/09 being a Land Use Bylaw amendment to rezone:

Plan 1160NY, Block 1, Lot 2 (being Title Number 022 234 423), Plan 962 4008, Block 5, Lot 35, Plan 5232TR, Block 6, Lot 3 (being Title Number 002 249 015 and 072 366 443), Plan 942 0787, Block 6, Lots 5 through 7, Plan 942 3391, Block 6, Lot 5, Plan 782 0147, Block 1, Lots 18, 36 and 37, Plan 782 0147, Block 15, Lots 1, 2, 13 and 14, Plan 1878TR, Lot B, Plan 872 1101, Lot C, Part of NE 4-106-15-W5M (being Title Number 092 021 621)

from Hamlet Residential District 1 "HR1" to Hamlet Commercial District 1 "HC1".

CARRIED

MOTION 09-10-945

MOVED by Councillor Braun

That third reading be given to Bylaw 737/09 being a Land Use Bylaw amendment to rezone:

Plan 1160NY, Block 1, Lot 2 (being Title Number 022 234 423),

Plan 962 4008, Block 5, Lot 35, Plan 5232TR, Block 6, Lot 3 (being Title Number 002 249 015 and 072 366 443), Plan 942 0787, Block 6, Lots 5 through 7, Plan 942 3391, Block 6, Lot 5, Plan 782 0147, Block 1, Lots 18, 36 and 37, Plan 782 0147, Block 15, Lots 1, 2, 13 and 14, Plan 1878TR, Lot B, Plan 872 1101, Lot C, Part of NE 4-106-15-W5M (being Title Number 092 021 621)

from Hamlet Residential District 1 "HR1" to Hamlet Commercial District 1 "HC1".

CARRIED

Councillor Neufeld rejoined the meeting at 4:38 p.m.

TENDERS:

8. a) Coarse Winter Sand

MOTION 09-10-946

MOVED by Deputy Reeve Sarapuk

That the Coarse Winter Sand tender be opened.

CARRIED

MOTION 09-10-947

MOVED by Councillor Watson

That the Coarse Winter Sand tender be awarded to the lowest qualified bid.

CARRIED

10. c) December 23, 2009 Regular Council

MOTION 09-10-948

MOVED by Councillor Wardley

That the December 23, 2009 regular council meeting be cancelled.

CARRIED

10. d) AAMD&C Mayors'/Reeves' Liaison Committee

MOTION 09-10-949

MOVED by Councillor D. Driedger

That the AAMD&C Mayors'/Reeves' Liaison Committee be received for information.

CARRIED

10. e) Northern Lakes College Consultation Session

MOTION 09-10-950

MOVED by Reeve Newman

That the Reeve or designate be authorized to attend the Northern Lakes College consultation session on November 8 – 10, 2009 in Peace River.

CARRIED

10. f) Meeting with Sustainable Resource Development (ADDITION)

MOTION 09-10-951

Requires Unanimous

MOVED by Councillor Wardley

That the Reeve or designate be authorized to attend the meeting with Sustainable Resource Development on November 18, 2009 in Edmonton.

CARRIED UNANIMOUSLY

10. g) Stakeholder Information Sessions – Bill 23 (ADDITION)

MOTION 09-10-952

Requires Unanimous

MOVED by Reeve Newman

That the Council members of the Assessment Review Board be authorized to attend a Stakeholder Information Session for Bill 23.

CARRIED UNANIMOUSLY

10. h) Recreation Society Request (ADDITION)

MOTION 09-10-953

Requires Unanimous

MOVED by Councillor Braun

That the 2009 budget be amended to include \$55,000 for the La Crete Recreation Society capital request with funding coming from the Grants to Other Organizations.

CARRIED UNANIMOUSLY

OPERATIONAL SERVICES:

11. a) Machesis Lake Caretaking Contract

MOTION 09-10-954

MOVED by Councillor Braun

That the Machesis Lake Caretaking Contract be accepted as amended.

CARRIED

MOTION 09-10-955

MOVED by Councillor Wardley

That administration proceeds with the tendering of the Machesis Lake caretaking contract for closing on January 12, 2010.

CARRIED

Reeve Newman recessed the meeting at 4:59 p.m. and reconvened the meeting at 5:11 p.m.

DELEGATION:

5. b) Loggers

George Unrau from Ridgeview Mills was in attendance to discuss forestry issues.

MOTION 09-10-956

MOVED by Councillor Braun

That the delegation be tabled to the in-camera discussion.

CARRIED

11. b) Gravel Negotiations

MOTION 09-10-957

MOVED by Deputy Reeve Sarapuk

That the gravel negotiations update be received for information.

CARRIED

11. c) Project Update

MOTION 09-10-958

MOVED by Councillor Watson

That the project update be received for information.

CARRIED

11. d) Rural Water

MOTION 09-10-959

MOVED by Councillor Neufeld

That the rural water update be received for information.

CARRIED

11. e) AJA Friesen Road

MOTION 09-10-960

MOVED by Councillor Froese

That the AJA Friesen Road update be received for information.

CARRIED

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

**12. a) Development Statistics Report – January to
September Comparison (2007-2009)**

MOTION 09-10-961

MOVED by Councillor J. Driedger

That the development statistics report for January – September (2007-2009) be received for information.

CARRIED

**INFORMATION/
CORRESPONDENCE**

13. a) Information/Correspondence

MOTION 09-10-962
Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That the County move forward with another seniors lodge study using funds previously allocated.

DEFEATED

MOTION 09-10-963

MOVED by Councillor Watson

That the information/correspondence items be accepted for information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 09-10-964

MOVED by Deputy Reeve Sarapuk

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 5:41 p.m.

5. b) Delegation - Loggers

14. a) Personnel

14. b) Special Projects

14. c) Legal

- 14. d) Inter-municipal Relations
- 14. e) CO₂ EOR Negotiations

CARRIED

MOTION 09-10-965

MOVED by Councillor Braun

That Council move out of camera at 6:58 p.m.

CARRIED

14. a) Personnel

MOTION 09-10-966

MOVED by Deputy Reeve Sarapuk

That the personnel update be received for information.

CARRIED

14. b) Special Projects

MOTION 09-10-967

MOVED by Councillor Watson

That a letter be sent to the Minister of Sustainable Resource Development as discussed.

CARRIED

MOTION 09-10-968

MOVED by Deputy Reeve Sarapuk

That the local Councillor and administration be authorized to deal with the Fort Vermilion airport as discussed.

CARRIED

14. c) Legal

MOTION 09-10-969

MOVED by Councillor D. Driedger

That the legal update be received for information.

CARRIED

14. d) Inter-municipal Relations

MOTION 09-10-970

MOVED by Councillor Braun

That the inter-municipal relations update be received for

information.

CARRIED

14. e) CO₂ EOR Negotiations

MOTION 09-10-971

MOVED by Councillor Neufeld

That the County continue to lobby for CO₂ EOR.

CARRIED

MOTION 09-10-972

MOVED by Councillor Braun

That Special Council (budget) meetings be set for November 27, 2009 at 12:00 p.m. and December 7, 2009 at 12:00 p.m.

CARRIED

NEXT MEETING DATE:

Regular Council Meeting
Tuesday, November 10, 2009
10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

16. a) Adjournment

MOTION 09-10-973

MOVED by Councillor Neufeld

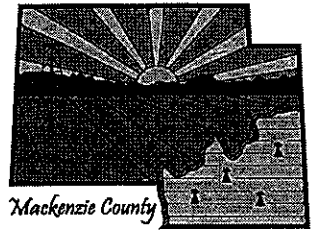
That the Council meeting be adjourned at 7:00 p.m.

CARRIED

These minutes will be presented to Council for approval on November 10, 2009.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Mackenzie Housing Management Board Meeting Minutes September 28 and October 26, 2009

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the September 28th and October 26th, 2009 meetings are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Mackenzie Housing Management Board meeting minutes of September 28 and October 26, 2009 be received for information.

Author: C. Gabriel Review By: _____ CAO 

**MACKENZIE HOUSING MANAGEMENT BOARD
REGULAR BOARD MEETING
September 28, 2009 – 10:00 A.M.
Fireside Room – Heimstaed Lodge**

In Attendance: Wally Schroeder, Chair
George Friesen, Vice-Chair
Abe Peters
John W. Driedger
Dave Neufeld
Daryl Zielsdorf (Arrived 10:02 a.m.)
Norm Van Vliet (via tele-conference)

Regrets: Ellis Forest
Brenda Chorney
Jim Thompson

Administration: Barb Spurgeon, Chief Administrative Officer
Dorothy Klassen, Lodge Manager
Lisa Unruh, Executive Assistant

Call to Order: Chair Wally Schroeder called the Board meeting to order at 10:00 a.m.

Agenda: Approval of Agenda

09-098 Moved by John W. Driedger

That the agenda be approved as presented.

Carried

Delegation – Mary Schmidt – In – Camera

Chairman Schroeder welcomed Mary Schmidt to the meeting.

09-099 Moved by Dave Neufeld

That consideration be given to move in camera at 10:01 a.m.

Carried

Daryl Zielsdorf entered meeting at 10:02 a.m.

09-100

Moved by John W. Driedger

That consideration be given to move out of camera at 10:24 a.m.

Carried

Chairman Schroeder thanked Mary Schmidt for her presentation. Mary Schmidt left meeting at 10:24.

Chairman Schroeder recessed the regular board meeting at 10:24 a.m.

Chairman Schroeder reconvened the regular board meeting at 10:32 a.m.

09-101

Moved by Abe Peters

That eviction letters be added to the agenda as 6.2.

Carried

Minutes:

August 24, 2009 Board Meeting

09-102

Moved by Daryl Zielsdorf

That the minutes of the August 24, 2009 Board meeting be approved as presented.

Carried

Reports:

CAO Report

09-103

Moved by George Friesen

That the Chief Administrative Officer report be accepted for information.

Carried

Financial Reports

Housing – August 31, 2009

09-104

Moved by Dave Neufeld

That the August 31, 2009 Housing financial report be accepted for information.

Carried

Lodge – August 31, 2009

09-105

Moved by John W. Driedger

That the August 31, 2009 Lodge financial report be accepted for information.

Carried

Assisted Care – August 31, 2009

09-106

Moved by Daryl Zielsdorf

That the August 31, 2009 Assisted Care financial report be accepted for information.

Carried

New Business:

Housing Budget 2010

09-107

Moved by George Friesen

That the proposed 2010 Housing budget be approved for submission to Housing and Urban Affairs.

Carried

09-108

Moved by George Friesen

That administration be directed to provide a monthly report on outstanding rents.

Carried

Information Items:

09-109 Moved by Daryl Zielsdorf

That the following items be accepted for information:

Bank reconciliation for August 2009
Insight into Government

Carried

In Camera

CAO Evaluation
Board Evaluation

09-110 Moved by Abe Peters

That consideration be given to move in camera at 11:22 a.m.

Carried

09-111 Moved by John W. Driedger

That consideration be given to move out of camera at 12:25 p.m.

Carried

09-112 Moved by Dave Neufeld

That Board and Chief Administrative Officer evaluations be approved as discussed.

Carried

09-113 Moved by Dave Neufeld

That the salary adjustments for the Chief Administrative Officer be approved as discussed.

Carried

Board Minutes
September 28, 2009

Next Meeting Date: Regular Board Meeting
October 26, 2009 – 10:00 a.m.
Fireside Room – Phase I
Heimstaed Lodge

Adjournment:

09-114 Moved by John W. Driedger

That the board meeting of September 28, 2009 be adjourned
at 12:30 p.m.

Carried

Wally Schroeder, Chair

Lisa Unruh, Executive Assistant

**MACKENZIE HOUSING MANAGEMENT BOARD
REGULAR BOARD MEETING
October 26, 2009 – 10:00 A.M.
Fireside Room – Heimstaed Lodge**

In Attendance: Wally Schroeder, Chair
John W. Driedger
Ellis Forest
Dave Neufeld
Daryl Zielsdorf

Regrets: George Friesen, Vice-Chair
Abe Peters
Norm Van Vliet
Brenda Chorney
Jim Thompson

Administration: Barb Spurgeon, Chief Administrative Officer
Dorothy Klassen, Lodge Manager
Lisa Unruh, Executive Assistant

Call to Order: Chair Wally Schroeder called the Board meeting to order at 10:00 a.m.

Agenda: Approval of Agenda

09-115 Moved by Ellis Forest

That the agenda be approved as presented.

Carried

Minutes: September 28, 2009 Board Meeting

09-116 Moved by Dave Neufeld

That the minutes of the September 28, 2009 Board meeting be approved as presented.

Carried

Reports:

CAO Report

09-117

Moved by Daryl Zielsdorf

That the Chief Administrative Officer report be accepted for information.

Carried

Financial Reports

Housing – September 30, 2009

09-118

Moved by Dave Neufeld

That the September 30, 2009 Housing financial report be accepted for information.

Carried

Lodge – September 30, 2009

09-119

Moved by Daryl Zielsdorf

That the September 30, 2009 Lodge financial report be accepted for information.

Carried

Assisted Care – September 30, 2009

09-120

Moved by John W. Driedger

That the September 30, 2009 Assisted Care financial report be accepted for information.

Carried

Arrears Report

09-121

Moved by Ellis Forest

That consideration be given to move in camera at 11:11 a.m.

Carried

09-122

Moved by Dave Neufeld

That consideration be given to move out of camera at 11:17 a.m.

Carried

Chairman Schroeder recessed the regular board meeting at 11:17 a.m.

Chairman Schroeder reconvened the regular board meeting at 11:24 a.m.

09-123

Moved by Ellis Forest

That the arrears report be received for information.

Carried

New Business:

Lease of Heimstaed Lodge

Moved by Dave Neufeld

That the 2010 budget include an increase to the lodge rent by \$3500.00 a month

Dave Neufeld withdrew the motion

09-124

Moved by Dave Neufeld

That the discussion on the Lease of the Heimstaed Lodge be tabled for the next meeting.

Carried

2010 Budget

09-125 Moved by Ellis Forest

That an operating reserve be established to a maximum of \$50,000 to be budgeted for in the amount of \$5000.00 a year.

Carried, Unanimous

09-126 Moved by Daryl Zielsdorf

That the capital reserve be increased to \$250,000.

Carried, Unanimous

09-127 Moved by John W. Driedger

That membership in ASCHA be suspended; and that the budget for 2010 include a strategic planning retreat.

Carried

Letter from Minister Jablonski

09-128 Moved by Ellis Forest

That the correspondence from Minister Jablonski on the High Level requisition be accepted as information.

Carried

Information Items:

09-129 Moved by John W. Driedger

That the following items be accepted for information:

Bank reconciliation for September 2009
ASCHA Presentation to Minister Liepert
Letter from High Level

Carried

In Camera

No items

Board Minutes
October 26, 2009

Next Meeting Date: Regular Board Meeting
December 14, 2009 – 10:00 a.m.
Fireside Room – Phase I
Heimstaed Lodge

Adjournment:

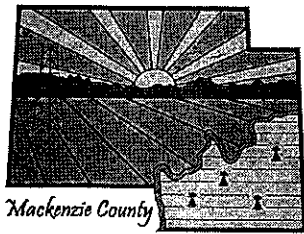
09-130 Moved by John W. Driedger

That the board meeting of October 26, 2009 be adjourned at
12:35 p.m.

Carried

Wally Schroeder, Chair

Lisa Unruh, Executive Assistant



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	PUBLIC HEARING Bylaw 735/09 Municipal Development Plan

BACKGROUND / PROPOSAL:

The Mackenzie County Municipal Development Plan was last updated in January, 1994 by Alberta Municipal Affairs. ISL Engineering was hired to draft and finalize a current Municipal Development Plan.

Mackenzie County is required to have a Municipal Development Plan as per Section 632(1) of the Municipal Government Act, (A council of a municipality with a population of 3500 or more must by bylaw adopt a municipal development plan.)

Bylaw 735/09 being the Municipal Development Plan for Mackenzie County received first reading at the September 8, 2009 Council meeting.

Motion 09-09-747 That first reading be given to Bylaw 735/09 being the Municipal Development Plan for Mackenzie County.

The following motion was also made:

Motion 09-09-748 That administration be authorized to set up a meeting between Council and the First Nations for consultation on the Municipal Development Plan to be held within the next month.

First Nations was sent an invitation for consultations on the Municipal Development Plan for the September 23rd and October 13th Council meetings, no First Nations representation was present at either meeting.

Author: Sarah Martens, Admin Officer
Planning & Emergency Services

Reviewed by: _____

CAO 

OPTIONS & BENEFITS:

The Municipal Development Plan will provide Mackenzie County's Council and Administration with clear direction for the future.

RECOMMENDED ACTION:

MOTION 1

That second reading be given to Bylaw 735/09 being the Municipal Development Plan for Mackenzie County.

MOTION 2

That third reading be given to Bylaw 735/09 being the Municipal Development Plan for Mackenzie County.

Author: Sarah Martens, Admin Officer
Planning & Emergency Services

**Reviewed
by:** _____

CAO _____

Mackenzie County

**PUBLIC HEARING FOR
MUNICIPAL DEVELOPMENT PLAN**

BYLAW 735/09

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Municipal Development Plan and present their submission.

_____ Does Council have any questions of the proposed Municipal Development Plan?

_____ Were any submissions received in regards to the proposed Municipal Development Plan? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards to the proposed Municipal Development Plan?

_____ If YES: Does Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 735/09

**BEING A BYLAW OF MACKENZIE COUNTY
TO ADOPT A MUNICIPAL DEVELOPMENT PLAN
FOR THE MACKENZIE COUNTY**

WHEREAS:

Section 632 of the *Municipal Government Act*, R.S.A. 2000, C. M-26, as amended, states that a municipality with population of 3,500 must adopt a municipal development plan; and

The Mackenzie County Municipal Development Plan was prepared, public consultation were held, and the bylaw was advertised; and

A public hearing shall be held on November 10, 2009 at 1:00 p.m. at the Fort Vermilion Council Chambers, Fort Vermilion, Alberta.

**NOW THEREFORE, the Council of Mackenzie County in the Province of Alberta,
DULY ASSEMBLED ENACTS AS FOLLOWS:**

1. This Bylaw may be cited as the Mackenzie County Municipal Development Plan.
2. The document entitled "Mackenzie County Municipal Development Plan", attached to and forming part of this bylaw as Schedule "A", is adopted as the Mackenzie County Municipal Development Plan.
3. This bylaw shall come into force and take effect upon the date of third reading by Mackenzie County Council.

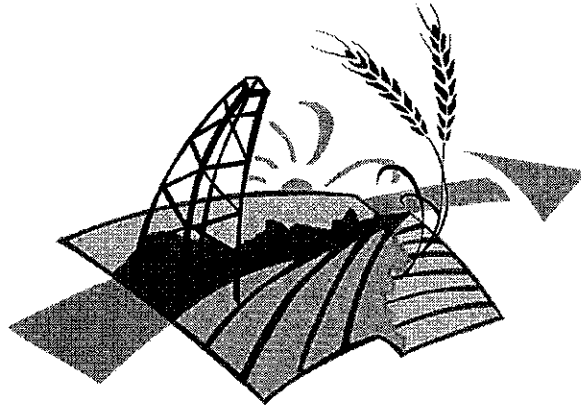
READ a first time this 8th day of September, 2009.

READ a second time this day of , 2009.

READ a third time and finally passed this day of , 2009.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer



Mackenzie County
moving forward!

**MUNICIPAL DEVELOPMENT PLAN
(MDP)**

Bylaw # 73509

September 2009

**Prepared by:
ISL Engineering and Land Services Ltd.**

TABLE OF CONTENTS

1.0	Introduction	1
1.1	Plan Purpose	1
1.2	Interpretation	1
1.3	Context	2
1.4	Economy	5
1.5	Transportation	7
1.6	General Municipal Plan	7
2.0	Process, Principles and Vision	9
2.1	MDP Planning Process	9
2.2	Strengths, Themes and Guiding Principles	10
3.0	General Development Strategy	13
3.1	General Development Objectives	13
3.2	General Development Policies	14
4.0	Agriculture	17
4.1	Agriculture Objectives	18
4.2	Agriculture Policies	18
5.0	Country Residential Development	23
5.1	Country Residential Objectives	23
5.2	Country Residential Policies	23
6.0	Hamlets	25
6.1	Hamlet Objectives	25
6.2	Hamlet Policies	25
6.3	Fort Vermilion	26
6.4	Fort Vermilion Policies	27
6.5	La Crete	28
6.6	La Crete Policies	29
6.7	Zama City	29
6.8	Zama City Policies	30

7.0	Residential	31
7.1	Hamlet Residential Objectives	31
7.2	Hamlet Residential Policies	31
8.0	Commercial	33
8.1	Commercial Objectives	33
8.2	Commercial Policies	33
9.0	Industrial	35
9.1	Industrial Objectives	35
9.2	Industrial Policies	36
10.0	Environmental Stewardship	39
10.1	Environmental Stewardship Objectives	39
10.2	Environmental Stewardship Policies	40
11.0	History, Recreation and Tourism	43
11.1	History, Recreation and Tourism Objectives	43
11.2	History, Recreation and Tourism Policies	44
12.0	Crown Lands	47
12.1	Crown Land Objectives	47
12.2	Crown Land Policies	47
13.0	Transportation	49
13.1	Transportation Objectives	49
13.2	Transportation Policies	49
14.0	Utilities	53
14.1	Water Supply	53
14.2	Wastewater Collection and Treatment	53
14.3	Stormwater Drainage	54
14.4	Solid Waste Disposal	55
14.5	Utility Objectives	55
14.6	Utility Policies	55

moving forward!

15.0	Intermunicipal Planning	59
15.1	Intermunicipal Planning Objectives	59
15.2	Intermunicipal Planning Policies	59
16.0	Monitoring, Review and Implementation	61
16.1	Monitoring	61
16.2	Review	61
16.3	Implementation	61

Appendices

Appendix A Population Growth

Tables

Table 1:	Historic Population Growth, 1981-2006	3
Table 2:	Historic Population Distribution, 1981-2006	4
Table 3:	Projected Population Growth	5
Table 4:	White Area and Better Agricultural Lands	17

Charts

Chart 1:	Summary of Assessment and Municipal Revenue by Category	5
----------	---	---

Maps

	Following Page
Map 1: Location	2
Map 2: Soil Classification	6
Map 3: Policy Areas	14
Map 4: Greater Fort Vermilion Policy Areas	27
Map 5: Greater La Crete Policy Area	29
Map 6: Zama City Policy Areas	30
Map 7: Greater High Level Policy Areas	59

1.0) INTRODUCTION

1.1 Plan Purpose

The purpose of this Plan is to provide clear direction for Mackenzie County's Council and Administration. The Plan is intended to guide growth and development of the County to 2031 and to accommodate a population of 17,237.

This Municipal Development Plan (MDP) guides future development by defining the vision, principles, objectives, and policies of the County with respect to planning matters. The MDP, in addition to applicable Provincial legislation, provides a foundation for the preparation of more detailed land use plans; is intended to be used in conjunction with Mackenzie County's Land Use Bylaw to implement the policies of this Plan; and to inform residents and developers of Mackenzie County's future land use strategy.

The Plan has been prepared in accordance with Section 632 of the Municipal Government Act, and replaces the previous General Municipal Plan, Bylaw 1013 which was adopted in January 1994.

1.2 Interpretation

For the purpose of interpreting this MDP, the following definitions shall apply:

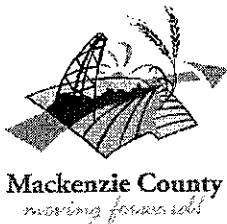
Better Agricultural Land means those lands which are designated as Class 1, 2, 3 or 4 by the Canada Land Inventory (CLI) Soil Capability for Agriculture, or rated in excess of 28% by the Rural Farmland Assessment (RFA) or equivalent, and may be confirmed through site inspections and/or independent soils analysis. This definition may exclude any parcel or portion(s) thereof which by reason of slope, configuration, size, or surrounding land use is determined by the County to be an unviable farm parcel.

Country Residential Development means a multi-lot residential subdivision which results in two or more residential parcels.

Natural Areas means those areas that are generally unsuitable for development due to the presence of excessive or unstable slopes, the potential for erosion or flooding, or contain sensitive ecological habitat. This definition applies to lakeshores, rivers and other water courses, river valleys, forests and vegetation, unique topographic features and viewscapes, environmentally hazardous lands, and important wildlife habitat and corridors.

Farmstead Separation means the subdivision of land from an unsubdivided quarter section to accommodate an existing, habitable residence and related improvements.

Statutory Plan means a Municipal Development Plan, Intermunicipal Development Plan, or Area Structure Plan prepared and adopted in accordance with the Municipal Government Act.



- 1.2.2 All other words or expressions shall have the meanings respectively assigned to them in the Municipal Government Act, the Subdivision and Development Regulation, and the Land Use Bylaw.
- 1.2.3 With the exception of those lands contained within an Intermunicipal Development Plan or joint plan, the policies set forth in this Plan apply to all lands contained within the corporate boundaries of Mackenzie County. If a situation arises that the applicable Intermunicipal Development Plan or joint plan does not address, the relevant policies contained in this Plan shall apply.
- 1.2.4 The land use boundaries identified in this Plan are considered approximate and not absolute. Any minor adjustments or variances that may be necessary to land use policy areas shall not require an amendment to this Plan.

1.3 Context

1.3.1 Location

Mackenzie County is located in the northwest portion of Alberta, and with approximately 82,000 square kilometres under its jurisdiction it is the largest municipality in the Province. Mackenzie County, as shown on Map 1, is bordered by the Province of British Columbia to the west, the Northwest Territories to the north, Wood Buffalo National Park and the Regional Municipality of Wood Buffalo to the east, and the Municipal District of Northern Lights No. 22, Northern Sunrise County, the Municipal District of Opportunity No. 17 to the south. The Town of High Level, the Town of Rainbow Lake and several Indian Reserves are located within the boundaries of the County, but operate independently from the municipality.

1.3.2 Municipal Designation

Mackenzie County began as Improvement District (I.D.) No. 23 and was managed by the Province of Alberta prior to 1995. On January 1, 1995, I.D. No. 23 changed its status from an I.D. to a Municipal District (M.D.) and changed its name to the M.D. of Mackenzie No. 23. Over four years later, the M.D. changed its status from a M.D. to a Specialized Municipality in order to provide for government and management of a vast municipality with unique communities. In 2007, the M.D. changed its name to Mackenzie County.

1.3.3 Topography

Mackenzie County includes a variety of dramatic landscapes consisting of vast mixed wood and boreal forest to the north and west, a number of significant mountain ranges and hills, including the Caribou Mountains in the northeast, Cameron Hills to the north, and the diamond-bearing Buffalo Head Hills in the south and east. Rich agricultural lands are located in the south portion of the County, and many lakes and rivers, including the Peace River are located throughout the County. Much of the County's forested area is publicly owned and managed by Alberta Sustainable Resource Development.

Moving Forward!



Looking north into the Peace River Valley

1.3.4 Population and Demographics

As of 2006, Mackenzie County's population was 10,002. Since 1981, the County's population has increased by 71.4%, which results in an average growth of 833 people every five years. The County's most significant growth occurred over two periods

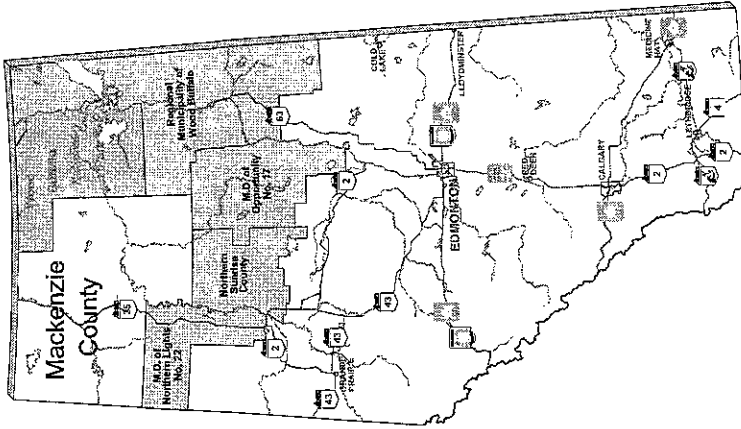
Table 1: Historic Population Growth, 1981-2006

Federal Census Year	Population	Mackenzie County	
		Net Change	Percent Change
1981	5,837	n/a	n/a
1986	6,942	1,105	18.9%
1991	7,260	318	4.6%
1996	7,980	720	9.9%
2001	8,829	849	10.6%
2006	10,002	1,173	13.3%

(Source: Statistics Canada, 1981-2006 Federal Census)

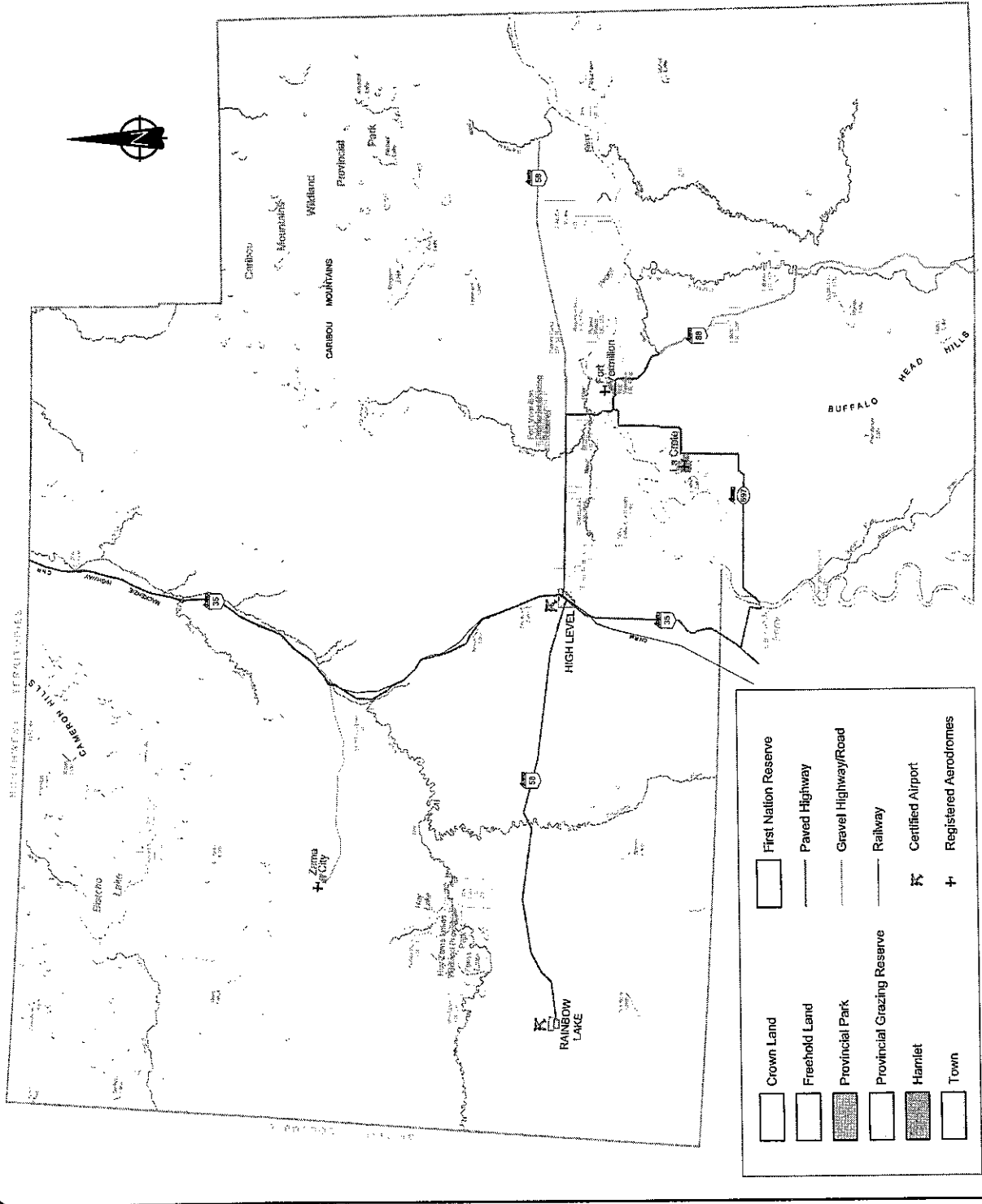
within this 25-year timeframe, as shown in Table 1. It grew by over 1,100 people between 1981 and 1986 and again between 2001 and 2006.

The majority of the population is located within the County's rural area. La Crete is the largest and fastest growing of the County's three Hamlets. Fort Vermillion is the



MACKENZIE COUNTY
MUNICIPAL DEVELOPMENT PLAN
MAP 1 - LOCATION

ISL Engineering and Land Services



J:\12500\12518_Mackenzie_MasterPlan02_drawing02a_project_mapping\12518_MAP_1.mxd

second largest Hamlet and has a stable population. Zama City is the smallest Hamlet yet experiences dramatic population fluctuations as it hosts many temporary residents that work in the surrounding oil and gas fields.

1.3.4.a Historic Population Distribution

As shown in Table 2, Mackenzie County has experienced a shift in its rural/Hamlet population distribution. The percentage of residents living in the rural has decreased from 76.7% in 1981 to 69% in 2006. This is largely due to the consistent growth of La Crete, which has significantly outpaced growth in the rural areas.

Table 2: Historic Population Growth, 1981-2006

Federal Census Year	Fort Vermilion		La Crete		Zama City		Rural Areas		Total Pop.
	Pop.	Percent Change	Pop.	Percent Change	Pop.	Percent Change	Pop.	Percent Change	
1981	752	12%	479	8.2%	129	2.2%	4,477	76.7%	5,837
1986	823	11.9%	689	9.9%	178	2.6%	5,252	75.7%	6,942
1991	782	10.8%	902	12.4%	128	1.8%	5,448	75.0%	7,260
1996	775	9.7%	1,215	15.2%	217	2.7%	5,773	72.3%	7,980
2001	818	9.3%	1,783	20.2%	130	1.5%	6,098	69.1%	8,829
2006	714	7.1%	2,166	21.7%	225	2.2%	6,897	69.0%	10,002

(Source: Statistics Canada, 1981-2006 Federal Census)

This trend appears to be levelling off as the growth rate of the County's rural areas nearly equalled the combined growth rate of the County's three Hamlets between 2001 and 2006. This may be due to the emergence of country residential development in proximity to La Crete and High Level.

1.3.4.b Projected Population Growth

Using a straight linear method based on average historic growth rates between 1996 and 2006, Mackenzie County's population is anticipated to grow at a rate of 11.5% every five years to approximately 17,237 people by 2031. As presented in Appendix 1, it is anticipated that approximately 10,612 or 61% of residents will reside in the County's rural area by 2031 based on an average five-year growth rate of 9%. The anticipated population of each Hamlet by 2031 is 781 in Fort Vermilion (2% every five years), 5,390 in La Crete (20% every five years) and 453 in Zama City (15% every

moving forward!

Table 3: Projected Population Growth

Mackenzie County Projected Population Growth, 2006-2031			
Year	Conservative 5.75%	Anticipated 11.5%	Optimistic 21.25%
2006	10,002	10,002	10,002
2011	10,577	11,152	12,127
2016	11,185	12,435	14,705
2021	11,828	13,865	17,829
2026	12,509	15,459	21,618
2031	13,228	17,237	26,212

five years). These trends demonstrate the County is urbanizing, however this demographic transition does not mean that either population has greater importance, as they rely heavily on each other.

Mackenzie County recognizes that it is difficult to project population into the future due to ever-changing global and local economic conditions and demographic trends. Therefore, Table 3 includes conservative and optimistic population projections for the County, while Appendix A presents conservative and optimistic projections for the rural area and the three Hamlets. These different sets of projections provide for a range of future growth potential for the County.

1.4 Economy

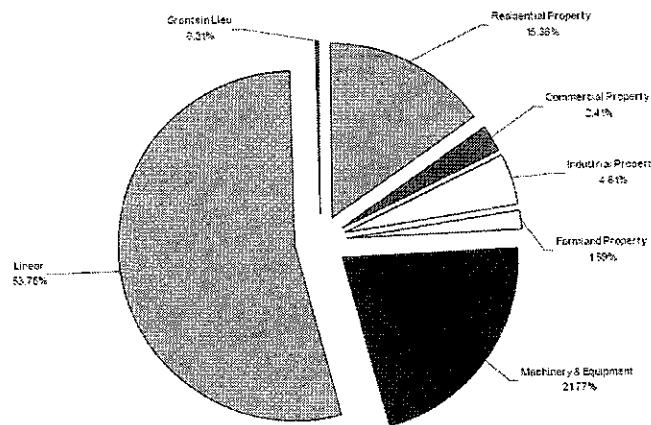


Chart 1: Summary of Assessment and Municipal Revenue by Category

Mackenzie County's diverse economy and its natural resource base make it a thriving municipality. The region's economy, historically rooted in the fur trade, includes the agri-business, forestry, and oil and gas industries as shown in Chart 1: Summary of Assessment and Municipal Revenue by Category. With primary resources providing the economic base, the development of a strong support service sector has evolved. The diversified economic base provides the County with a balance of industries, and generally protects its economy from severe market fluctuations.

1.4.1 Agriculture

Agriculture plays a driving role in County's economy, and specifically the economies of Fort Vermilion and La Crete. In fact, Mackenzie County's amount of improved agricultural land has grown by more than three times since 1971, and is currently home to approximately 700 farms, or 218,000 hectares of farmland. Agricultural activity accounts for 50% of the land use in the County's White Area and it is primarily concentrated in two areas: east of High Level along Highway 58; and the lands around Fort Vermilion and La Crete.

Agricultural support industries established within the County include farm suppliers, trucking firms, equipment dealerships, feed mills, seed cleaning co-operatives and grain terminals. These industries are located throughout the County, however they are typically located around La Crete and High Level.

Map 2 shows soil classification within the County, in accordance with the Canada Land Inventory (CLI) Soil Capability for Agriculture.

1.4.2 Forestry

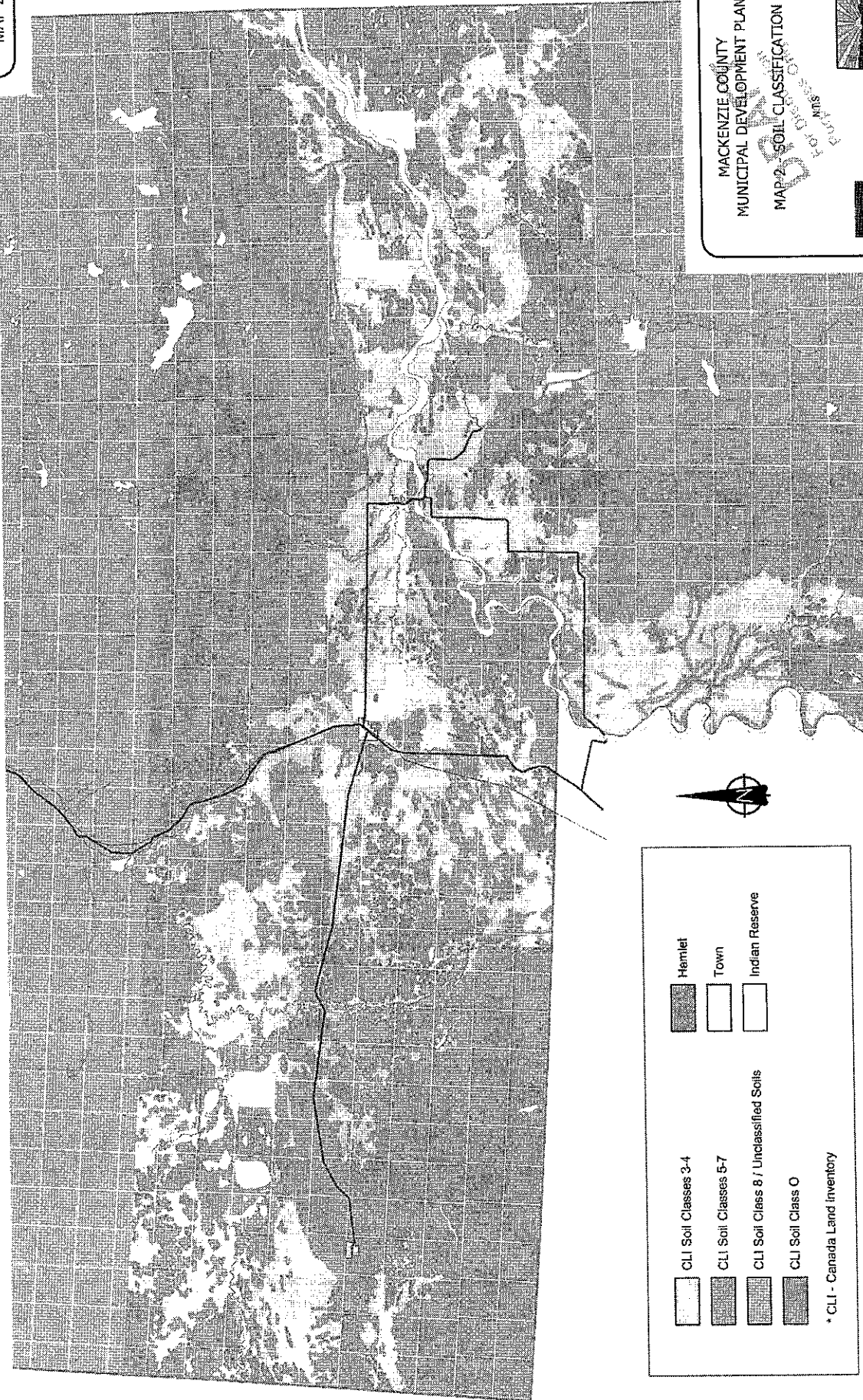
Considering the vast majority of Mackenzie County is forested, it is natural that the forestry industry is a significant employer in Fort Vermilion and La Crete. Several sawmills are located in the County, including La Crete Sawmills, Footner Forest Products, and Tolko Industries.

1.4.3 Oil and Gas

The oil and gas industry plays a significant role in the County's economy. In fact, oil and gas is primarily responsible for the founding of Zama City. Approximately 36% and 80% of the Peace Region's natural gas and light-medium crude oil reserves are located within the County respectively. The majority of exploration is concentrated in the western portion of the County near Zama City, Rainbow Lake and High Level. The oil and gas industry is the County's most significant revenue generator as it represents the majority of its tax base.

Due to the population, employment and overall growth generated by these three major industries, the tourism, transportation, retail/wholesale trade, finance, business/community service, construction and public administration industries have been firmly established in the County.

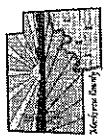
moving forward!



	CLI Soil Classes 3-4		Hamlet
	CLI Soil Classes 5-7		Town
	CLI Soil Class 8 / Unclassified Soils		Indian Reserve
	CLI Soil Class 0		

* CLI - Canada Land Inventory

MACKENZIE COUNTY
MUNICIPAL DEVELOPMENT PLAN
MAP 2 - SOIL CLASSIFICATION



1.5 Transportation

Mackenzie County is served by three major transportation systems: road, air, and rail. The road system includes Highway 35, also known as the Mackenzie Highway, Highway 88, also known as the Bicentennial Highway and Highway 697 which are the primary entrances into Mackenzie County from the south. Highway 58, which runs east and west, serves the Town of Rainbow Lake and the oil and gas fields in the western portion of the County, and several Indian Reserves and agricultural areas in the east.

Two certified airports, located near the Town of High Level and the Town of Rainbow Lake, and three registered aerodromes located near Fort Vermilion, La Crete and Zama City, operate within the County. The Great Slave Railway operates a rail line through, which originates in the Grimshaw area and terminating in Hay River in the Northwest Territories.

1.6 General Municipal Plan

Since the adoption of the previous General Municipal Plan (GMP) in 1994, Mackenzie County has grown by more than 3,000 people. In 2006, the County approved Area Structure Plans (ASP) for the Hamlets of Fort Vermilion, La Crete and Zama City. These Plans were developed in compliance with the GMP and outline specific land uses and policy direction for each community. The County's economic performance, expansion of farming activity, the growth of La Crete and the demand for country residential development has put pressures on Mackenzie County's long range inventory of future agricultural, residential, commercial and industrial lands. These factors have made it necessary to review the GMP.

Many of the previous Plan's policies were concerned with the protection of the agricultural land base, encouraging the continued accommodation of resource-related developments, such as forestry and oil and gas preserving the County's natural environment, and promoting economic development throughout the County.

Many of the policies contained in the 1994 Plan remain sound. However, changes over the past 15 years in demographics, the economy, and development patterns have required a review of the GMP.

2.0) PROCESS, PRINCIPLES AND VISION

2.1 MDP Planning Process

The development of this Plan was guided by the Going Forward plan review process to develop a long range land use concept, community vision and policies. The Going Forward process was grounded in technical analysis, and gathering feedback from stakeholders, which included members of Mackenzie County's Council, Administration, and residents. This collaborative process was designed to acknowledge existing policy, recognize current trends, respect community values, and develop a practical and logical strategy for future development.

Mackenzie County's Council and Administration sponsored the Going Forward process between September 2008 and July 2009, and provided opportunities for the public and other stakeholders to make suggestions and provide feedback about the Municipal Development Plan, including:

- Key interviews with Mackenzie County's Council and Administration on August 27, 2008;
- Advertisements in the County Image, Mackenzie County's website and three local radio stations requesting public input, starting in November 2008;
- The provision of a survey to County residents in November 2008, which was available on Mackenzie County's website, at all high schools in the County, and all County offices. The purpose of the survey was to develop an understanding of community values, develop a vision of the future, and identify areas of concern;
- A public open house was held in La Crete on April 28, 2009, in Fort Vermilion on April 29, 2009, in High Level on May 5, 2009, and in Zama City on May 6, 2009 to present the draft MDP. A total of 108 people attended the four open houses.



May 5, 2009, Public Open House in High Level, Alberta



- A comment form was distributed at each open house to solicit feedback on the future land use concept and draft policies of the MDP, which were prepared as a result of a technical review and initial community feedback. Advertisements were placed in the March/April 2009 issue of the County Image inviting the public to attend the open houses;

2.2 Strengths, Themes and Guiding Principles

The Going Forward plan review process identified community strengths, major themes for future development, and guiding principles for Mackenzie County.

2.2.1 Community Strengths

Four community strengths emerged in this process and demonstrated that Mackenzie County:

1. Values its history and rural lifestyle;
2. Offers a small town quality of life;
3. Values its cultural diversity; and
4. Is proud of its natural resources and amenities.

2.2.2 Major Themes

Participants in the Going Forward plan review process overwhelmingly described that Mackenzie County is a desirable place to live and to raise a family. Participants also identified that they like Mackenzie County's Hamlets and rural areas, and value the services and amenities these areas currently provide. Participants clearly stated that they want diversity in employment opportunities to choose from, new facilities and recreation amenities, such as a health care centre and a swimming pool, and improvements to infrastructure, such as paving roads, and better phone service to meet their needs in the future. Mackenzie County's greatest challenge will be to balance the benefits and costs of current and future development and still provide a desirable place to live and to raise a family.

2.2.3 Ten Principles

If Mackenzie County is going to succeed in creating a desirable place to live and to raise a family, then any decision made by Council, Administration or stakeholders must recognize the four community strengths, the major themes and the following ten principles, which were identified in the Going Forward plan review process:

1. Agriculture is the most important land use in the rural area;
2. The history and culture of our unique Hamlets will be celebrated;
3. Development and growth shall be directed to specific locations;
4. Residents can find adequate, affordable accommodation;
5. Economic diversity shall be promoted;
6. The integrity of natural areas shall be protected;
7. Parks and recreation areas shall be provided;
8. The transportation system shall be safe and convenient;
9. Servicing shall be extended economically and efficiently; and
10. A unified regional vision shall be created.

These principles are the core values that: reflect the character of the community as identified in the Going Forward process; will provide a consistent set of principles for every decision made by Council or Administration; and shall provide a foundation for the vision, objectives and policies of the MDP.

moving forward!

2.3 Mackenzie County Vision

Any plan for future land use and development must be based on a vision of the future. This particular vision is intended to inspire and to articulate where Mackenzie County is headed.

Mackenzie County is a prosperous community that recognizes the value of its natural environment, local culture and history, and diverse economy. The County will encourage development that creates great places where people want to live and visit, develops economic opportunities, preserves the qualities people love about their communities, and protects natural areas. This vision is unified by a community spirit that makes Mackenzie County a desirable place to live and to raise a family.

3.0) GENERAL DEVELOPMENT STRATEGY

The general development strategy focuses on Mackenzie County's quality of life and describes a pattern of strategic growth and development. The strategy encourages new growth in specific areas to effectively use land and existing infrastructure and at the same time invests time, attention, and resources in existing communities.

In general, the MDP reflects the County's past land use pattern, current community values, and desired future. Historically, Mackenzie County has been a rural, resource based community, however the emergence of Fort Vermilion, La Crete and Zama City as urban communities has changed the character of the County. Today, Mackenzie County residents value the amenities, opportunities and quality of life accommodated in both its rural and urban areas.

The MDP recognizes that:

- Better Agricultural Lands and agricultural operations are protected to ensure the County has a productive agricultural land base that will provide an abundance of food products and supports the families involved in the agri-business.
- Country residential developments are located in identified development nodes where services and infrastructure are readily available or planned.
- Development within Hamlets shall include a mix of residential types to accommodate different needs and tastes, a well-defined central commercial area, and industrial areas that are located in industrial parks and in identified development nodes.
- Open space, natural areas and historic resources shall be protected and where necessary, effectively integrated within developments to maintain their cultural and ecological importance.

3.1 General Development Objectives

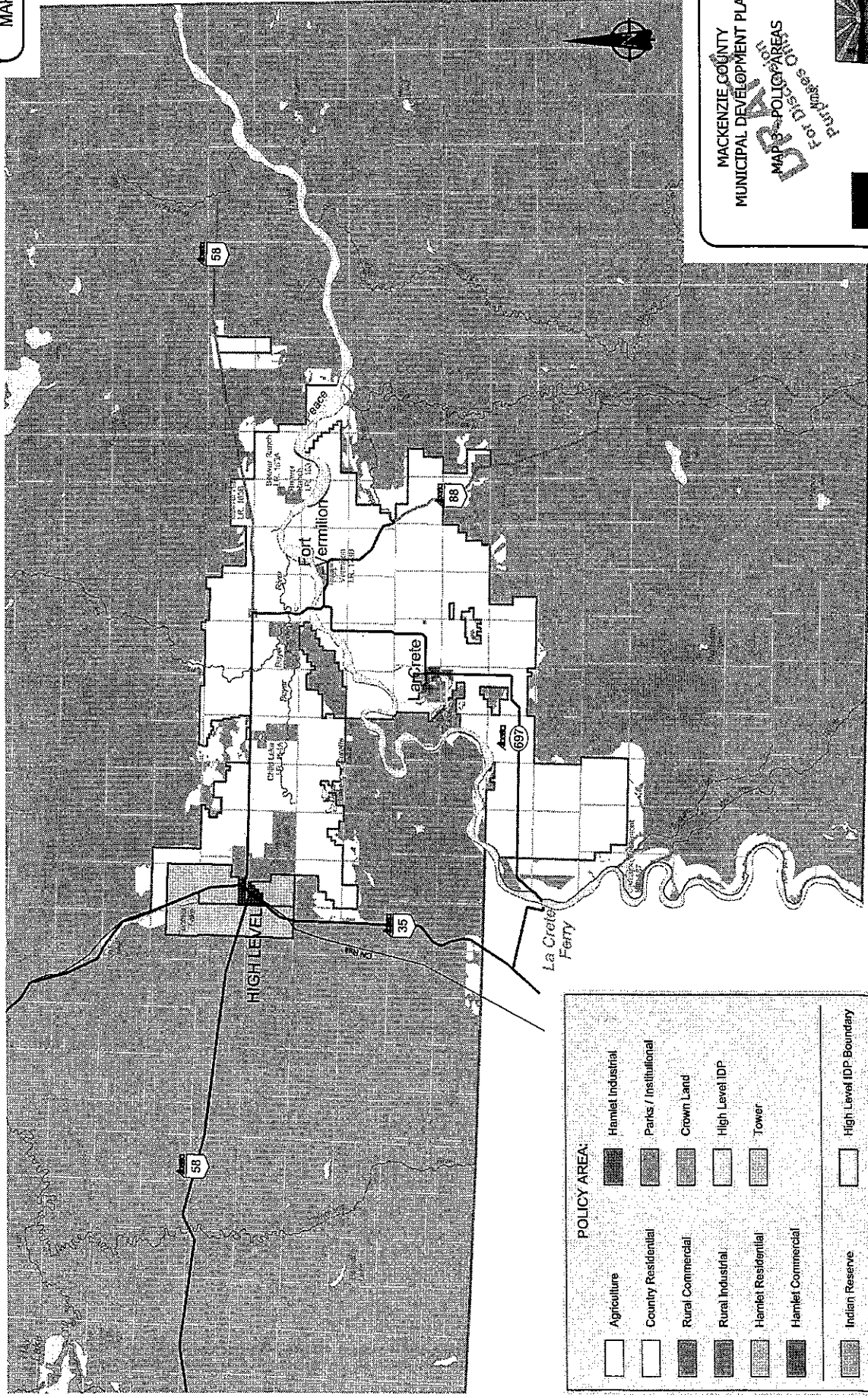
- Accommodate growth and development that is orderly, meets County guidelines and standards, and enhances Mackenzie County.
- Maintain the rural character of the County.
- Involve the community in the planning process.
- Ensure an adequate and suitable land base exists to accommodate Hamlet growth.



3.2 General Development Policies

- 3.2.1 Mackenzie County shall conform to the policies of the Province of Alberta and the Provincial Land-use Framework and any subsequent Regional Plan when considering MDP updates, MDP amendments, Land Use Bylaw amendments, or other development proposals.
- 3.2.2 Mackenzie County shall plan for development that contributes to its fiscal, social and environmental well-being.
- a. Mackenzie County may develop targets or thresholds to monitor changes to the environment, and may develop methods to mitigate or eliminate a local or regional effect.
- 3.2.3 Future development in Mackenzie County shall conform to the Policy Areas illustrated on Map 3. Maps 4 - 7 provide more detailed information about Policy Areas, however each map is designed to provide the County with a broad framework for development and are not intended to be interpreted on a site-by-site basis.
- 3.2.4 Development within Hamlets shall be orderly, efficient and contiguous.
- 3.2.5 Mackenzie County shall discourage the removal of Better Agricultural Land from production, or its fragmentation
- 3.2.6 Mackenzie County encourages early dialogue with the public, development industry, and other affected stakeholders to facilitate an efficient and effective development review process.
- 3.2.7 Mackenzie County may require the adoption of an Area Structure Plan, to be prepared in accordance with Section 633 of the Municipal Government Act, or the approval of a Neighbourhood Structure Plan, or an Outline Plan prior to subdivision or development. These Plans shall address the following issues to the satisfaction of the County:
- a) conformity with this Plan, other statutory plans and the Land Use Bylaw;
 - b) impacts on adjacent uses and mitigation methods, such as the provision of any suitable buffers or setbacks;
 - c) proposed land uses and population projections;
 - d) proposed methods of water supply, stormwater management and sewage disposal;
 - e) access and internal circulation;
 - f) allocation of municipal and environmental reserve;
 - g) suitability of the development site in terms of soil stability, groundwater level, and drainage;
 - h) a method by which developers pay for off-site costs; and
 - i) any other matters identified by the municipality.
- 3.2.8 When land is developed or redeveloped, Mackenzie County may require developers to enter into a development agreement with the County.

moving forward!



POLICY AREA:

	Agriculture		Hamlet Industrial
	Country Residential		Parks / Institutional
	Rural Commercial		Crown Land
	Rural Industrial		High Level IDP
	Hamlet Residential		Town
	Hamlet Commercial		High Level IDP Boundary
	Indian Reserve		White Area Boundary
	Town		

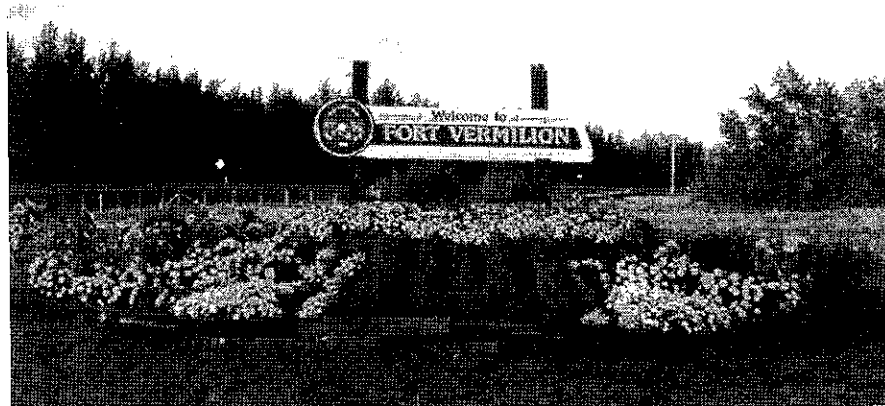
MACKENZIE COUNTY
MUNICIPAL DEVELOPMENT PLAN
MAPS - POLICY AREAS
For Discussion
Purposes



ISL
Engineering
and Land Services

J:\125001\12518_Mackenzie_MasterPlan02_grabimg02a_project_Maps\ppl12518_MDP_Maps.dwg

- 3.2.9 The order of development staging shall give first priority to infilling of existing serviced areas followed by areas where infrastructure can be economically extended.
- a) Infill development of any land use type should be attuned to the scale and design of the surrounding built environment to integrate the proposed developments into existing areas.
- 3.2.10 Mackenzie County shall facilitate economic development through planning and implementation strategies developed in Intermunicipal Development Plans, joint agreements, and Area Structure Plans.
- 3.2.11 Mackenzie County may consider the preparation of:
- a) gateway and corridor studies to improve the appearance of entrances to the County, Hamlets or major corridors; and
 - b) architectural controls and guidelines for the development of specific areas of Mackenzie County to enhance the quality of development.
- 3.2.12 The Land Use Bylaw shall establish standards for development in Mackenzie County and implement the policies of this Plan.



Gateway entrance to Fort Vermilion

4.0) AGRICULTURE

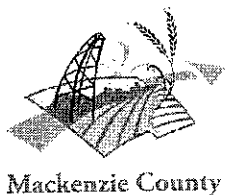
Agriculture is an important part of the County's culture, economy and identity. Despite limited locations of high quality soils and short growing seasons, the high quality soils located around High Level, Fort Vermillion, and La Crete allow for the production of successful pea, oat, canola and alfalfa crops. These lands are also subject to the most pressure for non-agricultural development. Consequently the protection and expansion of the agricultural land base is a necessity, and will assist in the continued viability of farming as an economic activity.

Approximately 4,669 km² or 5.7% of the lands within Mackenzie County are located within the Province's White Area, as described in Table 4¹. This area is reduced to 4,417 km² or 5.3% after deducting Hamlets (Fort Vermilion and La Crete) or different jurisdictions (i.e., the Town of High Level or Indian Reserves). Of the remaining White Area, approximately 3,142 km² or 71% of these lands are considered Better Agricultural Land, while the balance of the lands are designated as Class 5, 6, 7, 8, O (Organic Soils) or W (Water) by the Canada Land Inventory (CLI) Soil Capability for Agriculture. These lands may be viable for agricultural production despite their CLI classifications due to local farming techniques and the longer days the County experiences during the growing season.

Since the County has limited agricultural lands within the White Area, the County has identified Better Agricultural Land in the Green Area that is within 3.2 km (2.0

Table 4: White Area and Better Agricultural Lands

	Area (km ²)	Area (ha)	Area (%)
Mackenzie County	82,584.2	8,258,420	
Total White Area	4,668.8	466,884	--
less High Level	21.1	2,106	--
less Indian Reserves	208.5	20,854	--
less Fort Vermilion	5.3	531	--
less La Crete	17.1	1,712	--
Remaining White Area	4,416.8	441,681	100%
Better Agricultural Land	3,142.2	314,220	71%
Class 5, 6, 7, 8, O or W Land	1,274.6	127,461	29%



¹ The majority of land in Mackenzie County is owned by the provincial Crown and is commonly referred to as Green Area. These lands are managed by several provincial departments and boards that set the rules for lands use. The balance of lands in the County, known as the White Area, is comprised of land owned by homeowners, farmers, companies and the County and Crown.

mi) of the White Area for future agricultural purposes. The identified lands amount to approximately 356 sections or 923 km². Mackenzie County considers that these lands are contiguous to existing or future agricultural activities and is seeking the conversion of 213 sections or 552 km² of land from Green Area to White Area.

The contiguous expansion of agricultural activities allows for the logical extension of rural infrastructure and the delivery of cost-effective services along specific corridors, namely Highway 58 between High Level and Lawrence River and Highway 35 between High Level and the County's southern boundary.

4.1 Agriculture Objectives

- . Preserve Better Agricultural Land for agricultural land uses.
- . Encourage the diversification and sustainable intensification of agricultural practices.
- . Minimize the impact of non-agricultural uses on existing agricultural operations.
- . Accommodate the separation of a farmstead from a quarter-section.
- . Accommodate single lot vacant country residential developments.



Harvesting in Mackenzie County

4.2 Agriculture Policies

- 4.2.1 All lands in the County shall be deemed to be agricultural lands unless otherwise designated by the MDP, an approved statutory or non-statutory plan, the Land Use Bylaw, or provincial legislation.

- 4.2.2 In the Agricultural Policy Area, Better Agricultural Land shall be preserved for agriculture operations.
- a) Mackenzie County shall encourage the maintenance of the 64.8 ha (160 acre) quarter-section or river lot as the basic farm unit.
 - b) Mackenzie County shall encourage the retention and/or development of windbreaks between agricultural parcels and shelterbelts around farmsteads.
- 4.2.3 Proposed developments which are determined to be better suited in an urban setting shall be discouraged in an Agricultural Policy Area.
- 4.2.4 Lands in the Agricultural Policy Area, as shown on Map 3 may be developed for agricultural industries, highway commercial uses, home-based businesses, public uses and utilities, recreational uses, resource extraction industries, and rural industrial land provided that:
- a) the proposal is in conformance with statutory plans and the Land Use Bylaw;
 - b) they cannot logically be used for agricultural purposes;
 - c) they do not disrupt existing agricultural operations (i.e., creation of weed problems);
 - d) the proposal is not within proximity to Hamlets, High Level, or Rainbow Lake;
 - e) they are suitable in terms of soil stability, groundwater level, and drainage;
 - f) they are accessible, serviced, or in serviceable locations; and
 - g) they are not within identified natural areas.
- 4.2.5 Mackenzie County shall pursue the redesignation of Green Area lands to White Area lands within 3.2 km (2.0 mi) of the current White Area boundary, as shown on Map 3. These lands shall be designated for future agricultural purposes.
- a) Better Agricultural Land should be given a higher priority than lands designated as Class 5, 6, 7, 8, O, or W by the Canada Land Inventory (CLI) Soil Capability for Agriculture.
 - b) Mackenzie County may pursue the conversion of Green Area lands to White Area lands within 3.2 km (2.0 mi) of Highway 58 between High Level and Lawrence River or Highway 35 between High Level and the County's southern boundary. These lands shall be designated for future agricultural purposes.
- 4.2.6 Mackenzie County supports and encourages sustainable agricultural practices which reduce impacts on the natural environment. These practices include: nutrient management, sustainable grazing and riparian management, integrated crop management, responsible pest management and greenhouse gas awareness.

- 4.2.7 Mackenzie County shall forward approvals, registrations and authorizations from the Natural Resources Conservation Board (NRCB) to the Regional Economic Development Initiative and the Agricultural Service Board for discussion.
- a) When other municipalities and/or First Nations are considered an affected party, Mackenzie County shall invite representatives to attend the Agricultural Service Board to provide their input.
- 4.2.8 Mackenzie County encourages the development of Confined Feeding Operations (CFOs), as a way of adding value to grain crops, and providing more employment and income per hectare of land.
- a) Mackenzie County considers CFOs greater than ten times the size shown in Column 3 of Schedule 2 of Agricultural Operations, Part 2: Matters Regulation (Alberta Regulation 257/2001) as an inappropriate land use and encourages the NRCB to prohibit them in the County.
 - b) Some areas are especially suited to intensive animal operations because of good roads, plentiful water supply, superior soil conditions, and a lack of conflicting land uses. In these areas, the County may apply appropriate zoning to allow a CFO.
- 4.2.9 Applications to the NRCB for the establishment or expansion of CFOs shall not be supported by the County unless they are compatible with adjacent land uses, do not generate adverse health or environmental effects, follow the Agricultural Operations and Practices Act (AOPA) guidelines, and meet or exceed the following separation distances:
- a) 3.2 kilometres (km) from an adjacent municipality, Hamlet, Indian Reserve or a multi-lot country residential subdivision;
 - b) 1.6 km from any federal, provincial or municipal park, water body, swamp, gully, ravine, coulee or natural drainage course, and may not be located in an area subject to flooding; and
 - c) within a natural area.
- 4.2.10 CFOs should not be established or expanded where there is any risk that runoff will contaminate water supplies.
- 4.2.11 Mackenzie County shall protect existing CFOs by refusing a development permit for a new residence within the Minimum Distance Separation (MDS), as defined by AOPA, of an existing or approved CFO.
- 4.2.12 In consultation with the NRCB, Mackenzie County shall maintain an inventory of all CFOs in the County.
- 4.2.13 The subdivision of land for specialized or intensive agricultural operations, such as greenhouses and other horticultural businesses, may be considered if the following criteria are met:
- a) a detailed description of the operation, such as a business plan and any other information deemed necessary by the County; and
 - b) the proposed lot is greater than 4.05 hectares (10 acres) in size.

- 4.2.14 The subdivision of land to accommodate a farmstead separation shall be permitted if:
- a) the parcel contains an existing, habitable residence; and
 - b) the proposed parcel size can accommodate a sewer system which complies with Provincial regulations.
- 4.2.15 Farmstead separations shall be as small as possible, ideally in the 1.21 ha (3 acres) to 4.05 ha (10 acres) range, or such larger area as is needed to include improvements, shelterbelts, woodlots or other areas with no agricultural value. Woodlots included in a subdivided yard site may be subject to a conservation easement.
- 4.2.16 The subdivision of a vacant first parcel out of an unsubdivided quarter section may be permitted if the proposed parcel:
- a) is on the poorest agricultural land on the quarter section;
 - b) is severed from the balance or otherwise not viable to farm;
 - c) the proposed parcel size is the minimum amount necessary to accommodate on-site amenities and services;
 - d) shall not interfere with existing agricultural operations both on the balance and on adjacent lands; and
 - e) legal and physical access is available.
- 4.2.17 A farmstead separation or a vacant first parcel out of an unsubdivided quarter section may be refused if it interferes or conflicts with:
- a) agricultural operations in the area;
 - b) existing or future roads or utilities; or
 - c) the logical and economic expansion of a nearby urban area.
- 4.2.18 One dwelling unit is permitted per parcel. Additional dwellings may be allowed in accordance with the provisions of the Land Use Bylaw.
- 4.2.19 Any residential development proposal that requires the creation of more than two lots shall be considered a multi-lot country residential development and reviewed under the policies of Section 5 of this MDP.

5.0) COUNTRY RESIDENTIAL DEVELOPMENT

There is an increasing demand for rural residential parcels as evidenced by the increasing rural population and the frequency of applications for country residential development since 1994. The County is willing to meet this demand provided that country residential development does not disrupt existing agricultural operations, negatively impact natural areas, or impede the logical growth of Hamlets.

In the past, the demand for country residential development has generally been for either farmstead separations or single parcel residential lots. These residential development types can be easily accommodated, however multi-lot country residential development is a challenge considering: the vast area of the County; good quality potable groundwater is not readily accessible in certain areas; topography and soil conditions are suitable for sewage disposal; and road access is a concern. These factors, and others such as the provision of municipal services; impacts on the agricultural community; the natural environment; the protection of Better Agricultural Land; and any impacts on urban centres, impose constraints on the design, size and location of country residential parcels. This Plan considers these elements and directs country residential development to specific locations within the County.

5.1 Country Residential Objectives

- Recognize agriculture, its related activities and industries as the predominant land use in the rural area.
- Recognize country residential development as a legitimate land use in the rural area, while minimizing potential conflicts with non-residential uses.
- Provide for the establishment of attractive, well-planned and properly serviced country residential development.
- Maintain the rural character of the County and to allow for growth of the established urban areas.

5.2 Country Residential Policies

5.2.1 To reduce conflicts with Hamlet growth and agricultural operations, and to minimize the cost of maintaining roads and other municipal services, country residential communities shall be located in a well-defined area, as shown on Maps 3 - 7, leaving the rest of the County primarily agricultural or Crown Land. These country residential areas are located in accordance with the following principles:

- a) have poor soils (CLI Class 5), except where the use of better soils may be justified because the land is adjacent to urban areas, recreational lakes or river valleys;



Mackenzie County

- b) do not limit the logical expansion of the Town of High Level, or the Hamlet's of Fort Vermillion, La Crete or Zama City;
- c) located near existing or proposed recreation areas;
- d) have potable water supply and are adequately serviced or where municipal servicing can be provided in an efficient and economical manner;
- e) have simple and direct access to paved roads and highways; and
- f) will maintain the minimum separation distance from sour gas facilities, gas and oil wells, wastewater treatment plant, landfills, existing CFOs and existing sand and gravel extraction sites as defined by Municipal Government Act, AOPA, or any other relevant legislation.

5.2.2 Mackenzie County may consider locations outside of the designated areas provided they meet the conditions of the Policy 5.2.1.

5.2.3 Mackenzie County shall require that bareland condominium residential developments meet the same requirements and standards as conventional country residential subdivisions.

5.2.4 Wherever possible, a landscaped or treed buffer should be provided along the boundaries of country residential lots that are located adjacent to non-residential uses.

5.2.5 If a quarter section being subdivided contains significant areas of Better Agricultural Land, those areas must normally be left as a single large parcel, with the residential lots concentrated on the poorer soil.

5.2.6 Mackenzie County supports home-based businesses in residential areas provided that the residential character of the home and the area is maintained.

5.2.7 Mackenzie County shall discourage the expansion of rural agricultural settlements as these communities are not intended as nodes for future Hamlet locations or future intensive residential developments.

5.2.8 Any future subdivisions located adjacent to a highway shall take place in a manner that protects the integrity of the highway corridor and may require a service road, subject to the requirements of Alberta Transportation.

5.2.9 The number and type of livestock allowed in country residential neighbourhoods shall be controlled through the Land Use Bylaw.

6.0) HAMLETS

Mackenzie County is characterized by a number of Hamlets, which shall be further developed in accordance with their expanding role as service centres for surrounding rural areas.

In order to accommodate population growth, optimize the use of existing services and to strengthen the long term viability of the facilities contained in Fort Vermilion, La Crete and Zama City, each Hamlet will grow within or contiguous to their boundaries to accommodate a long-term growth scenario. The further development and intensification of the land uses within the Hamlets will allow for more efficient use of existing infrastructure and allow the provision of a broader range of community facilities and services.

6.1 Hamlet Objectives

- . Plan for a positive growth rate in all Hamlets.
- . Promote the orderly and economic growth of all Hamlets.
- . Provide a variety of housing types within all Hamlets.
- . Plan for the future subdivision and development of residential areas.
- . Facilitate growth of commercial and industrial areas.
- . Provide a variety of institutional, recreational, and cultural opportunities within all Hamlets.
- . Optimize the use of existing services and infrastructure and to strengthen the long term viability of all Hamlets.

6.2 Hamlet Policies

- 6.2.1 Mackenzie County shall review and update existing Area Structure Plans for Fort Vermilion, La Crete and Zama City to encourage the existing communities to plan for growth and provide an adequate and suitable supply of lands.
- 6.2.2 Maps 4 - 6 illustrates designated Hamlet growth areas. These areas are characterized by:
- a) the proximity to compatible land uses;
 - b) the proximity to existing or proposed community facilities;
 - c) accessibility to transportation infrastructure; and
 - d) municipal servicing that can be provided in an efficient and economical manner.



Mackenzie County

- 6.2.3 Mackenzie County supports contiguous development that is adjacent of existing development in order to accommodate growth in an orderly an economical manner.
- 6.2.4 An applicant for a multi-lot subdivision within a Hamlet shall submit an Neighbourhood Structure Plan or an Outline Plan, in accordance with Policy 3.2.7 of this Plan.
- 6.2.5 Mackenzie County shall promote the growth and development of one compact, viable central business district for each Hamlet.
- 6.2.6 Mackenzie County shall encourage all Hamlet industrial uses to be located in industrial parks and shall be buffered from adjacent residential and non-compatible land uses, and:
 - a) shall require that all Hamlet industrial developments are adequately serviced; and
 - b) may require landscaping or screening in order to improve the appearance of industrial areas.
- 6.2.7 Mackenzie County shall encourage the grouping of major community facilities in order to provide a focal point for the community and allow for easy access by residents.

6.3 Fort Vermilion

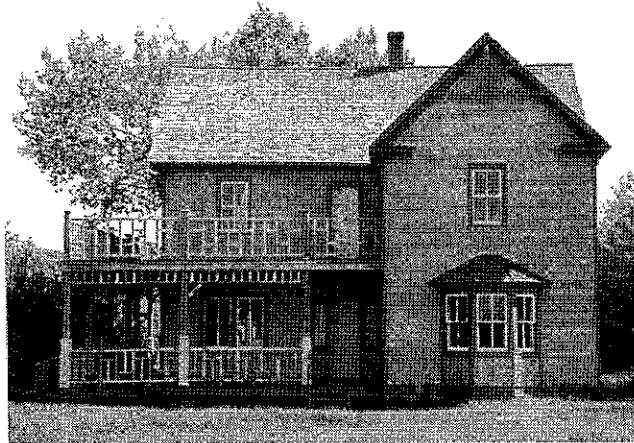
Fort Vermilion is located on the southern bank of the Peace River, on the north side of Highway 88. Established in 1788, it is the oldest European settlement in Alberta. The area was inhabited by First Nations people before the arrival of European settlers who, under the direction the North West Company and the Hudson's Bay Company, established the settlement as a prosperous fur trading post.

Today, Fort Vermilion is also a service centre for its surrounding rural community and is well known for its relaxed pace, friendly atmosphere, rich history and historic sites. Fort Vermilion contains 25 Provincial and National historic sites, including the original Old Bay House, which still exists and is now part of the Fort Vermilion National Historic Site, the 1907 Clark House, the 1912 Trappers Shack, and the Dominion Experimental Farm.

Fort Vermilion also includes numerous institutional, recreational and cultural uses including public and Catholic schools, St. Theresa's Hospital, a community complex which contains a hockey rink, a dance hall and a curling rink. The Hamlet also has a Nature Trail, Bicentennial Park, a public library, three churches, a 9-hole golf course and rodeo grounds. The Fort Vermilion Airport is located to the east of the urban area. In 2006, the Hamlet had a total population of 714 residents (2006 Federal Census).

Fort Vermilion has approximately 145 ha of land designated for Hamlet residential development within its current boundaries. Based on rates of 7.25 dwellings/hectare (typical Hamlet density) and an average household size of 2.7 people/dwelling (2006 federal census), Fort Vermilion could accommodate a population of approximately 2,838. The Hamlet could accommodate approximately 8,360 people on lands south

of Highway 88, which are designated for Hamlet Residential development. Therefore, the current and future residential land supply within and adjacent to Fort Vermilion could readily absorb the projected future growth presented in Appendix A.

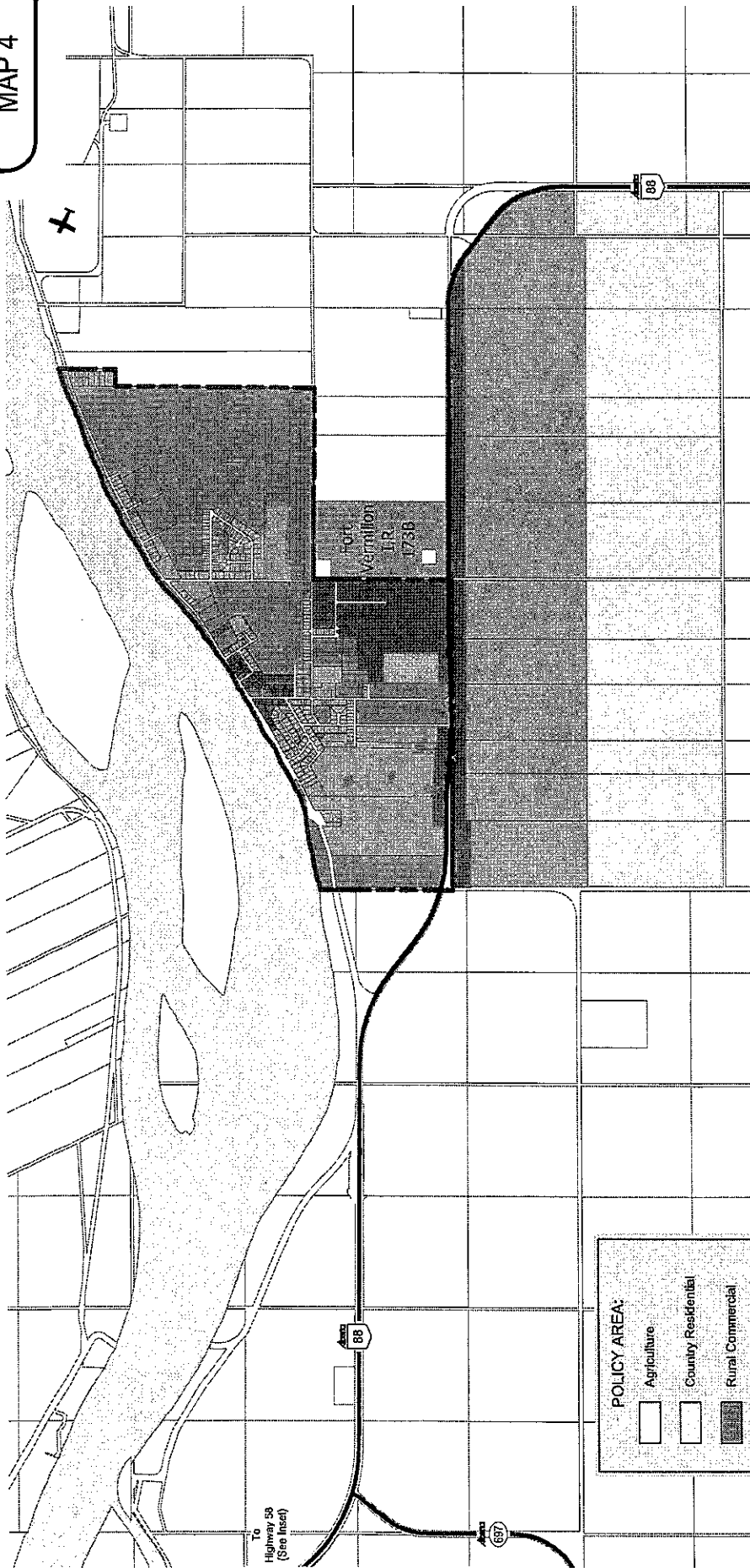


Old Bay House, National Historic Site, Fort Vermilion

6.4 Fort Vermilion Policies

- 6.4.1 Develop the Hamlet in general accordance with Map 4, and any applicable plans.
- 6.4.2 Preserve and promote historically significant buildings and support local initiatives that promote Fort Vermilion's culture and heritage.
- 6.4.3 Prepare a comprehensive plan for the existing Nature Trail that provides access to natural areas and connects to other community amenities.
- 6.4.4 Notwithstanding Policy 10.2.6 and Policy 10.2.7, permanent development may be permitted on lands that are contained within a 1:100 year flood plain or otherwise known to be flood-prone provided the applicant has submitted a certificate from a qualified, registered Professional Engineer or Architect indicating that the following factors have been considered in the design of the building:
 - a) Canada Mortgage and Housing Corporation guidelines for building in flood-susceptible areas;
 - b) the flood-proofing of electrical panel and heating units, and windows; and
 - c) basement and site drainage.

MAP 4



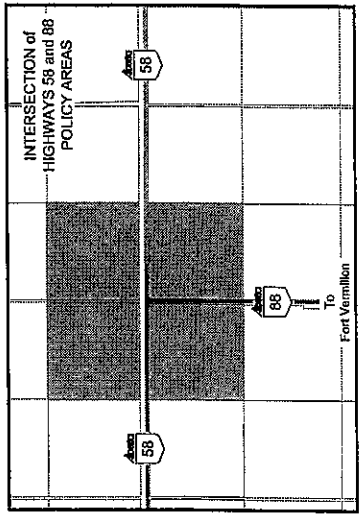
To
Highway 58
(See Inset)

88

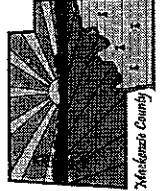
88

Fort
Vermilion
IRL
1736

POLICY AREA:	
	Agriculture
	Country Residential
	Rural Commercial
	Rural Industrial
	Hamlet Residential
	Hamlet Commercial
	Hamlet Industrial
	Parks / Institutional
	Tower
	Indian Reserve
	Hamlet Boundary



MACKENZIE COUNTY
MUNICIPAL DEVELOPMENT PLAN
MAP 4 GREATER FORT VERMILION
POLICY AREAS



The County will require, as a condition of subdivision or development approval, a restrictive covenant to be registered against the title of any property within the floodplain. The restrictive covenant will hold the municipality harmless from any damage to or loss caused by flooding by the developer, third party or act of nature.

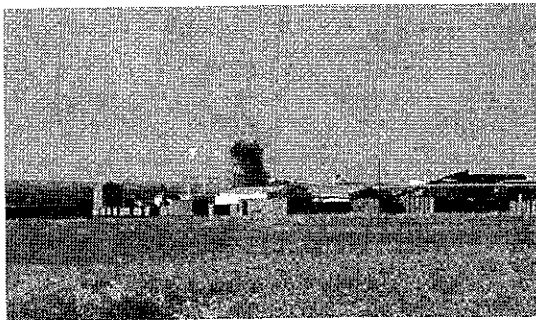
- 6.4.5 Mackenzie County may prepare a study to determine the need and or cost for the construction of a dike/levee, from River Road to the Fort Vermilion Aerodrome, along the Peace River.

6.5 La Crete

La Crete is located near the base of the Buffalo Head Hills within rich agricultural lands, approximately three kilometers west of Highway 697. La Crete, which means "the peak", was settled in the 1930s by Mennonite homesteaders. When the first highway was built into the area in the 1960s, the population began to increase as new settlers arrived. Today, La Crete is a bustling and vibrant community that is also a service centre for its surrounding rural community.

The Hamlet includes extensive walking trails, schools, the Northern Lights Recreation Centre which contains a hockey rink, curling rinks, bowling alleys, tennis and basketball courts, and a nearby aerodrome. In 2006, the Hamlet had a total population of 2166 residents (2006 Federal Census).

La Crete has a residential land supply consisting of approximately 683 ha for Hamlet residential development and approximately 150 ha for future country residential development within its current boundaries. Based on rates of 7.25 and 0.93



La Crete Mill

dwelling/hectare (typical Hamlet and country residential densities respectively) and an average household size of 2.9 people/dwelling (2006 Federal Census), La Crete could accommodate a population of 19,314. The Hamlet could accommodate another 5,445 people on lands south of its current boundaries on lands designated for Hamlet Residential development. Therefore, La Crete's current and future residential land supply could readily absorb the projected future growth presented in Appendix 1.

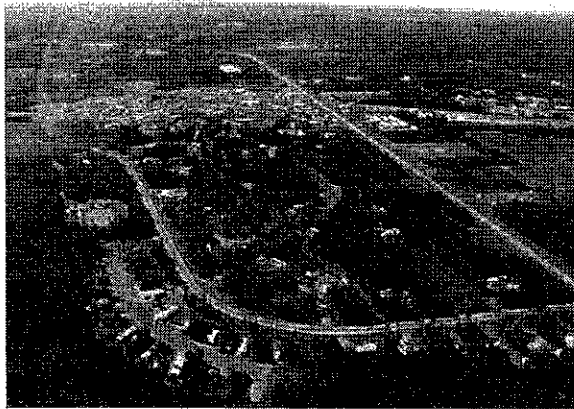
Mackenzie County

6.6 La Crete Policies

- 6.6.1 Develop the Hamlet in accordance with Map 5, and any applicable plans.
- 6.6.2 Support local initiatives that promote La Crete's culture and heritage.
- 6.6.3 Identify multi-family housing sites and accommodate a range of housing types and densities.
- 6.6.4 Ensure a sufficient supply of zoned and serviced commercial land available for development.
- 6.6.5 Encourage the growth of the aerodrome and commercial and industrial development within close proximity to the aerodrome.

6.7 Zama City

Zama City is located 160 kilometers northwest of the Town of High Level. The community was developed during the late 1960s when oil reserves were discovered in the area. Crown lands, which are heavily forested, surround the Hamlet. Today, the Hamlet functions as a service center for the nearby oil fields, but it also is growing into a complete community. The Hamlet includes an airstrip, a school, a hall, a skating rink, and a community park and a campground. In 2006, the Hamlet had a total population of 225 residents (2006 Federal Census).

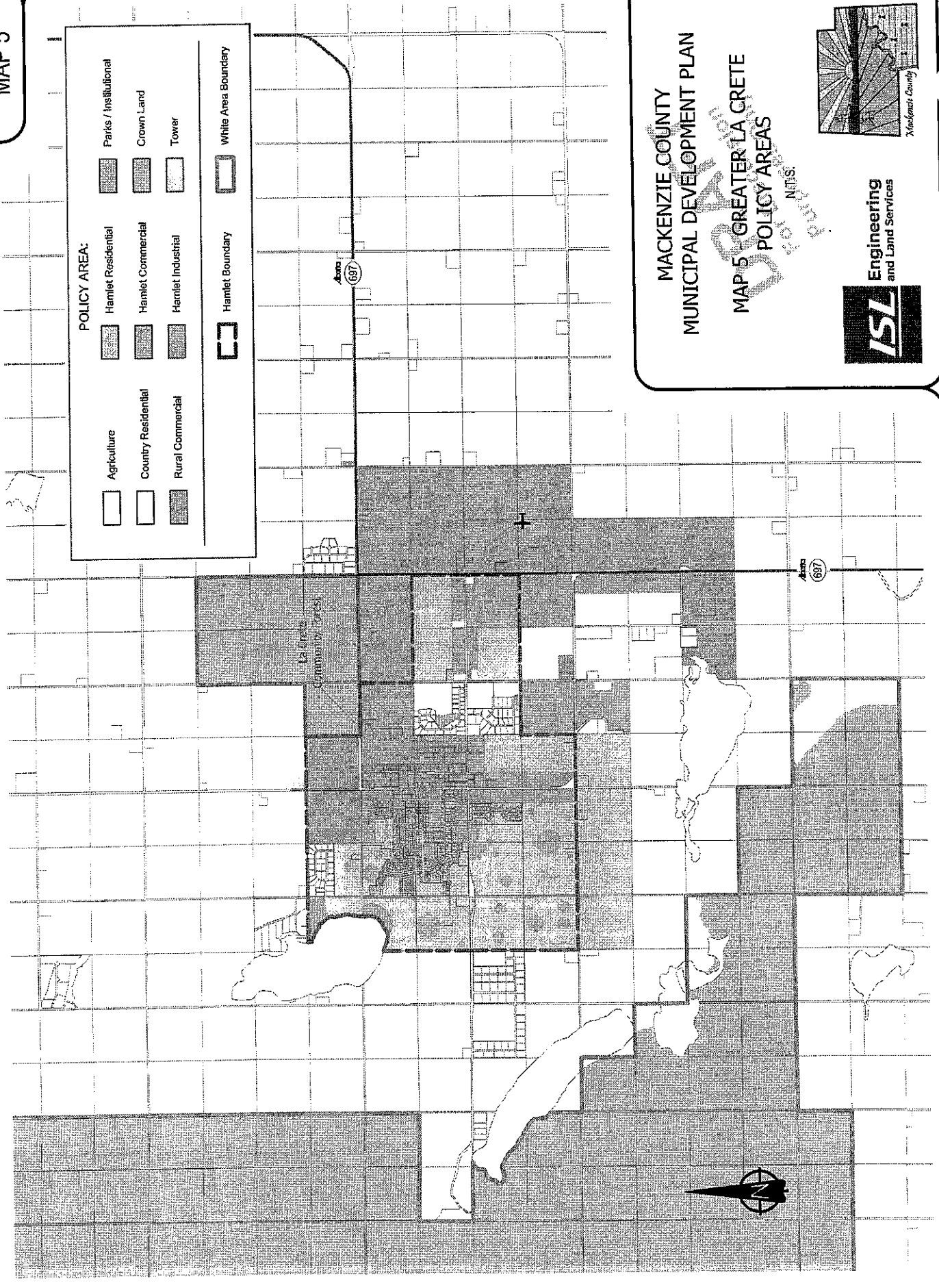


Zama City from the air

Zama City has approximately 115 ha of land available within its boundaries designated for Hamlet residential development. Also, the County is in the process of acquiring approximately 193 ha of land adjacent to the Hamlet boundaries for Hamlet residential purposes. Based on rates of 2.42 dwellings/gross developable

MAP 5

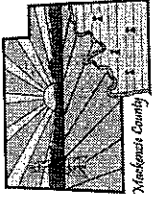
POLICY AREA:			



MACKENZIE COUNTY
MUNICIPAL DEVELOPMENT PLAN

MAP 5 GREATER LA CRETE
POLICY AREAS

N.T.S.









hectare and an average household size of 2.9 people/dwelling (mix of low and medium density residential per the East Zama City Outline Plan, 2009), Zama City could accommodate a population of approximately 2,162. Therefore, Zama City could absorb the projected future growth of all three growth scenarios presented in Appendix 1 if the County successfully acquires the adjacent land for Hamlet residential purposes.


Zama City's commercial businesses and infrastructure must also support a shadow population of approximately 5,000 people during the winter months when oil production is at its peak. This population typically lives in industrial camps within the Hamlet and adjacent areas.

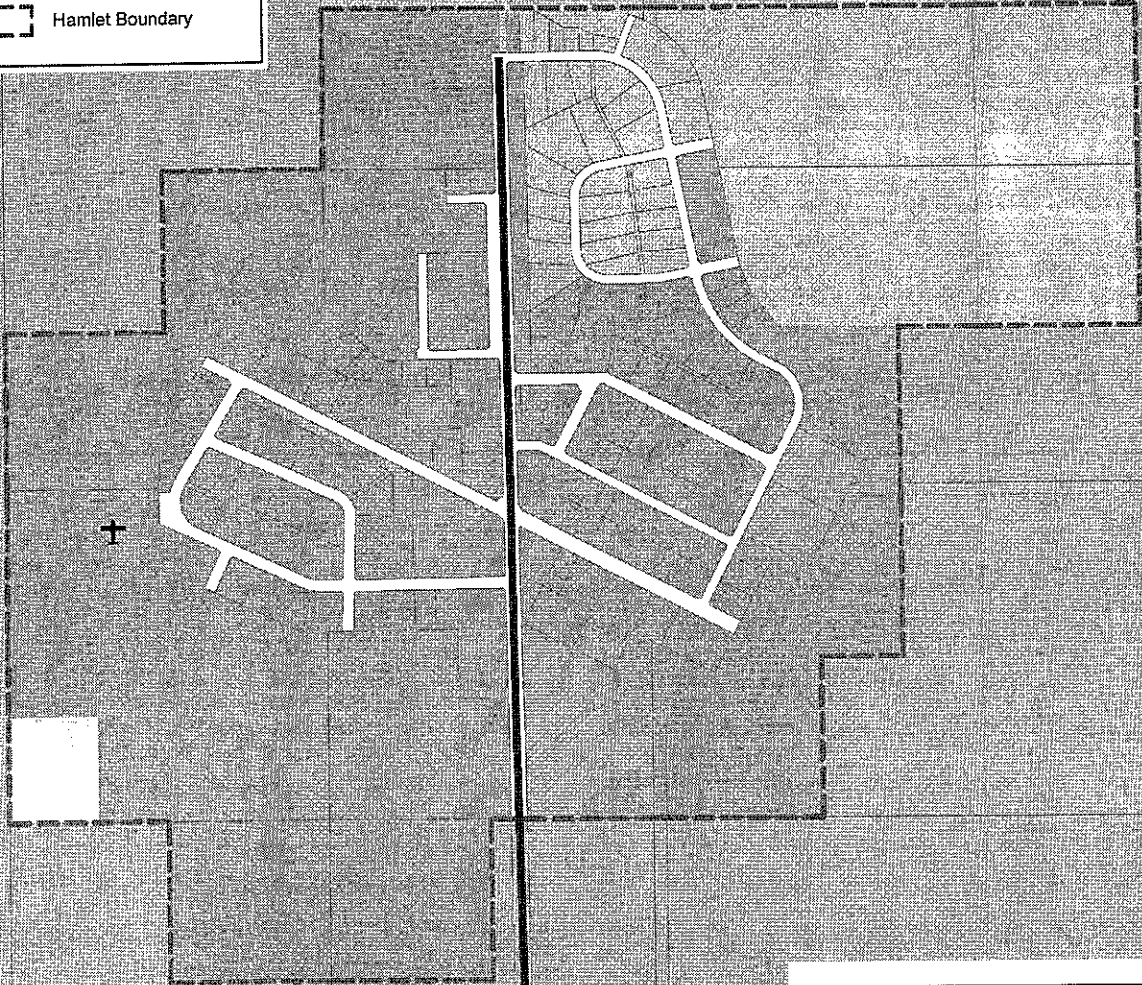
6.8 Zama City Policies

- 6.8.1 Develop the Hamlet in accordance with Map 6, and any applicable plans.
- 6.8.2 Support Zama City's role as the centre for oil and gas exploration and development in the surrounding fields.
- 6.8.3 Support the separation of residential and industrial traffic by appropriately locating residential and non-residential uses.
- 6.8.4 Provide residents with community facilities to improve local amenities and recreation opportunities.
- 6.8.5 Recognize FireSmart: Protecting Your Community from Wildfire design principles when preparing Area Structure Plans, Outline Plans, and subdivisions.

POLICY AREA:

-  Hamlet Residential
-  Hamlet Commercial
-  Hamlet Industrial
-  Parks / Institutional
-  Crown Land
-  Tower

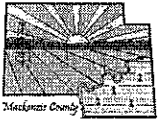
-  Hamlet Boundary



MACKENZIE COUNTY
MUNICIPAL DEVELOPMENT PLAN

MAP 6 - HAMLET of ZAMA CITY
POLICY AREAS
-N.T.S.

ISL Engineering
and Land Services



J:\12501\12518_Mackenzie_MasterPlan\02_drafting\02a_project_mapping\12518_MDP_Maps.dwg

7.0) RESIDENTIAL

The distinguishing characteristic of a community that has a high quality of life are diverse residential neighbourhoods. To encourage this outcome, Mackenzie County will provide a range of housing choices for various income groups and lifestyles throughout the County.

Mackenzie County currently accommodates a range of housing types, including but not limited to, single detached dwelling opportunities on varying lot sizes, which includes manufactured homes, multiple family development opportunities, duplex dwellings, townhouses and apartments. The Going Forward plan review process identified that stakeholders would like to see different housing types within neighbourhoods provided they are attractively designed, are located within close proximity to services, and provide both on-site and off-site amenities.

7.1 Hamlet Residential Objectives

- . To provide for orderly and staged residential growth.
- . To allow a full range of housing types in order to meet the demands of various income groups and lifestyles.
- . To promote high standards of design, safety, convenience and amenity in all residential areas.

7.2 Hamlet Residential Policies

- 7.2.1 Mackenzie County shall develop residential neighbourhoods in general accordance with the locations shown on Maps 4 - 6.
- 7.2.2 Developers should use current best practices and industry standards when preparing Area Structure Plans or Outline Plans to ensure that development improves the economy, the community and the environment. Mackenzie County should encourage that the design of neighbourhoods include:
- a) distinguishable boundaries, recognizable entrances, and one or more neighbourhood focal points to give neighbourhoods distinct identities;
 - b) varying housing styles and front yard setbacks to generate visual diversity;
 - c) the provision of deeper lots on collector roads and corner lots to allow greater housing setback in order to reduce visual and noise intrusion;
 - d) provide a variety of park types and sizes to meet the neighbourhoods needs;
 - e) orienting as many lots as possible adjacent to and within reasonable walking distance of schools, open spaces and other amenities to permit



Mackenzie County
moving forward!

- simple access from residences to neighbourhood amenities;
- f) providing an internal trail system linking residential uses with adjacent development and connecting to Mackenzie County's trail system;
- g) designing gradual curves in road alignments to reduce vehicular speeds, coincide with natural contours, and add to neighbourhood attractiveness; and
- h) preservation and integration of open space and natural areas.

7.2.3 The County shall support infill housing on underutilized sites provided:

- a) the development is attuned to the height, mass, scale and appearance of existing adjacent housing;
- b) the development is compatible with adjacent uses;
- c) infrastructure capacity is not compromised; and
- d) the County provides opportunity for public input.

7.2.4 Mackenzie County shall ensure that the provision of all neighbourhood amenities and infrastructure in manufactured home parks is to the same standard as in conventional residential areas.

7.2.5 Mackenzie County shall work with Mackenzie Housing and stakeholders to identify appropriate sites for affordable housing, and medium and high density housing. When determining whether a site proposed for medium or high density residential uses is suitable for such use, the County shall use the following criteria as a guide:

- a) adjacent to collector roads, or in convenient proximity to community amenities, schools, recreation opportunities, and commercial areas where the greater amenity and infrastructure capacity can afford to sustain higher densities;
- b) dispersed throughout a neighbourhood; and,
- c) attuned to the height, mass, scale, and appearance of existing adjacent housing and other lands uses.

7.2.6 Provision shall be made in the Land Use Bylaw to ensure that medium and high density residential uses provide adequate amenity areas that serve the specific density, location, and type of multiple family development.

7.2.7 Mackenzie County supports the continued development of home-based businesses provided they:

- a) meet the intent of the Land Use Bylaw; and
- b) have no significant off-site effects, or those effects are reduced or managed to the satisfaction of the neighbours.

moving forward!

8.0) COMMERCIAL

Historically, most commercial land use in Mackenzie County has been located in Hamlets and where there is access to services. Fort Vermilion and La Crete have been the economic focal point of the County due to their concentration of commercial activity, offices, institutional buildings, and their significant role in unifying a large County that is composed of a vast rural area.

Recently, there has been increased pressure for the development of commercial land uses in rural areas, particularly highways which serve Mackenzie County's rural residents. Due to the levels of traffic on Highways 35, 58 and 697, Mackenzie County has continually experienced a demand for highway commercial development along these corridors.

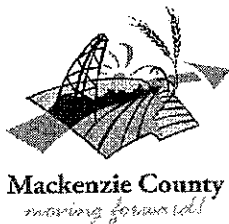
The MDP emphasizes the importance of strong and viable Hamlet central business districts and the need to meet the demands of the travelling public by designating specific areas for commercial development.

8.1 Commercial Objectives

- . Provide suitable and appropriately located areas for urban and rural commercial activities.
- . Emphasize each Hamlet as principal retail and service centres in Mackenzie County.
- . Minimize conflict between rural and urban commercial operations.
- . Accommodate the growth and development of home-based businesses.
- . Broaden the County's economic base by taking advantage of retail opportunities.
- . Ensure that Mackenzie County's commercial areas are attractive to tourist, regional, and local customers.

8.2 Commercial Policies

- 8.2.1 The location of commercial uses shall be limited to existing commercial areas, the junction of Highways 58 and Highway 88, and the locations shown on Maps 3 - 6.
- 8.2.2 Mackenzie County shall promote the development of one compact, viable central business district within each Hamlet, as shown on Maps 4 - 6.
 - a) Mackenzie County shall consider the implementation of a Hamlet design concept in order to give a theme to each central business district and may undertake the necessary steps to implement such a theme.



- 8.2.3 With the exception of agricultural industries, highway commercial uses, home-based businesses, public uses and utilities, recreational uses, resource extraction industries, and rural industrial land uses, commercial uses shall not be permitted to locate on Better Agricultural Land, unless no suitable alternative location is available.
- 8.2.4 All commercial developments proposed in the Agricultural Policy Area shall be evaluated according to the following:
- a) conformity with relevant statutory plans and the Land Use Bylaw;
 - b) quality of agricultural land;
 - c) proximity to Hamlets, the Town of High Level, or the Town of Rainbow Lake;
 - d) the location of the proposed development in relationship to other commercial uses;
 - e) the servicing requirements of the proposal;
 - f) suitability of the site in terms of soil stability, groundwater level, and drainage; and
 - g) provisions for access and impacts on the transportation network.
- 8.2.5 Any proposed commercial development adjacent to Provincial highways shall be referred to Alberta Transportation for review and comment prior to a decision being issued by the County.
- 8.2.6 At the time of development, the County shall pay special attention to the scale, design, and colour of commercial uses in an effort to maximize the compatibility of development with adjacent uses, and may require the provision of buffers, such as landscaping, fences, and berms.
- 8.2.7 Mackenzie County may offer funding or managerial support to assist private sector groups to undertake programs designed to encourage the establishment of Business Revitalization Zones.

Moving forward!

9.0) INDUSTRIAL

Industrial development and related manufacturing businesses have helped Mackenzie County to grow and diversify its economy. In order to ensure that industrial development can flourish, while at the same time being safe and compatible with existing development, care must be taken when allocating industrial uses.

Traditionally, most industrial development is located in Hamlets, close to other industry, and where there is access to infrastructure and services. Within Fort Vermilion, an industrial node is located in the southern portion of the Hamlet, while the south and west portion of Zama City includes a mix of commercial and industrial uses. Mackenzie County's largest industrial node is located on the east side of La Crete. The node includes commercial trucking operations and construction companies that support the oil and gas industry, general construction, and road building. The balance of Mackenzie County's existing industrial development is located north and south of High Level in close proximity to rail and air service and contains a wide variety of activities mainly related to the oil and gas and transportation industries as well as some related service commercial businesses.

Some types of industry seek locations outside Hamlets, such as mineral extraction developments. These industries must be planned in a careful manner as they generate employment and revenue, and therefore cannot be sterilized by incompatible surface development or cause nuisance to agricultural operations and residences.

9.1 Industrial Objectives

- Facilitate industrial developments that support agriculture.
- Support a concentrated pattern of industrial development.
- Emphasize the forestry sector as a key component of Mackenzie County's economy and to facilitate its continued growth and diversification.
- Support Mackenzie County's role as a centre for oil and gas exploration and development in the surrounding fields.
- Promote and diversify Mackenzie County's economy by emphasizing manufacturing, transportation, and the supply of industrial goods and services.
- Minimize the negative impacts of rural industrial development.
- Ensure all industrial areas in Mackenzie County are attractive as feasible.



9.2 Industrial Policies

9.2.1 The location of urban and rural industrial uses, with the exception of farm-based industries (see Policy 9.2.1.a) and resource extraction operations, shall be limited to existing industrial areas, industrial parks, and the junction of Highway 58 and Highway 88, as shown on Maps 3 - 7.

- a) Mackenzie County shall support farm-based industries in agricultural areas which include, but are not limited to: livestock auction marts; concentrated livestock feed operations; grain elevators and feed mills; bulk fertilizer and/or bulk agricultural chemical distribution plants; implement dealerships; crop spraying; greenhouses; and accessory commercial operations.
- b) Mackenzie County may support resource extraction operations in agricultural areas, which include, but are not limited to the following: cement plants, sand and gravel operations, extraction and processing of natural gas and petroleum, logging and forestry operations, and coal or mineral extraction.
- c) Support for mineral extraction operations shall be contingent the mitigation or minimization of the impacts upon adjacent land uses and soil, water, and farming operations.
- d) Mackenzie County shall ensure that inappropriate surface development does not interfere with a proposed CO2 injection project near Zama City.

9.2.2 Industrial development may be allowed in locations other than those described in Policy 9.2.1 provided they meet the following criteria:

- a) caters to the needs of agriculture, forestry, or natural resource extraction;
- b) is not suited to an urban area;
- c) does not conflict with adjacent non-industrial land uses in terms of appearance, emissions, noise, or traffic generation, unless suitable buffers are provided;
- d) the site is suitable for the proposed development in terms of soil stability, groundwater level, and drainage;
- e) has minimal transportation and servicing requirements;
- f) the tax yield is sufficient to pay the extra municipal costs of services; and
- g) the County provides opportunity for public input.

9.2.3 Industrial parks or industrial uses shall:

- a) conform to relevant statutory plans;
- b) minimize impacts on the surrounding agricultural activities and urban areas;
- c) have adequate separation distances and transition between industrial and non-industrial uses;
- d) have simple and direct access to truck routes, highways, or rail networks;
- e) are suitable to the provision of required infrastructure and services;
- f) have sufficient on-site water storage for fire protection purposes; and
- g) can accommodate a variety of types and sizes of industries.

moving forward!

- 9.2.4 Through provisions in the Land Use Bylaw, the County shall ensure that adequate buffers or transitional land uses are maintained between industrial and non-industrial uses when the potential exists for significant land use conflicts with regard to noise, vibration, dust, odour, environmental hazards or other safety risks.
- 9.2.5 With the exception of home-based businesses and farm subsidiary occupations, rural industrial development shall not be permitted to locate on Better Agricultural Land, unless no suitable alternative location is available.
- 9.2.6 Mackenzie County may require the preparation of a Risk Assessment at the cost of the developer, when considering an industrial use or determining the location of a potentially noxious industry that may pose potential environmental contamination or cause nuisance.
- 9.2.7 Mackenzie County shall require that development and subdivision applications in close proximity to sour gas facilities meet the standards of the Subdivision and Development Regulation (Alberta Regulation 43/2002) and Energy Resources Conservation Board guidelines, with respect to minimum separation distances, between sour gas facilities and other land uses.
- 9.2.8 Proposals to develop industrial sites immediately adjacent to the Town of High Level shall be approved only under the following conditions:
- a) following the adoption of an Area Structure Plan,
 - b) with the consent of Town Council,
 - c) to the standards of the Town, and
 - d) on the understanding that annexation will shortly follow.
- 9.2.9 Mackenzie County shall continue to promote industrial development through Council and its economic development affiliations.

10.0) ENVIRONMENTAL STEWARDSHIP

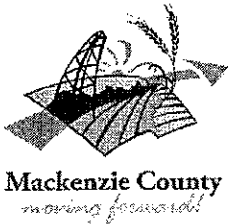
Mackenzie County encourages the responsible stewardship of natural areas. Mackenzie County is rich in wildlife, and is situated within a varied landscape consisting of river valleys, vast forest areas, many lakes and watercourses and conservation areas. These natural areas provide Mackenzie County with a picturesque and rugged environment, outdoor recreation opportunities, and an ecosystem that benefits residents, visitors, and wildlife. The value of protecting these areas is demonstrated in Buffalo Head Hills, Caribou Mountains Wildland Provincial Park area, and Bistcho Lake. These areas have been carefully managed for aesthetic, recreation or environmental purposes.

10.1 Environmental Stewardship Objectives

- Outline the requirements for the planning and development of land within or adjacent to natural areas.
- Identify, protect and enhance natural areas, areas susceptible to flooding, and other significant erosion prone areas.
- Protect wildlife, waterfowl staging areas, lakes, river shore-lands, valley slopes, unique topographic features, and vegetative types which may be considered environmentally sensitive.
- Recognize the Peace River as an important natural feature.
- Maintain public accessibility to lakes and major rivers through the use of reserves at the time of subdivision.
- Reduce the risk of wildfire, loss of property or loss of life from wildfires.



Peace River: Natural Area, Wildlife Corridor and Habitat, and Low Intensity Recreation Uses



10.2 Environmental Stewardship Policies

- 10.2.1 Area Structure Plans, Outline Plans or subdivision applications, as Mackenzie County deems appropriate, shall:
- a) confirm the location and geographic extent of any natural areas, hazard lands, or historic or archaeological sites. A detailed analysis shall be undertaken by a qualified consultant with all costs borne to the developer.
 - b) integrate natural areas into the design of developments to form part of the linked and integrated parks and open space system, including the retention of forests, wildlife corridors, muskeg areas, and the provision of stormwater ponds and parks to form continuous open spaces.
- 10.2.2 Mackenzie County shall require the protection and conservation of natural areas by dedication of Environmental Reserve and Municipal Reserve, the provision of Environmental Reserve easements and conservation easements, or by other statutory means as defined by the Municipal Government Act.
- 10.2.3 The Peace River shall be preserved as a natural area, wildlife corridor and habitat and may include low intensity recreation uses.
- a) Mackenzie County may consult with the public, any applicable organizations and government agencies which may have an interest in the natural environment when identifying natural areas.
- 10.2.4 At the discretion of the County, an applicant for a subdivision approval or a development permit may be asked to show that a proposed building site is not at risk from, among other things,
- a) groundwater contamination;
 - b) flooding and/or high water table;
 - c) unstable slopes and/or ground subsidence;
 - d) soil unsuitable for sewage disposal; and
 - e) abandoned oil and gas wells.
- 10.2.5 Mackenzie County may prohibit developments which may result in a contamination of groundwater quality, natural areas, or any other feature which is determined to be environmentally significant by the County. This includes such uses as sand and gravel extraction, CFOs, and major industrial uses.
- a) The development of sand and gravel extraction operations may be permitted subject to the site being reclaimed to the satisfaction of the County and Alberta Environment, and meeting the requirements of the Land Use Bylaw.
- 10.2.6 With the exception of lands within the Hamlet of Fort Vermilion, no permanent development shall be permitted on lands that are contained within a 1:100 year flood plain or otherwise known to be flood-prone.
- a) A certificate from a qualified professional engineer will be required by the County to confirm that the development has been properly flood

moving forward!

proofed. For those areas where 1:100 year flood mapping does not currently exist, the County shall require a qualified professional to confirm the 1:100 year flood level of the affected river, stream or lakeshore.

- 10.2.7 Mackenzie County shall consider the use of flood hazard lands for such uses as recreational, agricultural or similar such uses not requiring permanent structures, providing the developer:
- a) submits a geotechnical study regarding the subject land;
 - b) uses appropriate flood-proofing techniques as described in the Canada\Alberta Flood Reduction Agreement;
 - c) indicates to the satisfaction of the County that the flood hazard has been mitigated; and
 - d) notwithstanding the above policies, development associated with substances of a chemical, hazardous or toxic nature, which would be an unacceptable threat to public safety if damaged as a result of flooding, shall not be permitted to locate in the 1:100 year flood hazard area.
- 10.2.8 Mackenzie County shall maintain appropriate development setbacks from lake shores, river valley breaks, an escarpment or other critical slopes as identified by Alberta Sustainable Resource Development and/or Alberta Environment Protection and/or geotechnical studies provided by the developer, to the satisfaction of the County that development can be safely undertaken.
- 10.2.9 Mackenzie County shall, as a condition of subdivision approval, require an environmental reserve or environmental reserve easement of not less than 30 metres (98 feet) in width from the high water mark of waterbodies and/or the top of bank of watercourses to the lot line. A greater setback may be required by the County based on the recommendations of a geotechnical study undertaken by a qualified professional.
- a) As a condition of development permit approval where there is no subdivision, a comparable setback of 30 metres (98 feet) shall be required from the high water mark of waterbodies and/or the top of bank of watercourses to the building. A greater setback may be required by the County based on the recommendations of a geotechnical study undertaken by a qualified professional.
 - b) Subdivision and development applications adjacent to waterbodies and watercourses may be required to prepare an engineering and/or geotechnical analysis to determine the high water mark and/or top of bank of the subject waterbody or watercourse and also to determine an adequate setback from the top of bank based on soil conditions and slope stability.

- 10.2.10 Mackenzie County shall require environmental reserve dedication in accordance with the provisions of the Municipal Government Act. Wherever possible, environmental reserves shall be linked with municipal reserves to create continuous greenways with enhanced public access.
- a) The voluntary placement of conservation easements shall be encouraged to preserve significant natural features and areas that do not qualify as environmental reserve under the provisions of the Municipal Government Act.
- 10.2.11 Mackenzie County shall require developers to recognize FireSmart: Protecting Your Community from Wildfire design principles when preparing Area Structure Plans, Outline Plans, and subdivisions, and minimize the potential for wildfire damage through:
- a) the provision of recreational facilities along the outer perimeter of the community so that the developed portions may be separated from natural areas;
 - b) the provision of a fire guard which will serve as a buffer between communities and the surrounding natural area; and,
 - c) the development of trails between developments and surrounding forested lands which may be used in an emergency for fire prevention purposes.
- 10.2.12 Mackenzie County shall obtain input from Alberta Sustainable Resource Development and the local fire fighting service in evaluating development and subdivision proposals.
- 10.2.13 Mackenzie County shall require the following as conditions for approval for residential development which is too remote to be adequately protected by existing fire fighting services:
- a) the provision of adequate water supplies for fire fighting purposes;
 - b) the use of fire resistant building methods;
 - c) the installation of spark arresters on all chimneys; and
 - d) the provision of an emergency access to developments to help prevent property damage and the potential for loss of life.
- 10.2.14 A Phase I Environmental Site Assessment (ESA) may be required for any proposed development at the cost of the developer. The ESA shall be prepared in accordance with the Canadian Standards Association Environmental Assessment Guidelines.
- 10.2.15 An Environmental Impact Assessment (EIA) may be required for any proposed development at the cost of the developer. The EIA shall include, but not be limited to the following: a description of the proposed development, a description of the biophysical environment, the prediction of effects of the proposed development on the biophysical environment, a description of the criteria used to predict the effects, and measures to mitigate negative effects.
- 10.2.16 In keeping with Alberta's "Water for Life" initiative, Mackenzie County shall work with provincial agencies and neighbouring municipalities to protect watersheds and maintain the water quality of surface and groundwater systems.

Proposed Amendment

11.0) HISTORY, RECREATION AND TOURISM

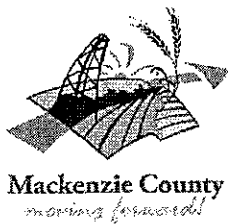
Mackenzie County encourages the responsible stewardship of its historic resources and recreation areas as these assets provide cultural and economic value to the community. For example, historic sites in Fort Vermilion provide Mackenzie County with a sense of time, place and culture that benefits residents and visitors alike. These special places are living museums that build a sense of identity and a sense of home by recognizing the past.

In the same way, recreation opportunities within the County are strongly based on its magnificent landscapes of forests, watercourses and mountains. Mackenzie County provides a vast opportunity for hunting, canoeing, camping, natural and heritage resources interpretation, hiking and fishing among others. For example the majority of the lakes in the County are accessible only by float plane, ensuring they remain natural and undisturbed. Hutch, Footner, Margaret, Rainbow and Wadlin Lakes provide water recreation in a picnic and park setting, while the Peace, Hay and Wabasca Rivers provide numerous landing sites that afford breathtaking views or boat excursions.

Efforts to protect and promote these areas as tourist related facilities contribute to the success of the heritage and recreation industry, the overall economy of the municipality and its quality of life.

11.1 History, Recreation and Tourism Objectives

- Support the preservation of historic resources within Mackenzie County.
- Ensure that the design and development of parks, open space and recreation areas are suited to the goals of the community and within the financial limitations of the County.
- Promote Mackenzie County's historic sites and recreation areas as tourist destinations.



Panoramic view from Buffalo Head Hills

11.2 History, Recreation and Tourism Policies

11.2.1 Mackenzie County shall:

- a) ensure that identified and designated federal, Provincial and municipal historic resources are protected from adverse impacts associated with on-site development and adjacent land uses;
- b) support actions by community groups, organizations and individuals that assist with the preservation of historic resources for the benefit of area residents through the provision of technical assistance;
- c) work with Alberta Community Development for advice and information regarding existing and/or potential historic sites; and
- d) identify and prepare an inventory of the historical sites found within the County.

11.2.2 Mackenzie County may:

- a) protect areas which have been identified as having significant historic or recreation potential.
- b) prepare or amend management plans for historic or recreational areas; and
- c) prepare economic development plans to help ensure the long term viability of historic sites and recreation areas.

11.2.3 Mackenzie County shall encourage each Hamlet's Parks and Recreation Committee to identify recreation opportunities and sites. Parks and Institutional sites identified on Maps 3 - 7 are generalized and may be subject to size and location adjustments at the Area Structure Plan and/or subdivision stages.

11.2.4 Mackenzie County shall prepare a Recreation Master Plan, which shall be used as the basis for recreation and tourist planning in the County. The Plan may include, but not be limited to, the identification of recreation sites and the identification of all-terrain vehicle and snowmobile trail systems, or marina's and/or docks linking recreation sites and urban centres.

11.2.5 Mackenzie County shall require sufficient land be dedicated for Municipal Reserves or School Reserves, or any combination of both as a condition of subdivision approval to ensure that community requirements for neighbourhood, Hamlet, and County level facilities, such as schools, parks, golf courses, museums, and community centres are provided.

- a) The amount of Municipal Reserves or School Reserves, or any combination of both, shall be determined during the subdivision process, based on the gross developable area (GDA) of a parcel of land that is the subject of a proposed subdivision. GDA is defined, for the purpose of this Plan, as the total area of the parcel of land less the land required for environmental reserve and/or environmental reserve easement.
- b) Municipal Reserve to be dedicated will be equivalent to ten (10) percent of the GDA of a parcel of land that is the subject of a proposed

moving forward!

subdivision. The decision making authority may require the dedication of Municipal Reserves up to an additional five (5) percent of the parcel's developable land, as defined in Section 668 of the Municipal Government Act.

- c) Mackenzie County shall, where possible, allocate Municipal Reserve to lands adjacent to natural areas and stormwater management facilities in order to facilitate public access to these areas.
- d) Mackenzie County shall not accept land as either Municipal Reserve or School Reserve, or any combination of both, that by virtue of its characteristics is more appropriately designated as Environmental Reserve as defined by the Municipal Government Act.
- e) Where there is no need for park space in an area that is the subject of a subdivision, cash in lieu of reserve may be required in accordance with the Act.

11.2.6 Municipal Reserve dedication in a subdivision that borders a lake shall be configured in such a manner that approximately 20% of the lakeshore frontage forms part of the municipal reserve parcel.

11.2.7 Mackenzie County shall consider, as funds are available, the development of a community complex within each Hamlet. The complex, which may include schools, arenas, curling rinks and/or other major community facilities, shall be:

- a) located or grouped in a manner to provide a focal point for the community;
- b) located along major traffic routes so that large traffic volumes on local streets are avoided wherever possible; and
- c) designed to allow for walking, biking and vehicular access by residents of the community and area.

11.2.8 Mackenzie County shall:

- a) locate parks so that open space is easily accessible from every residence and the site maximizes opportunities for pedestrian access and connectivity to other amenities and uses;
- b) provide an appropriate mix of small, medium and large parks to meet the varied needs of the County's population; and
- c) design parks to ensure visibility and safety, according to Crime Prevention Through Environmental Design principles.

11.2.9 Mackenzie County shall manage the land surrounding lakes so as to preserve the quality and quantity of water to support the needs of fish and wildlife. These needs will take priority over some agricultural uses and recreational demand.

11.2.10 Wadlin Lake, Hutch Lake and Machesis Lake are regarded as recreational lakes and shall be managed to maximize the recreational value of the lake. Residential development will be subject to any other statutory plan and floodplain policies.

- a) Mackenzie County encourages the installation of municipal sewage systems at recreational lakes.

12.0) CROWN LANDS

A majority of Mackenzie County is owned by the Provincial Crown and is commonly referred to as public lands. These lands, which are classified as the Green Area, are managed by several Provincial departments and boards that set the rules for lands use, and include but are not limited to, Agriculture and Rural Development, Culture and Community Spirit, Energy, Environment, Sustainable Resource Development (SRD), Tourism, Parks and Recreation, the Energy Resources Conservation Board, and the Natural Resources Conservation Board.

The remaining White Area is comprised of land owned by homeowners, farmers, companies the County and the Crown. While landowners can make decisions about the use and management of their land, they must also follow laws, bylaws and regulations set out by municipal and Provincial governments.

Mackenzie County will complement the work of the Crown to encourage the appropriate use of Crown Lands throughout the County.

12.1 Crown Land Objectives

- Encourage the appropriate use of Crown Lands.
- Facilitate public access to Crown Land areas where deemed suitable, desirable and economically feasible.

12.2 Crown Land Policies

- 12.2.1 Mackenzie County shall support the use of Crown Lands for renewable and non-renewable resource development, limited grazing, conservation, and recreational use.
- 12.2.2 Mackenzie County shall pursue discussions with relevant government agencies to ensure that they are fully aware of any future proposed use of Crown Lands.
- 12.2.3 Mackenzie County shall encourage the preparation of an integrated resource management plan between the municipality and SRD.
- 12.2.4 Mackenzie County shall work with the Province to ensure that Crown interests in water bodies are addressed prior to development.



13.0) TRANSPORTATION

Mackenzie County's roads, railways and airports play an important role in shaping the community's urban environment and rural development. Its design must be treated as an integral part of land use planning.

The primary element for road travel in Mackenzie County is the Provincial Highway network which forms the shortest and most travelled route linking central and northwest Alberta. As a result, land uses along the network serve the traveling public. Highways 35, 58, 88 and 697 link Fort Vermilion, La Crete and Zama City to the Towns of Rainbow Lake and High Level and to the Northwest Territories and the rest of Alberta. The Provincial Highway network is managed and operated by Alberta Transportation. A County road connects Zama City to Highway 35.

Mackenzie County operates roads within the County and in the Hamlets of Fort Vermilion, La Crete and Zama City. Generally these roads are two lane right-of-ways, most of which are gravel. The County is also responsible for non-motorised transportation, including bicycles and pedestrians. Most non-motorised transportation occurs within the Hamlets.

This Plan recommends the preparation of a Transportation Master Plan to examine short, medium and long term improvements to the transportation network. On going studies, such as Area Structure Plans or other plans, will address land use, infrastructure requirements and future upgrades to the transportation network.

13.1 Transportation Objectives

- Provide an efficient and effective transportation network for the movement of people and goods in Mackenzie County.
- Guarantee sufficient right-of-way provision for roads in order to allow their expansion in the future, if necessary.
- Strive for an attractive roadside environment, in particular along Highway 697.

13.2 Transportation Policies

- 13.2.1 Mackenzie County shall prepare a Transportation Master Plan, which shall be used as the basis for transportation network planning in Mackenzie County.
- a) Mackenzie County shall protect transportation corridors required to implement the Transportation Master Plan.
 - b) All roads shall be developed in accordance with the specifications of Mackenzie County's Minimum Design Standards for Local Improvements.



- 13.2.2 Mackenzie County shall work with Provincial and Federal governments to secure funding for the maintenance and enhancement of the highway network.
- 13.2.3 Mackenzie County shall refer all Area Structure Plans, Outline Plans, rezoning, subdivision and development applications that include land located within 0.8 kilometres of a highway to Alberta Transportation for comment.
- 13.2.4 Mackenzie County shall, in the evaluation of subdivision and development proposals, determine if there is a need for widening and/or upgrading of any roads adjacent to the proposal which are within the jurisdiction of Mackenzie County.
- 13.2.5 Mackenzie County shall not approve a subdivision or issue a development permit unless the lot has access to a maintained public road. Legal access to a lot by easement alone is unacceptable.
- 13.2.6 Mackenzie County shall encourage the incorporation of pedestrian and bicycle paths designed as integral parts of municipal parks and neighbourhoods.
- 13.2.7 As part of an agreement associated with the approval of a subdivision or the issuance of a development permit, the County may require that the developer pay for all or a portion of any public roadway or pedestrian/bicycle trail system in excess of the requirement for the proposed development. Where such improvements are required, the County will negotiate a cost sharing agreement to cover the costs associated with the additional improvements.
- 13.2.8 Where a subdivision or development is proposed within 100m of a railway line, the County may:
- a) refer the application to the railway company for advice before making a decision; and/or,
 - b) require the developer to build berms and/or fences to separate residences from railway lines;
- 13.2.9 Mackenzie County shall ensure persons proposing subdivision on land affected by pipelines or affected by easements or rights-of-way, where required as a result of the subdivision design, be responsible for moving pipelines and protected facilities into utility corridors and obtaining relaxations to any easements or rights-of-way prior to the subdivision being registered.
- 13.2.10 Pipeline easements or rights-of-way in a proposed subdivision shall only be accepted as Municipal Reserve if it can be shown that the easements or rights-of-way shall form part of a trail system which is integral to a residential subdivision.

moving forward

- 13.2.11 When locating water and sewer mains, and when consulted by external agencies regarding oil or gas pipeline or major power transmission line routes, the County shall emphasize the location of these in common corridors wherever possible.
- 13.2.12 Mackenzie County shall support the expansion and increased usage of the airports and aerodromes.
 - a) Airports, aerodrome sites and adjacent lands shall be developed in accordance with Mackenzie County's Land Use Bylaw and the regulations of the Airport Vicinity Protection Area.
- 13.2.13 Mackenzie County shall cooperate with adjacent municipalities and interested government agencies with regard to protecting the railway, airport, road network and other transportation facilities.

14.0) UTILITIES

Mackenzie County recently made a number of improvements to its water and wastewater utilities. In 2008 and 2009, the main lift station in Fort Vermilion was repaired and upgraded to current standards, and a new lagoon system and membrane style water treatment system were completed in Zama City. In addition, two new wells were added to the Zama City water supply system and a regional Supervisory Control and Data Acquisition (SCADA) system was installed and commissioned to connect each of the County's three water treatment systems.

14.1 Water Supply

The Hamlet of Fort Vermilion obtains its water directly from the Peace River and is treated using conventional treatment methods. The water treatment building was upgraded in 2008 with new siding, and improvements to ventilation and the chlorine system. The water treatment plant is capable of producing treated water at 1,900 m³/day.

The Hamlet of La Crete obtains its water from several groundwater wells located west of the community. The original water treatment plant was replaced with a new plant in 2005. The upgraded treatment process consists of Greensand filtration and ion exchange. The water treatment plant is capable of producing treated water at 3,900 m³/day, but the wells have capacity of 2,800 m³/day.

The Hamlet of Zama City obtains its water from four groundwater wells located west of the community. The original water treatment plant was built in 1986 and upgraded in 2009. The upgraded treatment method consists of Greensand filtration and nano-filter membranes. The water treatment plant is capable of producing treated water at 1,970 m³/day. Both fire pump and distribution piping need to be upgraded to meet current and future demands.

Supply and treatment systems have been significantly upgraded in recent years and do not represent a constraint on growth. Further expansions can be implemented if required in the future.

Distribution facilities are in good condition and are continually being upgraded to address deficiencies and meet demand. This includes storage facilities, transmission mains, and pumping facilities. The distribution system can continue to be expanded to accommodate growth, and does not represent a significant constraint for expansion.

14.2 Wastewater Collection and Treatment

Wastewater treatment in each Hamlet is accomplished by anaerobic lagoon systems. These treatment systems consist of four anaerobic pits for solids removal and digestion, facultative treatment cells and storage cells. Anaerobic pits must be sized to hold two days worth of effluent each, facultative cells must hold a minimum of 60 days worth of effluent and storage cells must hold a full year's worth of effluent.



The Hamlet of Fort Vermilion's lagoon system was constructed in the 1960s. The anaerobic pits can process 597 m³/day, the facultative cell can process 457 m³/day and the storage cell has a capacity of 338 m³/day, which will support a population of 965. The community's main liftstation was upgraded in 2008 and has sufficient capacity for the life of the equipment. The community's gravity sewer network is adequately sized for current flows.

The Hamlet of La Crete's lagoon system was constructed in the 1970's. The anaerobic pits can process 1,290 m³/day, the facultative cell can process 870 m³/day and the storage cell has a capacity of 1,254 m³/day. This facility will support a population of 2,485. Stormwater infiltration into the sewer system has been identified as a problem and is being addressed with upgrades to the collection system. The Hamlet of La Crete needs to address upgrading of its lagoon system as it is nearly at maximum capacity.

The Hamlet of Zama City's lagoon system was recently upgraded and will be operational in mid-2009. The new anaerobic pits can process 985 m³/day, the facultative cell can process 870 m³/day and the storage cell has a capacity of 660 m³/day, which will support a population of 1,900. The community's wastewater collection system will require an upgrade to the main liftstation to provide increased capacity. Expansion of the sewer system will include localized lift stations as the gravity network is at capacity.

14.3 Stormwater Drainage

The management of stormwater and snowmelt runoff is an issue in each Hamlet. Improvements to capacity are required to ensure adequate outlets for La Crete and Zama City and improvements to treatment are required in Fort Vermilion.

Stormwater drainage from the Hamlet of Fort Vermilion flows north to the Peace River. The community's stormwater drainage system is a combination of surface drainage and regular storm sewers. The stormwater system has a number of pipe outlets along the Peace River that need upgrading to repair erosion damage and provide solids removal.

Stormwater drainage from the Hamlet of La Crete is an issue as the local terrain is very flat and adequate outlets for the water are not available. The community's stormwater drainage system is essentially surface drainage with open ditches and culvert crossings.

Stormwater drainage from the Hamlet of Zama City flows overland to the south and east into low-lying muskeg marshes, eventually draining into the Hay River. Snow melt runoff from the area flows through the community late into summer. The community's stormwater drainage system is entirely surface drainage consisting of open ditches and culvert road crossings.

The planned future growth in each Hamlet can be accommodated by expanding the systems and by developing stormwater management facilities (dry or wet ponds) wherever they are required by the County.

moving forward:

14.4 Solid Waste Disposal

Solid waste is managed by the Mackenzie Regional Waste Management Commission, which operates a Class 2B landfill 3 km west of the Town of High Level. The County operates seven (7) solid waste transfer stations. Recycling, at this time, is not viable due to small volumes and long transport distances.

14.5 Utility Objectives

- Ensure the efficient and effective provision of water supply, sewage treatment, stormwater run-off control, and sanitary waste disposal facilities to County residents.
- Responsibly maintain and upgrade existing utility systems as budgets allow.

14.6 Utility Policies

- 14.6.1 Mackenzie County shall prepare Utilities Master Plan to upgrade and expand its water supply and sewage treatment systems as needed.
- 14.6.2 Mackenzie County may require that the developer pay for all or a portion of any utility improvement in excess of the requirement for the proposed development, as part of an agreement associated with the approval of a subdivision or the issuance of a development permit, and to facilitate future utility service provision. Where such extra improvements are required, the County shall negotiate a cost sharing agreement to cover the costs associated with the extra improvements.
- 14.6.3 Mackenzie County requires that all lots of a proposed subdivision be connected to municipal water and sewer systems when the lots are developed except where, in the County's opinion, the proposed subdivision is far enough away from existing trunk mains that extension of the mains is not economically feasible. In this context, the County shall recommend against the approval of any proposed subdivision for which connection of the new lots to municipal water and sewer systems is not intended, yet where, in the County's opinion, such connection is desirable and feasible.
- 14.6.4 In addition to the policies contained in this Plan, developers shall design and construct services in compliance with the County's Minimum Design Standards for Local Improvements.
- 14.6.5 Mackenzie County shall provide additional waterpoints and waterfills in strategic locations.
- 14.6.6 Mackenzie County shall support water conservation measures which may reduce or eliminate water utilities expansion requirements.
- 14.6.7 Mackenzie County encourages work to identify groundwater recharge areas. Land developers may be required to identify recharge areas as part of their subdivision applications.

- a) Mackenzie County may negotiate conservation easements, or require Municipal or Environmental Reserve and/or Environmental Reserve Easements covering groundwater recharge areas. If necessary these instruments may be implemented to protect tree cover surrounding groundwater recharge areas.
- 14.6.8 Mackenzie County encourages all well users to register their use of groundwater under the Water Act.
- 14.6.9 Mackenzie County may require that adequate soil testing be performed prior to subdivision and/or development to ensure that the subject parcel is suitable for the proposed use.
- 14.6.10 Mackenzie County shall ensure that parcel sizes are able to accommodate on-site services such as water distribution and sewage collection where necessary.
- 14.6.11 Mackenzie County shall discourage drainage schemes that may increase the intensity of runoff. Developers may be asked to provide engineering analysis of runoff patterns and to change their designs to minimize peak flows.
- 14.6.12 Mackenzie County shall not approve any multi-lot development which depends on a private water system unless it meets the full standards of regulatory agencies, and no contingent liability falls upon the municipality.
 - a) Any private water system serving multiple lots must be capable of supporting itself financially through the contributions of the landowners who benefit from it, and must be set up on a proper legal basis.
 - b) Any private water system must be owned and operated by an organization which has the legal right to levy charges on its customers. Two possibilities are a condominium association or a private utility company.
- 14.6.13 Mackenzie County shall consider the use of low pressure sewer systems in low density developments as a cost-effective alternative to gravity lines.
- 14.6.14 When a lot containing an existing house is to be subdivided from a larger parcel, the County shall require that the existing sewer system be inspected, and if it does not comply with the Alberta Private Sewage Systems Standard of Practice, it must be upgraded or replaced to conform before the subdivision is registered.
 - a) In low density developments, Mackenzie County shall require a similar inspection and any necessary upgrading or replacement as a condition of a development permit for the replacement or expansion of a house on a subdivided lot.
- 14.6.15 Letters of Compliance issued to lenders shall note whether or not the sewer system on a subdivided lot complies with the Alberta Private Sewage Systems Standard of Practice and if this is not known, the letter shall record that fact.

Mackenzie County

- 14.6.16 Mackenzie County intends to maintain its commitment to the disposal of solid waste through the regional sanitary landfill system.
- a) Mackenzie County should ensure that solid waste disposal sites are located and developed in a manner that shall minimize any impacts on surrounding land uses.
- 14.6.17 Mackenzie County is in favour of recycling waste or discarded materials and shall generally support the initiatives of local residents in this regard, but shall not undertake a major municipal recycling program unless the monetary benefits of such a program exceed or are similar to the program's costs.
- 14.6.18 Mackenzie County shall maintain the integrity of pipelines and utility corridors, and create shared corridors where possible, while planning for growth and development.
- 14.6.19 Utility structures, such as cellular towers, microwave towers, radio towers, wind turbines or similar infrastructure, shall be located in Agricultural Policy Areas, Industrial Policy Areas or Tower Policy Areas as shown on Maps 3 - 6.
- 14.6.20 Mackenzie County shall apply Energy Resources Conservation Board guidelines with respect to minimum separation distances between sour gas facilities and other land uses through the subdivision and development process.

15.0) INTERMUNICIPAL PLANNING

A history of cooperative planning between Mackenzie County and adjacent municipalities and jurisdictions is reflected in the recent preparation of an Intermunicipal Development Plan (IDP) and other joint agreements. The IDP with the Town of High Level is a document that recognizes that each municipality has a mutual interest in planning and development proposals near their shared boundaries and ensures that each have an interdependent role in rendering decisions for such proposals.

15.1 Intermunicipal Planning Objectives










- . Maintain mutually beneficial relationships with adjacent municipalities or other stakeholders, as well as Provincial and Federal agencies to achieve the objective of regional cooperation and regional planning.
- . Facilitate intermunicipal communication and referral of planning and development applications.
- . To encourage the preparation of Intermunicipal Development Plans and joint agreements between Mackenzie County and adjacent municipalities or other stakeholders to provide infrastructure services.

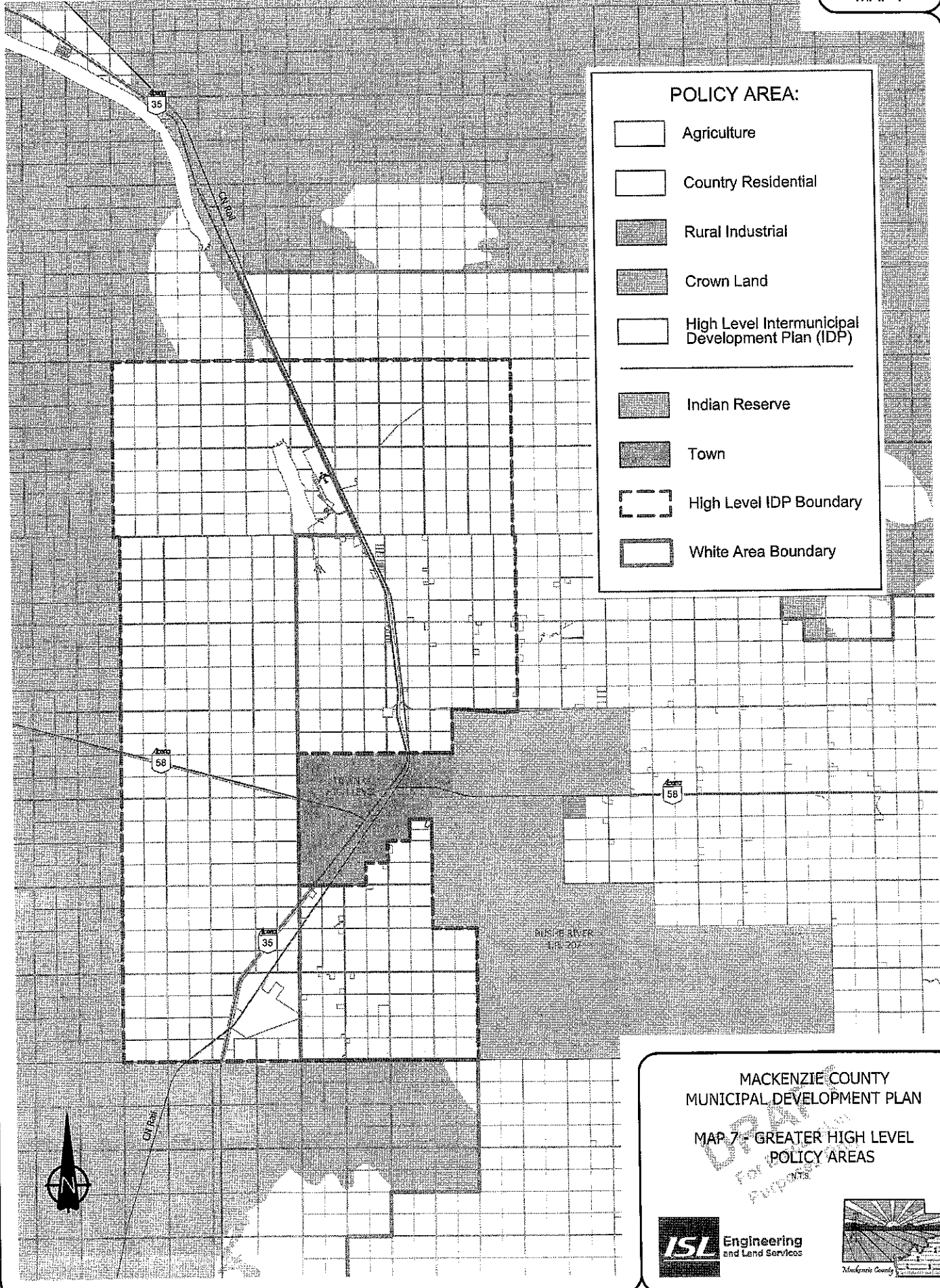
15.2 Intermunicipal Planning Policies

- 15.2.1 Mackenzie County shall have regard for regional planning by reviewing the policies of the Province of Alberta, the Provincial Land-use Framework, approved IDPs or joint intermunicipal agreements when considering MDP amendments, Land Use Bylaw amendments or other development proposals.
- 15.2.2 Mackenzie County, when deemed necessary, shall work with adjacent municipalities to prepare new IDPs or joint intermunicipal agreements and subsequently review or update the Plan or agreements accordingly.
- 15.2.3 Planning and development applications that are subject to the Town of High Level and Mackenzie County IDP, and are located within the area shown on Map 7, shall be directed by the policies of the IDP.
- 15.2.4 Mackenzie County shall refer the following development proposals to adjacent municipalities:
 - a) matters of future annexation;
 - b) the adoption or amendment to an IDP, or this MDP; and
 - c) a proposed Land Use Bylaw, proposed amendments to the Land Use Bylaw or a proposed Area Structure Plan.

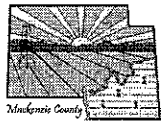


POLICY AREA:

-  Agriculture
 -  Country Residential
 -  Rural Industrial
 -  Crown Land
 -  High Level Intermunicipal Development Plan (IDP)
-
-  Indian Reserve
 -  Town
 -  High Level IDP Boundary
 -  White Area Boundary



MACKENZIE COUNTY
 MUNICIPAL DEVELOPMENT PLAN
 MAP 7 - GREATER HIGH LEVEL
 POLICY AREAS



- 15.2.5** Mackenzie County shall use its authority to prohibit development near existing and proposed sewer lagoons and waste handling facilities in order to protect the public investment in these facilities.
- 15.2.6** Mackenzie County shall examine the means of sharing the costs of development for infrastructure and services with adjacent municipalities.

16.0] MONITORING, REVIEW AND IMPLEMENTATION

The Municipal Development Plan (MDP) will guide decisions about the future growth and development of Mackenzie County. More detailed planning is required through subsequent stages of the planning process from preparing or amending Area Structure Plans and Outline Plans to the daily implementation of the Land Use Bylaw (LUB) and the development approval process. Conformity between the MDP, the LUB, and intermediate planning documents must be achieved.

16.1 Monitoring

It is essential to monitor the MDP to ensure that it adequately deals with unforeseen planning and development proposals. Although the MDP is intended to be responsive, development and economic conditions continuously change. Mackenzie County's Council and Administration must be prepared at any time to consider proposed amendments to the MDP in order to deal with unanticipated conditions. If amendments are required, they shall be carried out through a transparent public consultation process.

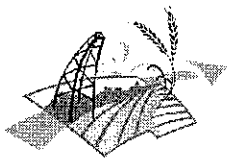
16.2 Review

Comprehensive review of the MDP may take place every five years, as experience in other communities suggests that conditions generally change enough within this time span to warrant such review. In undertaking reviews, consideration should be given to:

1. reviewing annual land use changes and issues;
2. reviewing best practices and new development trends; and
3. communication and consultation with interest groups.

16.3 Implementation

Mackenzie County's LUB shall reflect the contents of the MDP by providing a comprehensive system for the planning of development. To ensure Mackenzie County is subdivided and developed in accordance with the vision, objectives and policies of the MDP, Council may amend the LUB, adopt an Area Structure Plan or other statutory plan by bylaw in accordance with Municipal Government Act or approve an Outline Plan or other non-statutory plan so long as the plan conforms to the MDP.



Mackenzie County

Appendix A

Population Growth



Fort Vermilion Projected Population Growth, 2006-2031			
Year	Conservative 0.0%	Anticipated 2.0%	Optimistic 5.0%
2006	714	714	714
2011	714	721	750
2016	714	736	787
2021	714	750	827
2026	714	765	868
2031	714	781	911

La Crete Projected Population Growth, 2006-2031			
Year	Conservative 10.0%	Anticipated 20.0%	Optimistic 35.0%
2006	2,166	2,166	2,166
2011	2,383	2,599	2,924
2016	2,621	3,119	3,948
2021	2,883	3,743	5,329
2026	3,171	4,491	7,194
2031	3,488	5,390	9,712

Zama City Projected Population Growth, 2006-2031			
Year	Conservative 0.0%	Anticipated 15.0%	Optimistic 50.0%
2006	225	225	225
2011	225	259	338
2016	225	298	506
2021	225	342	759
2026	225	394	1,139
2031	225	453	1,709

Rural Area Projected Population Growth, 2006-2031			
Year	Conservative 5.0%	Anticipated 9.0%	Optimistic 15.0%
2006	6,897	6,897	6,897
2011	7,242	7,518	7,932
2016	7,604	8,194	9,121
2021	7,984	8,932	10,489
2026	8,383	9,736	12,063
2031	8,803	10,612	13,872

The population projections presented herein are straight linear method components of the overall County projected population growth presented in Table 3. The population projection components were prepared with the assumption that the Mackenzie County's Rural Area and each Hamlet will not experience negative growth under any of the three growth scenarios.

FVSD students participate in second annual Healthy Schools Symposia

Lacey Reid
The second annual Healthy Active Schools Symposia, held in partnership between Everactive Schools and Alberta Health Services was quite successful, says Kaitlin Niksic, Healthy Active Youth Specialist.

The day long event was held at the Town Hall in High Level, Monday, October 26, which saw 42 participants from six schools in the Fort Vermilion School Division. Those schools included Rainbow Lake School, High Level Public, Spirit of the North Community School, Hillcrest Community School, La Crete Public and Fort Vermilion Public School.

Attendees ranged from teachers, administration staff, parents and students from many grade levels.

"It was great to have such a variety of people all come

together to discuss, learn about and celebrate healthy schools," said Niksic.

The day consisted of two

morning sessions. The students participated in two fun activities, called the Amazing Race and Agents of Change,

which were geared around leadership in the school.

The Adults who participated had two separate ses-

sions where they learned about the Healthy School Communities initiative.

"And held lots of discussion around challenges and opportunities," added Niksic.

In the afternoon there were large group physical activities to energize and motivate the participants.

"This was an opportunity to

share and network with similar school communities."

Participants also engaged in school community planning time for teams to set goals, strategies and outcomes for the school years.

For more information about Healthy Active Schools/ Everactive Schools, go to www.everactive.org



Approximately 42 people, including students, teachers and administration staff from schools throughout the Fort Vermilion School Division participated in the October 26 Ever Active Schools, Healthy Active Schools Symposia in High Level. In the front are Kaitlin Niksic, Healthy Active Youth Specialist, Garth Martin, Alberta Health Services and Shannon Horricks, Ever Active Schools.

MACKENZIE COUNTY

**NOTICE OF PUBLIC HEARING
PROPOSED MUNICIPAL DEVELOPMENT
PLAN BYLAW 735/09**

PURSUANT TO THE MUNICIPAL GOVERNMENT ACT, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No: 735/09 being the Municipal Development Plan.

DEFINITION OF MUNICIPAL DEVELOPMENT PLAN (MDP): means a statutory document that is adopted, pursuant to the Municipal Government Act, by Council and designed to address, among other things, the following:

- future land use within the municipality,
- the manner of, and proposals for, future development in the municipality,
- co-ordination of land use, future growth patterns, and other infrastructure with adjacent municipalities if there is no inter-municipal development plan, with respect to those matters in those municipalities,
- provision of required transportation systems, either generally or specifically, within the municipality and in relation to adjacent municipalities, and
- provision of municipal services and facilities either generally or specifically.

PURPOSE OF MDP (BYLAW 735/09): To provide clear direction for Mackenzie County's Council and Administration and serve to guide growth and development of the County to 2031. This Plan guides future development by defining the vision, principles, objectives and policies of the County with respect to planning matters. The MDP, in addition to applicable Provincial Legislation, provides a foundation for the preparation of more detailed land use plans; is intended to be used in conjunction with Mackenzie County's Land Use Bylaw and to inform residents and developers of Mackenzie County's future land use strategy.

The Public Hearing is to be held at 1:00 p.m., **Tuesday, November 10, 2009** in the Mackenzie County Council Chamber in Fort Vermilion. The proposed bylaw may be viewed at the Mackenzie County office in La Crete or Fort Vermilion during regular office hours. Please submit written submissions to the Development Officer prior to 4:30 p.m., **Friday, November 6, 2009**. If you have any questions regarding the hearing, or the bylaw, please call Mackenzie County's Development Officer at 780-928-3983 or 780-927-3718.

MACKENZIE COUNTY

EMPLOYMENT OPPORTUNITY- TERM POSITION

**Public Works Administrative Officer
(Parks & Playgrounds, Solid Waste,
Utilities & Facilities)**

Mackenzie County is currently accepting applications for the position of Public Works Administrative Officer. This position will be located in La Crete and is a term position with the possibility of becoming permanent.

Reporting to the Director of Operations South, the main duties this position will be responsible for are:

- Maintaining the Records of Capital Projects;
- Assisting in Budget Preparation;
- Preparing Grant Applications;
- Assisting with the Development of Contracts and Agreements;
- Preparation of Monthly and Yearly Reports, as required;
- Other assignments related to County Operations.

Requirements for this position are:

- Business Administration Diploma or equivalent training and experience are required;
- Knowledge of Accounting Procedures;
- Proficient in Microsoft Word and Excel;
- Working knowledge of Diamond financial software
- Effective Interpersonal & Organization Skills;
- Excellent Oral and Written Communication Skills
- Mature Individual with the Ability to Work with Minimal Supervision

Pay Grid: \$47,626 - \$59,533 per annum. Mackenzie County offers a comprehensive benefit package.

For additional information regarding this position, please contact John Klassen, Director of Operations South at 780-928-3983.

Please forward all resumes and applications to:
Eileen Steuemagel,
Payroll/Human Resources
Mackenzie County
Box 640, Fort Vermilion, AB T0H 1N0
Ph: (780) 927-3718
Fax: (780) 927-4268
Email: hr@mackenziecounty.com

Closing Date: 4:30 pm- Monday, November 2, 2009

Mackenzie County

**INTER-MUNICIPAL SUBDIVISION
DEVELOPMENT APPEAL BOARD**

PUBLIC MEMBER NEEDED

The Inter-Municipal Subdivision and Development Appeal Board is seeking one (1) public member to sit on the Board.

The Board's duties are primarily to review appeals on decisions related to subdivision and development applications which relate to lands within the Inter-Municipal Development Plan Area.

A Board member must be a resident of Mackenzie County and over 18 years of age. A background in building construction and development is not required.

Please submit your written application by November 2, 2009 at 4:30 p.m. either by e-mail, fax or mail, stating briefly why you would be interested in the position, to:

Carol Gabriel, Executive Assistant
cgabriel@mackenziecounty.com
Tel: 780-927-3718
Mackenzie County
Box 640, Fort Vermilion, AB T0H 1N0

MACKENZIE COUNTY

Employment Opportunity

**RECORDS MANAGEMENT CLERK
Term Position**

Mackenzie County is currently inviting applications for the position of Records Management Clerk for our Fort Vermilion Office. This Term Position will cover a maternity leave with the length of the term up to one year and is expected to commence November 16, 2009.

Reporting to the Director of Corporate Services, the successful candidate will be responsible for:

- Management of all records on any media;
- Maintaining record security;
- Assisting Administrative Staff when required;
- Providing backup for clerical support when required.

Educational Requirements

- Completion of Grade 12 Diploma
- Completion of Records Management Course, would be an asset

Experience Requirements

- Minimum of 3 years experience in a clerical position
- Knowledge of Microsoft Word
- Working in a Team Environment
- Ability to work with minimal supervision
- Ability to provide effective written and oral communication skills

Salary Grid: \$35,720 - \$47,826 per annum. The County offers a Comprehensive Benefit Package.


Send resumes/applications by November 2, 2009 at 4:30 p.m. to:

Eileen Steuemagel, Payroll/HR Asst
Mackenzie County
Box 640
Fort Vermilion, AB
T0H 1N0
Telephone: 780-927-3718
Fax: 780-927-4268
Email: hr@mackenziecounty.com

LEGALS, PUBLIC NOTICES, TENDERS, JOB OPPORTUNITIES, REAL ESTATE ...

Keiannie Manor
1 Bedroom Apartments For Rent
 Call 780-926-6966 or 780-926-7515

INDOOR STORAGE AVAILABLE
 Trailers/RV's • Quads • Snowmobiles
 Boats • Cars • Trucks
 Starting at \$20.00/mth
SHOP SPACE FOR RENT
 Call 780-841-0541 or 780-841-5854 (cell)

 **MACKENZIE COUNTY**
 EMPLOYMENT OPPORTUNITY - TERM POSITION

Public Works Administrative Officer (Parks & Playgrounds, Solid Waste, Utilities & Facilities)

Mackenzie County is currently accepting applications for the position of Public Works Administrative Officer. This position will be located in our La Crete office. This is a term position with the possibility of becoming permanent.

Reporting to the Director of Operations South, the main duties this position will be responsible for are:

- Maintaining the Records of Capital Projects;
- Assisting in Budget Preparation;
- Preparing Grant Applications;
- Assisting with the Development of Contracts and Agreements;
- Preparation of Monthly and Yearly Reports, as required;
- Other assignments related to County Operations.

Requirements for this position are:


- Business Administration Diploma or equivalent training and experience are required;
- Knowledge of Accounting Procedures;
- Proficient in Microsoft Word and Excel;
- Working knowledge of Diamond financial software
- Effective Interpersonal & Organization Skills;
- Excellent Oral and Written Communication Skills
- Mature Individual with the Ability to Work with Minimal Supervision

Pay Grid: \$47,626 - \$59,533 per annum. Mackenzie County offers a comprehensive benefit package.

For additional information regarding this position, please contact John Klassen, Director of Operations South at 780-928-3983.

Please forward all resumes and applications to:
 Eileen Steuemagel,
 Payroll/Human Resources
 Mackenzie County
 Box 640, Fort Vermilion, AB T0H 1N0
 Ph. (780) 927-3718
 Fax: (780) 927-4266
 Email: hr@mackenziecounty.com

Closing Date: 4:30 pm - Monday, November 2, 2009


EMPLOYMENT OPPORTUNITY

High Level Motor Products Inc. is currently accepting resumes for a full-time
OFFICE ADMINISTRATOR


Job duties include Payroll, Accounts Payable, Answering phones and other various office duties. Prior experience required. Knowledge of Microsoft Word and Excel would be an asset. On the job training will be provided.

Excellent benefit package.

To apply, please submit resumes in person to the address below or email to:

Attn: Connie Walker
 High Level Motor Products Inc.
 8703 Rainbow Boulevard
 High Level, AB T0H 1Z0
 Email: connie@highlevelmotorproducts.com

We thank all applicants in advance, however only those selected for an interview will be contacted.

 **MACKENZIE COUNTY**
 Employment Opportunity

RECORDS MANAGEMENT CLERK Term Position

Mackenzie County is currently inviting applications for the position of Records Management Clerk for our Fort Vermilion Office. This Term Position will cover a maternity leave with the length of the term up to one year and is expected to commence November 16, 2009.

Reporting to the Director of Corporate Services, the successful candidate will be responsible for:

- Management of all records on any media;
- Maintaining record security;
- Assisting Administrative Staff when required;
- Providing backup for clerical support when required.

Educational Requirements

- Completion of Grade 12 Diploma
- Completion of Records Management Course, would be an asset

Experience Requirements

- Minimum of 3 years experience in a clerical position
- Knowledge of Microsoft Word
- Working in a Team Environment
- Ability to work with minimal supervision
- Ability to provide effective written and oral communication skills


Salary Grid: \$35,720 - \$47,628 per annum. The County offers a Comprehensive Benefit Package.

Send resumes/applications by November 2, 2009 at 4:30 p.m. to:

Eileen Steuemagel, Payroll/HR Asst
 Mackenzie County
 Box 640
 Fort Vermilion, AB T0H 1N0
 Telephone: 780-927-3718
 Fax: 780-927-4266
 Email: hr@mackenziecounty.com

APARTMENTS FOR RENT
1 MONTH FREE
 1 & 2 Bdrms - Available Immediately
 Call Joan at 780-841-0706


BUBBA'S MECHANICAL
 HIGH LEVEL, AB
 780-502-8222
 PLUMBING & HEATING

 **MACKENZIE COUNTY**

NOTICE OF PUBLIC HEARING PROPOSED MUNICIPAL DEVELOPMENT PLAN BYLAW 735/09

PURSUANT TO THE MUNICIPAL GOVERNMENT ACT, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 735/09 being the Municipal Development Plan.

DEFINITION OF MUNICIPAL DEVELOPMENT PLAN (MDP): means a statutory document that is adopted, pursuant to the Municipal Government Act, by Council and designed to address, among other things, the following:

- future land use within the municipality,
- the manner of, and proposals for, future development in the municipality,
- co-ordination of land use, future growth patterns, and other infrastructure with adjacent municipalities if there is no inter-municipal development plan, with respect to those matters in those municipalities,
- provision of required transportation systems, either generally or specifically, within the municipality and in relation to adjacent municipalities, and
- provision of municipal services and facilities either generally or specifically.

PURPOSE OF MDP (BYLAW 735/09): To provide clear direction for Mackenzie County's Council and Administration and serve to guide growth and development of the County to 2031. This Plan guides future development by defining the vision, principles, objectives and policies of the County with respect to planning matters. The MDP, in addition to applicable Provincial Legislation, provides a foundation for the preparation of more detailed land use plans; is intended to be used in conjunction with Mackenzie County's Land Use Bylaw and to inform residents and developers of Mackenzie County's future land use strategy.

The Public Hearing is to be held at 1:00 p.m. Tuesday, November 10, 2009 in the Mackenzie County Council Chamber in Fort Vermilion. The proposed bylaw may be viewed at the Mackenzie County office in La Crete or Fort Vermilion during regular office hours. Please submit written submissions to the Development Officer prior to 4:30 p.m., Friday, November 6, 2009. If you have any questions regarding the hearing, or the bylaw please call Mackenzie County's Development Officer at 780-928-3983 or 780-927-3718.

La Crete Midgets victorious in season opener

La Crete Lumberjacks and High Level North Stars/Concord Well Servicing Midgets kicked off the hockey season with an exhibition game in La Crete Sunday afternoon, October 18.

It was a well-matched battle, with La Crete Lum-

berjacks getting on the board first and never looked back. Despite the determination of the North Stars, they fell 8-5 to the Lumberjacks.

The Lumberjacks were led by Kevin Giesbrecht with a hat trick and Colin Derksen with two goals.

Fred Schmidt, Darcy Fehr and Rod Wiebe notched single tallies.

Jared Olfert led the North Stars with two goals while Marty Grande, Chance Schellenberg and Steven Mitchell each netted one.

Assisting on the North

Star goals were Brad Harper, Calvin Auger, Brendan Henton, Marty Grande, Cody Reindeau, Michael Pelensky and Bruce Nanooch.

Pap tests now needed every three years, says Alberta government

While a pap test can be something that most women dread having, it was always recommended to have the cervical cancer screening test at least once a year.

However, that time line has been changed. According to the Government of Alberta pap tests are no longer needed every year.

Under new guidelines that were sent out to Al-


berta physicians last Thursday, October 15, women with a history of normal pap tests are only required to undergo the test every three years, instead of the current practice of once a year, if they have three consecutive normal tests.

Alberta will now be in line with other provinces that do not require an annual pap test for women with several years of nor-

mal results. As stated in another media release, observers have said many jurisdictions

have moved away from annual exams because testing

CONTINUED ON PAGE 8



MACKENZIE COUNTY
Employment Opportunity

RECORDS MANAGEMENT CLERK
Term Position

Mackenzie County is currently inviting applications for the position of Records Management Clerk for our Fort Vermilion Office. This Term Position will cover a maternity leave with the length of the term up to one year and is expected to commence November 18, 2009.

Reporting to the Director of Corporate Services, the successful candidate will be responsible for:

- Management of all records on any media;
- Maintaining record security;
- Assisting Administrative Staff when required;
- Providing backup for clerical support when required.

Educational Requirements

- Completion of Grade 12 Diploma
- Completion of Records Management Course, would be an asset


Experience Requirements

- Minimum of 3 years experience in a clerical position
- Knowledge of Microsoft Word
- Working in a Team Environment
- Ability to work with minimal supervision
- Ability to provide effective written and oral communication skills

Salary Grid: \$35,720 - \$47,626 per annum. The County offers a Comprehensive Benefit Package.

Send resumes/applications by November 2, 2009 at 4:30 p.m. to:

Eileen Steuermagel, Payroll/HRAsst
Mackenzie County
Box 640
Fort Vermilion, AB
T0H 1N0
Telephone: 780-927-3718
Fax: 780-927-4266
Email: hr@mackenziecounty.com



MACKENZIE COUNTY
EMPLOYMENT OPPORTUNITY - TERM POSITION

Public Works Administrative Officer
(Parks & Playgrounds, Solid Waste, Utilities & Facilities)

Mackenzie County is currently accepting applications for the position of Public Works Administrative Officer. This position will be located in La Crete and is a term position with the possibility of becoming permanent.

Reporting to the Director of Operations South, the main duties this position will be responsible for are:

- Maintaining the Records of Capital Projects;
- Assisting in Budget Preparation;
- Preparing Grant Applications;
- Assisting with the Development of Contracts and Agreements;
- Preparation of Monthly and Yearly Reports, as required;
- Other assignments related to County Operations.

Requirements for this position are:

- Business Administration Diploma or equivalent training and experience are required;
- Knowledge of Accounting Procedures;
- Proficient in Microsoft Word and Excel;
- Working knowledge of Diamond financial software;
- Effective Interpersonal & Organization Skills;
- Excellent Oral and Written Communication Skills
- Mature individual with the Ability to Work with Minimal Supervision

Pay Grid: \$47,626 - \$59,533 per annum. Mackenzie County offers a comprehensive benefit package.

For additional information regarding this position, please contact John Klassen, Director of Operations South at 780-928-3983.

Please forward all resumes and applications to:
Eileen Steuermagel,
Payroll/Human Resources
Mackenzie County
Box 640, Fort Vermilion, AB T0H 1N0
Ph. (780) 927-3718
Fax: (780) 927-4266
Email: hr@mackenziecounty.com

Closing Date: 4:30 pm - Monday, November 2, 2009



Mackenzie County

**INTER-MUNICIPAL SUBDIVISION
DEVELOPMENT APPEAL BOARD**

PUBLIC MEMBER NEEDED


The Inter-Municipal Subdivision and Development Appeal Board is seeking one (1) public member to sit on the Board.

The Board's duties are primarily to review appeals on decisions related to subdivision and development applications which relate to lands within the Inter-Municipal Development Plan Area.

A Board member must be a resident of Mackenzie County and over 18 years of age. A background in building construction and development is not required.

Please submit your written application by November 2, 2009 at 4:30 p.m. either by e-mail, fax or mail, stating briefly why you would be interested in the position, to:

Carol Gabriel, Executive Assistant
cgabriel@mackenziecounty.com
Tel: 780-927-3718
Mackenzie County
Box 640, Fort Vermilion, AB T0H 1N0



MACKENZIE COUNTY

NOTICE OF PUBLIC HEARING
PROPOSED MUNICIPAL DEVELOPMENT
PLAN BYLAW 735/09

PURSUANT TO THE MUNICIPAL GOVERNMENT ACT, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 735/09 being the Municipal Development Plan.

DEFINITION OF MUNICIPAL DEVELOPMENT PLAN (MDP): means a statutory document that is adopted, pursuant to the Municipal Government Act, by Council and designed to address, among other things, the following:

- future land use within the municipality,
- the manner of, and proposals for, future development in the municipality,
- co-ordination of land use, future growth patterns, and other infrastructure with adjacent municipalities if there is no inter-municipal development plan, with respect to those matters in those municipalities,
- provision of required transportation systems, either generally or specifically, within the municipality and in relation to adjacent municipalities, and
- provision of municipal services and facilities either generally or specifically.

PURPOSE OF MDP (BYLAW 735/09): To provide clear direction for Mackenzie County's Council and Administration and serve to guide growth and development of the County to 2031. This Plan guides future development by defining the vision, principles, objectives and policies of the County with respect to planning matters. The MDP, in addition to applicable Provincial Legislation, provides a foundation for the preparation of more detailed land use plans; is intended to be used in conjunction with Mackenzie County's Land Use Bylaw and to inform residents and developers of Mackenzie County's future land use strategy.

The Public Hearing is to be held at 1:00 p.m. Tuesday, November 10, 2009 in the Mackenzie County Council Chamber in Fort Vermilion. The proposed bylaw may be viewed at the Mackenzie County office in La Crete or Fort Vermilion during regular office hours. Please submit written submissions to the Development Officer prior to 4:30 p.m., Friday, November 6, 2009. If you have any questions regarding the hearing, or the bylaw, please call Mackenzie County's Development Officer at 780-928-3983 or 780-927-3718.

HIRT'S VACUUM TRUCK SERVICE LTD.

Complete Water & Vacuum Services
 Potable Water - Offsite Services
 Hydro-Vac - Steamer
 Trencher/Vac - Pileation Units
 Hagglund ATV / Generator Control



Phone: (780) 926-4568 GERHARD HIRT - Manager

FOR SALE

2004 GMC Sierra 2500 4X4
 1974 Triple E Trailer - 16'

Asking \$12,000⁰⁰ for both. Will sell separately.
 For more information, call 780-841-8458

MACKENZIE COUNTY
 EMPLOYMENT OPPORTUNITY - TERM POSITION

**Public Works Administrative Officer
 (Parks & Playgrounds, Solid Waste,
 Utilities & Facilities)**

Mackenzie County is currently accepting applications for the position of Public Works Administrative Officer. This position will be located in our La Crete office. This is a term position with the possibility of becoming permanent.

Reporting to the Director of Operations South, the main duties this position will be responsible for are:

- Maintaining the Records of Capital Projects;
- Assisting in Budget Preparation;
- Preparing Grant Applications;
- Assisting with the Development of Contracts and Agreements;
- Preparation of Monthly and Yearly Reports, as required;
- Other assignments related to County Operations.

Requirements for this position are:

- Business Administration Diploma or equivalent training and experience are required;
- Knowledge of Accounting Procedures;
- Proficient in Microsoft Word and Excel;
- Working knowledge of Diamond financial software
- Effective Interpersonal & Organization Skills;
- Excellent Oral and Written Communication Skills
- Mature Individual with the Ability to Work with Minimal Supervision

Pay Grid: \$47,626 - \$59,533 per annum. Mackenzie County offers a comprehensive benefit package.


For additional information regarding this position, please contact John Klassen, Director of Operations South at 780-928-3983.

Please forward all resumes and applications to:
 Eileen Steuernagel,
 Payroll/Human Resources
 Mackenzie County
 Box 640, Fort Vermillion, AB T0H 1N0
 Ph. (780) 927-3718
 Fax: (780) 927-4266
 Email: hr@mackenziecounty.com

Closing Date: 4:30 pm - Monday, November 2, 2009

House For Rent

5 Bedrooms, 3 Bathrooms
 Double Attached Garage.
 Call 780-841-8478 for more details.


 Action North Recovery Centre
 Box 872, High Level, AB T0H 1Z0

ADDICTIONS COUNSELLOR
 (full-time, permanent position)

Reporting to the Senior Counsellor, the successful candidate will be responsible for group and individual counselling, facilitating group sessions, preparing lecture packages and documentation of client activities, including submitting Progress reports and Treatment Summary reports on a timely basis.

Qualifications: Addictions Counsellor Certificate or equivalent and a valid driver's license. Must be willing to work an evening shift. Salary is commensurate with experience. Please submit resume with references and a cover letter to:

Clerk McAskie, Executive Director
 Action North Recovery Centre
 P.O. Box 872, 10502 - 103 St.
 High Level, AB T0H 1Z0
director@actionnorth.org

 **MACKENZIE COUNTY**
 Employment Opportunity

RECORDS MANAGEMENT CLERK
 Term Position

Mackenzie County is currently inviting applications for the position of Records Management Clerk for our Fort Vermillion Office. This Term Position will cover a maternity leave with the length of the term up to one year and is expected to commence November 16, 2009.

Reporting to the Director of Corporate Services, the successful candidate will be responsible for:

- Management of all records on any media;
- Maintaining record security;
- Assisting Administrative Staff when required;
- Providing backup for clerical support when required.

Educational Requirements

- Completion of Grade 12 Diploma
- Completion of Records Management Course, would be an asset

Experience Requirements

- Minimum of 3 years experience in a clerical position
- Knowledge of Microsoft Word
- Working in a Team Environment
- Ability to work with minimal supervision;
- Ability to provide effective written and oral communication skills

Salary Grid: \$35,720 - \$47,626 per annum. The County offers a Comprehensive Benefit Package.

Send resumes/applications by November 2, 2009 at 4:30 p.m. to:


Eileen Steuernagel, Payroll/HR Asst
 Mackenzie County
 Box 640
 Fort Vermillion, AB
 T0H 1N0
 Telephone: 780-927-3718
 Fax: 780-927-4266
 Email: hr@mackenziecounty.com

APARTMENTS FOR RENT
1 MONTH FREE

1 & 2 Bdrms - Available Immediately
 Call Joan at 780-841-0706

SHOP SPACE FOR RENT
 in High Level, AB

One 3600 Sq. Ft. bay with two 16'x16' overhead doors, concrete floor and private access. Utilities and access to 60' wash bay included. Please call Dean Seward.
 Neufeld Petroleum and Propane
 High Level, AB • 780-926-4201
 Email: dean.seward@parkland.ca

 **MACKENZIE COUNTY**

**NOTICE OF PUBLIC HEARING
 PROPOSED MUNICIPAL DEVELOPMENT
 PLAN BYLAW 735/09**

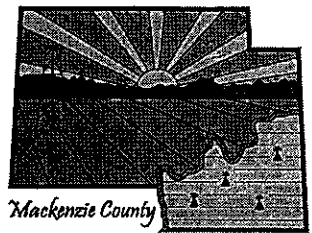
PURSUANT TO THE MUNICIPAL GOVERNMENT ACT, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 735/09 being the Municipal Development Plan.

DEFINITION OF MUNICIPAL DEVELOPMENT PLAN (MDP): means a statutory document that is adopted, pursuant to the Municipal Government Act, by Council and designed to address, among other things, the following:

- future land use within the municipality,
- the manner of, and proposals for, future development in the municipality,
- co-ordination of land use, future growth patterns, and other infrastructure with adjacent municipalities if there is no inter-municipal development plan, with respect to those matters in those municipalities,
- provision of required transportation systems, either generally or specifically, within the municipality and in relation to adjacent municipalities, and
- provision of municipal services and facilities either generally or specifically.

PURPOSE OF MDP (BYLAW 735/09): To provide clear direction for Mackenzie County's Council and Administration and serve to guide growth and development of the County to 2031. This Plan guides future development by defining the vision, principles, objectives and policies of the County with respect to planning matters. The MDP, in addition to applicable Provincial Legislation, provides a foundation for the preparation of more detailed land use plans; is intended to be used in conjunction with Mackenzie County's Land Use Bylaw and to inform residents and developers of Mackenzie County's future land use strategy.

The Public Hearing is to be held at 1:00 p.m., Tuesday, November 10, 2009 in the Mackenzie County Council Chamber in Fort Vermillion. The proposed bylaw may be viewed at the Mackenzie County office in La Crete or Fort Vermillion during regular office hours. Please submit written submissions to the Development Officer prior to 4:30 p.m., Friday, November 6, 2009. If you have any questions regarding the hearing, or the bylaw, please call Mackenzie County's Development Officer at 780-928-3983 or 780-927-3718.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	CAO & Director Reports

BACKGROUND / PROPOSAL:

See attached Director reports.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Chief Administrative Officer and Director reports be received for information.

Author: C. Gabriel Reviewed By: _____ CAO [Signature]

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 1

Personnel update:

No changes

Administration, projects and activities:

⇒ 2010 Budget

Council reviewed the first draft operating budget, assessment estimates. The department is currently working on compiling documents for the next Council Budget meeting scheduled for November 27th.

⇒ Grants Reporting

The department is working on preparing statements of funding & expenditures for invoicing purposes.

⇒ Mackenzie County Sustainability Plan

Compiled and transferred requested information to our consultants that are engaged in the MCSP preparation.

⇒ La Crete Sewer Trunk Main

Assisted in preparation of the development agreement, parks development agreement.

⇒ Property Insurance

A letter with revised insured values was sent to Jubilee as approved by Council. We are currently obtaining a quote from Co-operators.

⇒ Jubilee Insurance Coverage for Councilors

Please see attached documents showing level of coverage and councilor coverage 2010 enhancements.

⇒ Inter-municipal Planning Commission

The IMPC, ISDAB and Annexation Agreements were signed; attended the IMPC meeting on October 21, 2009 at the Town of High Level office.

⇒ Short-term borrowing

The line of credit documents were signed and are being forwarded to ATB Financial. The offered rate is at prime.

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 2

The following are some of the upcoming projects/activities:

- Borrowing applications – four applications as per the approved borrowing bylaw will be prepared prior to November 15th for December 15th deposit;
- Offsite levy engineering review – a budget is being prepared for this project for 2010. The review will be based on the updated MDP, ASPs, IDP.
- Budget Development Software – is being postponed until further preview due to higher anticipated costs;
- TCA – road and utilities infrastructure is being assessed.

Respectfully submitted,

Joulia Whittleton



New Councilor Coverage 2010 Enhancements

At VFIS, we are excited about the New Enhancements which were made to your policy. Since the inception of our program back in 2002, VFIS has never increased the premium over its 9 years of providing such programs through Jubilee Insurance and the AAMD&C. We understand that municipalities are closely watching their budgets due to Today's economy. However, we feel the following enhancements out weigh the slight increase in cost and provide valuable protection for those who make valuable decisions or simply serve your community!

	<u>Plan A</u>	<u>Plan B</u>
• <u>NEW</u> On Duty Spousal Death Benefit	\$100,000	\$200,000
• <u>NEW</u> Supplemental Permanent Total Disability	\$100,000	\$200,000
• On Duty Total Disability use to be \$250/wk (A) & \$300/wk (B), now	\$300/wk	\$500/wk
• Payout Period for Total Disability use to be 52 Weeks, now	260 Weeks*	260 Weeks*
• Waiting Period for Total Disability use to be 15 Days, now	NONE	NONE
• <u>NEW</u> Unemployment Disability Benefit	\$300/wk	\$300/wk
• <u>NEW</u> Payout Period for Total Disability-Unemployed	52 Weeks	52 Weeks
• <u>NEW</u> Partial Disability Benefit	\$150/wk	\$250/wk
• <u>NEW</u> Payout Period for Partial Disability	26 Weeks	26 Weeks
• Blanket Medical Expense has increased for Plan B from \$10,000 to	\$10,000	\$15,000
• Family Transportation Benefit has increased from \$10,000 to	\$15,000	\$15,000
• Home Alteration & Vehicle Modification has increased from \$10,000 to	\$15,000	\$15,000
• Repatriation Benefit has increased from \$10,000 to	\$15,000	\$15,000
• Rehabilitation Benefit has increase from \$10,000 to	\$15,000	\$15,000
• Spousal Education (Occupational) Benefit has increased from \$10,000 to \$15,000	\$15,000	\$15,000
• <u>NEW</u> Convalescence Benefit	\$42.86/day	\$71.43/day
• <u>NEW</u> Off Duty Total Disability for Unemployed	\$75/wk	\$75/wk
• <u>NEW</u> Payout Period for Total Disability Off Duty-Unemployed	52 Weeks	52 Weeks

* The Definition for Total Disability is own occupation for the first 104 Weeks, then it switches to any occupation for the next 156 Weeks for a total of 260 Weeks.

Not only is this coverage available for Councilors, but it can also be implemented for members of Boards, Trustees or even Employees of the Municipality, except full-time firefighters and police officers. It is an inexpensive way to provide superior coverage and even reward those by providing Off Duty or 24 Hour Coverage as well. Please refer to your policy for detailed policy language.

Marketed by:
 Jubilee Insurance
 2510 Sparrow Drive
 Nisku, Alberta T9E 8N5
 P: 780-955-3639 • F: 780-955-3615

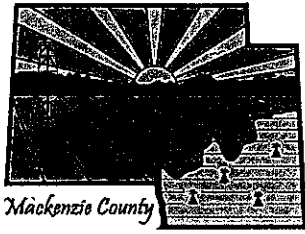
**PLEASE FORWARD THIS QUESTIONNAIRE
TO YOUR ADDITIONAL NAMED INSURED'S**

VFIS

MO23

VFIS		
Councillor / Trustee Accidental Death & Dismemberment - 2009-2010 Term		
1. Complete this page & fax back to Jubilee no later than Dec 15, 2009		
2. Please submit the attached roster for persons to be insured under this policy		
3. If no renewal form has been received by us by Dec 15, 2009 your policy will renew as is.		
4. Please choose one of the two Plans and one of the two options- (on duty only or 24 hour a day)		
5. Circle the premium for the Plan & Option that you have chosen at the bottom of this page		
Member Name:		
Contact Name:		
Phone:		
BENEFITS:	Plan A	Plan B
Age Limitations	NO	NO
Accidental Death & Dismemberment/Heart	\$100,000	\$200,000
Paralysis	\$200,000	\$400,000
Spousal Benefits	\$100,000	\$200,000
Permanent Total Disability	\$100,000	\$200,000
Aggregate Limit	\$2,500,000	\$2,500,000
Weekly Accident Indemnity-TOTAL (On Duty)	\$300	\$500
Payout Period	104 wks/156 wks	104 wks/156 wks
Waiting Period	None	None
Integration with other benefits	NO	NO
Definition of Disability	Own Occ/Any Occ	Own Occ/Any Occ
Unemployed Benefit	\$300/wk	\$300/wk
Payout Period	52 wks	52 wks
Weekly Accident Indemnity-PARTIAL (On Duty)	26 wks	26 wks
Blanket Medical/Accident Reimbursement	\$10,000	\$15,000
Funeral Expense Benefit	\$15,000	\$15,000
Occupational Training Benefit	\$15,000	\$15,000
Family Transportation Benefit	\$15,000	\$15,000
Home Alteration & Vehicle Modification	\$15,000	\$15,000
Repatriation Benefit	\$15,000	\$15,000
Rehabilitation Benefit	\$15,000	\$15,000
Special Education Benefit	\$10,000	\$10,000
Day Care Benefit	\$5,000	\$5,000
Seat Belt Benefit	\$10,000	\$20,000
Eyeglasses, Contact Lenses Hearing Aids	\$2,000	\$2,000
Convalescence Benefit	\$42.86/day	\$71.43/day
Dental Accident Treatment	\$5,000	\$5,000
Number of persons to be insured		
\$100,000 Plan A - ON DUTY	\$60/person/year	
\$100,000 Plan A - 24 HOUR	\$115/person/year	
\$200,000 Plan B - ON DUTY		\$86/person/year
\$200,000 Plan B - 24 HOUR		\$197/person/year

*Maackenzie
County is on
Plan B.*



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Bylaw 745/09 - Water and Sewer System

BACKGROUND / PROPOSAL:

Council establishes rates for provision of the water and sewer services in the County.

The rates were revised in 2008 effective January 1, 2009.

OPTIONS & BENEFITS:

Council reviewed the water and sewer operating income statements at the last Council budget meeting and directed administration to implement an 8% increase in water and sewer rates effective January 1, 2010.

Please review Bylaw 745/09 with the revised rates.

COSTS & SOURCE OF FUNDING:

2010 Operating Budget Revenue will be budgeted at an amount including the 8% increase in rates.


RECOMMENDED ACTION:

Motion 1: (requires 2/3)

That first reading be given to Bylaw 745/09 being a bylaw for the water and sewer system.

Motion 2: (requires 2/3)

That second reading be given to Bylaw 745/09 being a bylaw for the water and sewer system.

Author: _____ Review Date: _____ CAO 

Motion 3: (requires unanimous)

That consideration be given to go to third reading of Bylaw 745/09 being a bylaw for the water and sewer system.

Motion 4: (requires 2/3)

That third reading be given to Bylaw 745/09 being a bylaw for the water and sewer system.

Author: _____ Review Date: _____ CAO _____

**Mackenzie County
Water Rate Review**

2010 Budget

Rate comparison

	WDCR (per user per month)	FCR per m ³	VCR per m ³	Combined rate (FCR + VCR), m ³
To what user group this rate is applicable?	Treated water metered users (not applicable to cardlock and raw water users)	All users (treated and raw)	Treated water users (not applicable to raw water users)	Treated water users
What is our current rate?	\$14.56	\$1.38	\$0.59	\$1.97
What is the rate at 75% recovery?	\$24.27	\$1.90	\$0.68	\$2.58
By what percent the current rate would have to be increased in order to recover 75% of costs?	67%	38%	15%	31%
What is the rate at 8% increase? Recommended	\$15.73	\$1.49	\$0.64	\$2.13
FORMULA: WDCR + ((FCR + VCR) x Monthly Consumption) = Monthly Water Bill				

How is the sewer cost charged out?

The monthly sewer charge is calculated as percentage of the monthly water bill. The current percentage is 33.3%

Example

A metered user with 18m³ consumption (an average residential monthly consumption):

	WATER	SEWER	TOTAL
Water & sewer bill at current rate	\$50.06	\$16.68	\$66.74
Recommended - 8% increase in current rate	\$54.06	18.90	\$72.97
Total projected water revenue at 8% increase in water rate			\$1,507,454
Total projected water revenue at current rate			\$1,370,000
Additional water revenue if current water rate is increased by 8%			\$137,454
Total projected sewer revenue at 8% increase in water rate			\$369,069
Total projected sewer revenue at current rate			\$336,675
Additional revenue if current water rate is increased by 8%			\$32,394

**Mackenzie County
Water Rate Review**

2010 Budget

The first component used in the water rate calculation is consumption (in m³):

Metered, m ³	377,800
Cardlock, m ³	179,000
Raw, m ³	12,700
Total	569,500

The following cost groups used for calculations and are based on the projected 2010 budget:

Cost	Water distribution system costs	Water treatment and production cost	Total 2010 budget
Fixed	\$381,434	\$397,193	\$778,628
Variable	\$181,467	\$504,346	\$685,813
Long term debt (int + princpl)	\$59,907	\$1,045,759	\$1,105,666
Total	\$622,808	\$1,947,299	\$2,570,107

(A)

(B)

The number of meters that are currently installed:

La Crete	1,139
Fort Vermilion	333
Zama	133
Total	1,604

The water rate structure include the following components:

Water Distribution Cost Recovery (WDCR) Rate

The WDCR rate is applicable to metered users and the revenue will cover costs of maintaining the water distribution systems. The total amount to be recovered through this rate is equal to \$622,808 as shown in the cost groups table (A). The WDCR rate is calculated by dividing \$622,808 by 1,604 meters.

Fixed Cost Recovery (FCR) Rate

The FCR rate is applicable to all users (treated and raw water). The revenue collected will cover fixed costs associated with general operations of the water treatment plants and associated infrastructure. The total fixed cost is \$397,193 + \$1,045,759 = \$1,442,952 as shown in the cost groups table (B) (fixed cost plus long term debt). The FCR rate is calculated by dividing the sum of the fixed water treatment & production and long term debt costs by the total estimated consumption of 569,500 m³.

Variable Cost Recovery (VCR) Rate

The VCR rate is applicable to treated water users. The revenue collected will cover variable costs associated with water treatment plant and associated infrastructure costs that increase in proportion to the water consumption levels. The VCR rate is calculated by dividing the variable water treatment & production cost of \$ 504,346 by the treated water consumption of 556,800 m³.

BYLAW NO. 693/08 745/09

**BEING A BYLAW OF THE MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA
RESPECTING THE WATER AND SEWER SYSTEM**

WHEREAS Part 3 Division 3 of the Municipal Government Act, Being Chapter M-26 of the Revised Statutes of Alberta, 2000, empower municipalities to provide municipal public services, and

WHEREAS Mackenzie County Council may pass a bylaw governing the management of the Municipalities water system, sewer system and storm drainage system,

WHEREAS the Mackenzie County has not increased/amended the water/sewer rates since January 2009, and currently expenses to operate the water and sewer systems exceeds revenues,

NOW THEREFORE the Council of Mackenzie County, in the Province of Alberta, duly assembled, enacts as follows:

SHORT TITLE

1. This bylaw may be cited as the "Water and Sewer Bylaw".

DEFINITIONS

2. In this bylaw, unless the context otherwise requires,
 - a) "**Authorized Employee**" is a person appointed by the County's Chief Administrative Officer to act on behalf of the County with regard to the County's water and sewer and storm drainage systems.
 - b) "**Bulk Water**" means any containers that exceed 20 litres.
 - c) "**CAO**" means the Chief Administrative Officer of Mackenzie County, a person duly appointed pursuant to the Municipal Government Act and the County's Chief Administrative Officer Bylaw.
 - d) "**Catch Basin**" means storm sewer inlets that filter out debris such as leaves and litter. They are typically located next to street curbs or within Utility Right of Ways.

- e) **“Code”** means the Alberta Environmental Protection standards and guidelines for Municipal Waterworks, Wastewater and Storm Drainage systems and/or the Alberta Plumbing Code.
- f) **“Commercial”** means a service provided to a commercial establishment owned and operated by a business or individual for profit and service through a meter where the size of the meter is 5/8” to 4”(residential) 1”-4” (Commercial) inclusive. Commercial includes a plant that is used to produce or manufacture goods or services through some kind of industrial process.
- g) **“Consumer”** means a corporation, or person, or contractor, or occupant, or owner requiring the service and who is responsible for the cost of the same, as the context requires.
- h) **“Council”** means the Council of Mackenzie County elected pursuant to the Local Authorities Election Act, Revised Statutes of Alberta.
- i) **“County”** means Mackenzie County.
- j) **“Designate”** means a person appointed by the CAO to act on the County’s behalf with regard to the County’s water and sewer and storm drainage systems.
- k) **“Hamlet(s)”** means the unincorporated communities of Zama, Fort Vermilion, and La Crete as established with designated boundaries and approved by Mackenzie County.
- l) **“Infrastructure”** means public systems, services, and facilities of a country or region that are necessary for economic activity, including but not limited to water and sewer services.
- m) **“Interceptor”** means a receptacle that is installed to prevent oil, grease, sand or other materials from passing into a drainage system.
- n) **“Minimum water and sewer facilities”** means one water closet toilet and one cold water tap connected to the water and sewer mains.
- o) **“Municipal Government Act”** means the Municipal Government Act, RSA 2000, Chapter M-26, as amended or repealed and replaced from time to time.
- p) **“Registered Owner”** means the person registered as the owner of the

property pursuant to the provisions of the Land Titles Act (Alberta).

- q) **“Sewer”** means sanitary sewer system including all mains, treatment and storage facilities in Hamlets within Mackenzie County.
- r) **“Storm drainage”** means storm drainage system, including ditches, catch basins, underground works, and outflows in Hamlets within Mackenzie County.
- s) **“Water”** means Mackenzie County Waterworks system including all the mains, storage and treatment facilities.

USE AND CONTROL OF THE WATER, SEWER AND DRAINAGE SYSTEM

- 3. The use and control of all water, sewer and drainage systems belonging to Mackenzie County, now laid down, constructed, or built subsequent to the passing of this bylaw, shall be in accordance with this bylaw and shall be under the management and control of the Chief Administrative Officer of Mackenzie County.
- 4. The following regulations apply to the usage of water and sewer supplied by Mackenzie County in the hamlets of Zama, Fort Vermilion, and La Crete as established with designated boundaries and approved by Mackenzie County.

REQUIREMENT TO CONNECT TO WATER AND SEWER MAINS

- 5. No water and sewer connections other than that specified in Section 3.2 of Bylaw 462/04 (Land Use Bylaw) shall be undertaken within the Mackenzie County, unless an application for it has been approved by the Development Officer and all required Permits have been issued. Permit applications shall be supplemented by any plans, specifications or other information considered necessary by the Development Officer.
- 6. Each and every dwelling and every occupied building situated on land abutting the water and/or sewer mains of the Hamlet, shall be connected with connections approved by Mackenzie County to the said water and/or sewer mains and shall be serviced with at least the minimum water and sewer facilities. Mackenzie County may designate an individual firm to enter on the land, building, erection, or structure to install water and/or sewer services and charge the cost thereof against the land, building, erection or structure in question, in the same manner as taxes and with the same priority as to lien and to payment thereof, as in the case of ordinary Municipal taxes. All existing Hamlet Residential development must connect to municipal services with the exception of Hamlet Country Residential development.

7. At such time as the Development Permit has been approved, the owner shall complete an application for water and sewer installation form and forward the same to the nearest County office where the development is to take place. Once application has been received and approved by the County, the County shall provide the water and/or sewer service to the property line. All costs pertaining to the construction and supplies used for the water/sewer service shall be charged back to the property owner.
8. All construction/installations of water/sewer services from water/sewer mains to property line shall cease on October 1 of each calendar year and commence again on May 1 of each calendar year. Any variance to the mentioned dates would be at the discretion of the CAO.
9. Provisions of interceptors/Catch Basins:
 - a) (1) Grease, oil and sand interceptors shall be provided on private property by the owner for all garages/shops with floor drains, gasoline service stations and vehicle and equipment washing establishments. Restaurants, also, shall provide grease traps.
 - b) All interceptors shall be:
 - (1) of a type and capacity approved and certified under the Alberta Plumbing Code,
 - (2) located to be readily and easily accessible for cleaning and inspection, and,
 - (3) maintained by the owner or occupier at his/her expense.
10. No person shall receive services provided by the County without approval of Mackenzie County.
11. No person shall discharge into the sewer system any commercial or industrial waste of such nature that may prevent or impair the efficient operation of the sewer system or any part thereof.
12. No person shall do any work upon or interfere in any way with the water or sewer system unless specifically authorized to do so by the Chief Administrative Officer or designate.
13. The owner of any building connected to the water and/or sewer system shall, at all reasonable times, allow or permit the Utilities Officer or his/her agent to enter into and upon the premises for the purpose of inspecting connections, drains, and any other apparatus used in connection with the water and sewer system.

14. The owner/occupant shall, at his/her own expense, maintain all infrastructure from his/her property line to the building.

TAPPING WATER AND SEWER MAINS

15. No persons except authorized employees of the County, or persons duly authorized by the County, shall make any connection whatsoever with any of the public pipes or mains in the public thoroughfares of the County, which shall meet the Alberta Plumbing code. All water service/sewer pipes laid in private property, between the property line and the water meter, shall be of a material that meets the Alberta Plumbing code. No connection may be made to the water service pipe between the property line and the water meter, unless such connection is metered and is approved by the Chief Administrative Officer or designate. All sewer service pipes laid in private property, between the property line and the interior of the building, shall be of a material to meet the Alberta Plumbing Code. Unless otherwise approved in writing by a certified engineer, all sewer connections must have a back flow prevention device installed, and such device must meet the Alberta Plumbing Code and may be inspected by a Utilities Officer. All tapping and backfilling shall be done to meet the Alberta Plumbing Code and at the cost of the developer
16. A separate and independent water and sewer service shall be provided to every lot, unless otherwise required or approved in writing by the Chief Administrative Officer or designate.

INSPECTIONS

17. All connections shall be inspected and approved by an authorized employee prior to back fill. However, any damage during backfilling shall be the responsibility of the landowner. If any connections to the County's water and sewer system are covered or concealed before it is inspected, or tested, it shall be uncovered if the authorized employee so directs.
18. A minimum of two (2) working days notice is required for all inspections. If the inspection is an urgent situation requiring a response in less than the required two (2) working days, and the County agrees to respond in less than two (2) working days, the cost of responding to such a request may be billed at a rate in accordance with fee Schedule "A", in addition to normal fees to the person, corporation, or other such entities to whom the water and sewer charges are being billed, have been billed or will be billed.

WATER METERS

19. Each and every water service attached to the water system shall be metered and

the water consumed, as indicated by the meter, shall be paid for in accordance with Schedule "A".

20. All water meters shall be supplied and installed by Mackenzie County at the expense of the developer / owner. All water meter installations shall be carried out by qualified personnel and each installation shall be subjected to an inspection by a person authorized or employed by Mackenzie County.
21. All meters, are and shall remain the property of Mackenzie County and as such shall be moved, changed, repaired, etc. by authorized employees only and at the discretion of the County.
22. All water meters and remote readers must be installed in an approved location set by the developer and the Utilities Officer and be readily accessible to authorized persons for the purpose of reading, inspecting or changing same.
23. The consumer shall give access to an authorized person or persons who may be under contract to Mackenzie County to a meter for the purpose of reading, inspecting, or changing same, and shall be responsible to keep said meter free from damage. The consumer may be liable for any damage which occurs to the meter.
24. The consumer must report to Mackenzie County any damage caused to their meter within one regular working day upon discovering the damage.
25. An authorized employee may undertake such repairs/replacements and charge all costs to the account of the consumer.
26. Repairs necessitated to meters through normal operation and wear and tear will be repaired by the County, and will be considered as an operating expense and as such, charged to the water department.
27. No meter by-pass line shall be installed without having obtained prior written approval by the Chief Administrative Officer or designate.
28. All meters and meter installations shall be sealed by the County. Where a by-pass line and valve are installed around the meter, this valve shall also be sealed only and are not to be broken, except in the case of emergency when the seal on a by-pass valve may be broken. The breaking of any seals whether by accident or emergency shall be reported immediately to the County.
29. No person shall:
 - i) interfere with the seals or tamper with any meter.
 - ii) tamper with any remote water meter reader or connection thereto.

- iii) willfully, and without authority, hinder, interrupt, or cut off the supply of water.
30. Any damage caused to meters and/or remote water meter readers through abuse, tampering, freezing or hot water shall be considered the responsibility of the consumer. Damage to the remote water meter reader will be repaired or replaced with all costs being assigned to the account of the customer.
31. Should any person claim a meter is not working properly and is over reading, the said person shall pay a fee to Mackenzie County the sum set out in Schedule "A". The meter will then be removed from service and given a proper bench test. Should the said meter be found to over read by more than 3%, the said person shall be refunded their fee. Any meter which meets the requirements previously stated shall be considered adequate and the person shall forfeit the said fee to Mackenzie County to cover costs of removal and test of the said meter. All conveniences during business hours shall be afforded the said person to witness meter tests.
32. The size of all meters installed shall be determined by Mackenzie County and will not necessarily conform to the size of service pipe installed in the building but will, however, be based on the estimated rate of consumption.
33. Should a meter cease to operate between reading periods; billing of the account will be done on an estimated consumption for the period. This estimate will be based on previously obtained consumption figures.

FIRE HYDRANTS AND VALVES

34. Except as hereinafter provided, no persons other than authorized persons set out by Mackenzie County shall open, close, operate, or interfere with any valve, hydrant or fire plug, or draw water there from.
35. The Chief of a Rural Fire Protection Association or a Voluntary Fire Brigade, his assistants and officers, are authorized to use the hydrants or plugs for the purpose of extinguishing fires, for making trail of hose pipe or for fire protection, but all such uses shall be under the direction and supervision of the said Chief or his/her duly authorized assistants and in no event shall an inexperienced or incompetent person be permitted to manipulate or control in any way any hydrant or plug. No person shall in any matter obstruct the free access to any hydrant or valve or curb stop. No vehicle, building, rubbish or any other matter which could cause obstruction shall be placed nearer to a hydrant than the property line of the street in which the hydrant is located, nor within twenty (20) feet of the hydrant in the direction parallel with the said property line.

RATIONING OF WATER

36. The Chief Administrative Officer of Mackenzie County may order water rationing

as and when needed.

DAMAGED CURB STOPS

37. The property owner may be held responsible for any damages incurred by the owner on the curb stop which services the property owner. Mackenzie County may designate an individual firm to repair damages of the said curb stop, and charge the cost of such repairs to the property owner.

CONNECTION OR DISCONNECTION OF SERVICES

38. A minimum of two (2) working days shall be required for connection or disconnection of services. If service is required within the two (2) working days a fee for service will be charged in accordance with Schedule "A".
39. After any construction, reconstruction, alteration, change or the completion of any work requiring a permit, **WATER SHALL NOT BE TURNED ON** to any building or premises until the work has been done to the satisfaction of an authorized person.
40. Water shall be turned on or off at the curb stop **ONLY** by an authorized person.
41. The County shall not be held responsible for damages caused within a residence or other building as a result of turning water on or off at a curb stop.

ADMINISTRATION OF WATER AND SEWER COSTS

42. All water/sewer accounts shall be set up in the name of the owner of the property only unless otherwise approved by the Chief Administrative Officer or designate.
43. Water and sewer service charges or rates shall be levied and collected monthly from all persons, corporations, or other such entities connected to and utilizing the Hamlets of Zama, Fort Vermilion, and La Crete water and sewer system in accordance with Schedule "A".
44. Water accounts shall be payable to Mackenzie County at the Zama, Fort Vermilion, High Level, or La Crete office, or such other places as designated by Council.
45. The Chief Administrative Officer or designate may shut off or discontinue water service for non-payment of account or failure to make application for water/sewer connection. Fee to reconnect such service as per Schedule "A".
46. Any charges for damage or rates, penalties and/or fees levied, shall be subject to court action if the occupant is a person other than the owner of the property; or in

the case of the owner of the property to the same penalties and is collectable by the same procedure as taxes levied by Mackenzie County.

47. Failure of the consumer, being charged for water service, to receive a statement of account shall in no way affect the liability of such consumer to pay such levies and charges.
48. Upon closure of an account where the consumer is the owner of a mobile home, and is removing such mobile home from the lot on which it was situated, must return the water meter to the Mackenzie County office. Mackenzie County will refund money to the consumer as per Schedule "A" within forty (40) days upon return of the water meter, providing the meter is returned in good condition.

DISPOSAL OF WATER

49. No person being an owner, occupier, or tenant of any house, building or other premises which are supplied with water from the water system shall vend, sell, or dispose of bulk water therefrom, or give away, or permit the same to be taken or carried away, or use, or supply it to the use or benefit of others, or to any use other than his/her own use and benefit, or shall increase the supply of water beyond that fixed by the rating of the premises, or shall wrongfully, negligently, or improperly waste any water, unless prior written approval has been received by the Chief Administrative Officer or designate.

WELLS AND OTHER SOURCES OF SUPPLY OF WATER

50. No wells or other source of supply of water except the Hamlets of Mackenzie County water system shall be used in the County without prior written permission having been obtained by the Chief Administrative Officer or designate.
51. Any such permission may be withdrawn by order of the Chief Administrative Officer or designate at any time, without notice, and no person shall use a well or other source of supply of water after a permit for use of the same has been withdrawn.

USE AND PROTECTION OF SEWER SYSTEM

52. No person shall throw, deposit or leave in or upon any Hamlet sewer or storm drainage, or any trap, basin, grating, or other appurtenance of any Hamlet sewer, any butchers' offal, garbage, litter, manure, rubbish, sweepings, sticks, stones, bricks, feathers, tar, earth, gravel, dirt, mud, hay, straw, twigs, leaves, papers, glass, rags, cinders, ashes, any inflammable, hydrocarbon or explosive material, or refuse matter of any kind, except feces, urine, the necessary closet paper, waste water, slops properly discharged through the Hamlet sanitary sewer.

53. No person shall permit to be discharged into any sewer, any liquid or liquids which would prejudicially effect the sewers or the disposal of the sewage, or any matter of substance by which the free flow of the sewage may be interfered with, or any chemical refuse, or other trade waste, or any waste stream, condensing water, or other liquids of a higher temperature than sixty-five (65) degrees Celsius.
54. No person shall make or cause to be made any connection with any Hamlet sewer, house drain, or appurtenance thereof for the purpose of conveying, or which may convey, into the same any roof drainage, weeping tile, cistern or tank overflow, condensing or cooling water, or discharge the contents of any privy vault, manure pit or cesspool, directly or indirectly, into any Hamlets sewer or house drain connected therewith without the written permission of the Chief Administrative Officer or designate.
55. No person shall turn, lift, remove, or tamper with the cover of any manhole ventilator or other appurtenance of any Hamlet sewer, except duly authorized employees of the County.
56. No person shall cut, break, pierce, or tap any Hamlet sewer or appurtenance thereof, or induce any pipe, tube, trough, or conduit into any Hamlets sewer, unless so authorized by an authorized employee of the County.
57. No person shall interfere with the free discharge of any Hamlet sewer, or part thereof, or do any act or thing which may impede, obstruct the flow, or clog up any Hamlet sewer or appurtenance thereof.
58. Authorized employees of Mackenzie County shall have the right at all reasonable times to enter houses or places which have been connected with the Hamlet sewers, and facilities must be given him to ascertain whether or not any improper material or liquid is being discharged into the sewer, and he/she shall have the power to stop or prevent from discharging into the sewer system any private sewer or drain through which substances are discharged which are liable to injure the sewers or obstruct the flow of sewage.

USE AND PROTECTION OF THE STORM DRAINAGE SYSTEM

59. No person shall throw, deposit or leave in or upon any Hamlet storm drainage system, or any trap, basin, grating, or other appurtenance of the Hamlet drainage system, any butchers' offal, garbage litter, manure, rubbish, sweepings, sticks, stones, bricks, feathers, tar, earth, gravel, dirt, mud, hay, straw, twigs, leaves, papers, glass, rags, cinders, ashes, any inflammable or explosive material, feces, urine, closet paper, waste water, slops, or any other liquid or chemical or refuse matter of any kind.

CONTRAVENTION

60. A person who contravenes a provision of this Bylaw is guilty of an offence and liable on summary conviction to the penalty as prescribed in Schedule "B" of this Bylaw or, on summary conviction to a fine not less than twenty (\$20.00) and not more than five thousand (\$5,000.00), and in the event of a failure to pay the fine to imprisonment for a period not exceeding six (6) months.
61. Violation tickets shall be issued in accordance with the Provincial Offences Procedure Act.

RESCINDING OF FORMER BYLAWS

62. This Bylaw rescinds Bylaw No. 693/08 effective January 1, 2010.

DATE OF COMMENCEMENT

63. This Bylaw shall take effect on January 1, 2010 after receiving three readings.

READ a first time this day of , 2009.

READ a second time this day of , 2009.

READ a third time and finally passed this day of , 2009.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

**BYLAW NO. 745/09
SCHEDULE "A"**

**SCHEDULE OF WATER RATES, PENALTIES, AND FEES AND DEPOSITS
FOR THE HAMLETS OF ZAMA, FORT VERMILION,
AND LA CRETE WATER WORKS SYSTEM**

(A) Water System Rates – Monthly Fixed Fee (Applicable to Metered Users):

~~\$14.56~~ \$15.73 / per month

(B) Water Consumption Charges – Treated Water (Applicable to Metered and Truck & Barrel Fill Users):

Rate per Cubic Meter ~~\$1.95312~~ \$2.13/ cubic meter

(C) Water Rates – Raw

Rate for raw water ~~\$1.3668~~ \$1.49 / cubic meter

(D) Sewer Rates – Monthly

Shall be applied at **33.50%** of the total water charge amount.

(E) Fees and Deposits

(i) Application fee for new service -\$20.00

(ii) Transfer from one service to another -\$20.00

(iii) a) Reconnection of service due to non-payment of account in accordance with Section 53 -\$50.00

b) Fee for service required to connect or disconnect water upon the request of the customer within the two (2) working days requirement in accordance with Section 47 -\$20.00

(iv) Fee for inspection of water connection within the required two (2) day notification in accordance with Section 25 -\$20.00

(v) Deposit for cardlock -\$100.00

- (vi) Deposit for keylock -\$20.00
- (vii) As per section 28, the cost of water meters and the installation fees, based on commercial or residential, are as follows:

Size of Meter	Cost of Meter	Installation Fee
5/8"	\$170.00	\$65.00
3/4" Residential	\$214.00	\$65.00
3/4" Commercial	\$214.00	\$125.00
1"	\$272.00	\$125.00
1 1/2"	\$620.00	\$125.00
2"	\$850.00	\$125.00
3"	\$1,612.00	\$125.00
4"	\$2,625.00	\$125.00

* 15% administrative fee is included in all meter costs.

** The consumer will be given the option of paying the complete cost upon application, having the cost applied to their first water bill, or having the cost applied to their water bill in 6 equal payments.

*** Meters of a greater size than identified above will be dealt with on an individual basis.

- (viii) Upon the return of a water meter from the person in accordance with Section 56 due to the closure of an account, Mackenzie County will refund that person the original amount paid for the meter upon initial installation.
- (ix) A \$50.00 fee for water meter testing in accordance with Section 40.
- (x) Deposits may be transferable from one service to another by the same consumer.
- (xi) The fee shall be retained by Mackenzie County and applied against any outstanding balance upon disconnection of the service. In the event there is no outstanding balance or service charges remaining on the account upon disconnection of the service, Mackenzie County shall refund money to the customer within forty (40) days.
- (xii) In any case money deposited with Mackenzie County as a guarantee

deposit remains unclaimed for a period of five years after the account of the consumer so depositing has been discontinued, the amount of the deposit shall be transferred to the general revenue account of Mackenzie County.

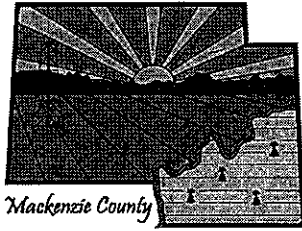
- (xiii)** Mackenzie County remains liable to repay the amount of the deposit to the person lawfully entitled thereto for a period of ten years next following the discontinuance of the account but after the ten year period the deposit becomes the absolute property of Mackenzie County free from any claim in respect thereof.
- (xiv)** \$50.00 per hour fee per utilities officer for services required to construct, repair, or service where the responsibility for required work was born by the developer, consumer or corporation.

**BYLAW NO. 693/08
SCHEDULE "B"**

**SCHEDULE OF FINES
FOR THE HAMLETS OF FORT VERMILION, LA CRETE AND ZAMA
WATER WORKS SYSTEM**

The voluntary payment, which may be accepted in lieu of prosecution for a contravention of any of the sections set out below, shall be the sum set out in opposite the section number:

SECTION	DESCRIPTION	PENALTY
6	Failing to connect to county owned water and sewer facilities	\$2,500.00
9	Failing to provide grease, oil & sand traps & maintain catch basins	\$1,000.00
7, 10, 11, 12, 15, 23, 24, 25, 27, 29, 34, 40, 54, 55, 56	Interfering/Tampering with Municipal water or sewer systems	\$2,500.00
13, 23, 50	Failing to allow County staff or agent to enter premises	\$250.00
14	Failing to maintain water or sewer system	\$100.00
15	Failure to use proper material	\$250.00
15	Failure to install backflow preventer	\$150.00
15	Failure to execute proper tapping or backfilling	\$250.00
17	Covering a water or sewer system prior to inspection	\$250.00
17	Failure to uncover a water or sewer system at the request of an authorized employee after it has been covered	\$500.00
28	Failure to report broken seal to County	\$20.00
35	Obstruction of Fire Hydrants/Valves	\$100.00
49	Illegal disposal of water	\$1,500.00
50	Well or other source of water supply	\$150.00
51, 52, 53 & 58	Illegal disposal in sewer or storm drainage system	\$2,500.00



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Bylaw 747/09 Establish the Position of Designated Officer (Director of Operations South)

BACKGROUND / PROPOSAL:

Council has the authority under Section 210 of the MGA to establish designated officer positions.

Designated officers

- 210 (1) A council may by bylaw establish one or more positions to carry out the powers, duties and functions of a designated officer under this or any other enactment or bylaw.
- (2) Council may give a position established under subsection (1) any title the council considers appropriate.
- (3) The bylaw must include which of the powers, duties and functions referred to in subsection (1) are to be exercised by each position.
- (4) Unless otherwise provided by bylaw, all designated officers are subject to the supervision of and accountable to the chief administrative officer.
- (5) A chief administrative officer may exercise all of the powers, duties and functions of a designated officer under this or any other enactment or bylaw if
- (a) no position of designated officer has been established by council,
 - (b) the position of designated officer is vacant, or
 - (c) this or any other enactment or bylaw refers to a designated officer and the power, duty, function or other thing relating to the designated officer has not been assigned to any designated officer by council.

Author: W. Kostiw Reviewed By: _____ CAO 

BY-LAW NO. 747/09
BEING A BY-LAW OF
MACKENZIE COUNTY,
IN THE PROVINCE OF ALBERTA,
TO ESTABLISH THE POSITION OF
DESIGNATED OFFICER

WHEREAS, pursuant to the provisions of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, the Council may by Bylaw, establish a position of Designated Officer and outline the powers, duties and functions of that position;

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. The position of Designated Officer for Mackenzie County and that the position be titled **"DIRECTOR OF OPERATIONS (SOUTH)**

2. In this bylaw, unless the context otherwise requires,

"ACT" means the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000 and amendments thereto;

"COUNCIL" means the Council of Mackenzie County, elected pursuant to the Local Authorities Election Act, Revised Statutes of Alberta;

"MUNICIPALITY" means Mackenzie County, incorporated in the Province of Alberta;

"DIRECTOR OF OPERATIONS (SOUTH)" means an employee of the Municipality as such who is responsible to carry out the powers, duties and functions of a designated officer under this bylaw;

"CAO" means the Chief Administrative Officer appointed by the Council of Mackenzie County.

"CHIEF ELECTED OFFICIAL" means the person appointed to a position under section 205;

3. The Director of Operations (South) shall be appointed by the CAO and is subject to and is accountable to the CAO.

4. The Director of Operations (South) shall carry out the following powers, duties and functions or cause same to happen:
 - a) Ensure adequate records are kept of all committee meetings.
 - b) Advise Council in writing of its legislative responsibilities specific to your department.
 - c) Ensure accurate records and accounts of the department affairs are kept, including things on which the Municipality's debt limit is based and the things included in the definition of the budgets of the Municipality.
 - d) Prepare and recommend to the CAO the operating and capital budget of the Municipality specific to your department.
 - e) Assist the CAO in the general operations of the Municipality and assume the duties of the other Designated Officers in his/her absence.
5. In the absence of the Director of Operations (South), the CAO will assume the powers, duties and/or functions delegated to the Director of Operations (South) as Designated Officer.
6. The Director of Operations (South) shall not:
 - a) fail to discharge the duties of the office imposed by this bylaw;
 - b) sign any statement, report or return required by this bylaw knowing that it contains false statements;
 - c) fail to hand over to a successor in office, or to persons designated in writing by the Council or to the Minister, all money, books, papers and other property of the Municipality under his control if required.
7. This bylaw comes into force on the day of final passing.

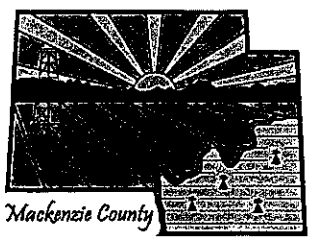
First Reading given on the _____ day of _____, 2009.

Second Reading given on the _____ day of _____, 2009.

Third Reading and Assent given on the _____ day of _____, 2009.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Tax Write-off – Roll 071123

BACKGROUND / PROPOSAL:

A Miscellaneous Lease was issued on October 2, 2000 for an Industrial Campsite under tax roll 071123. There was no development permit taken out.

County's letters and notices have been sent out with no response and principles are unknown.

County's representative contacted Municipal Affairs regarding no payment of taxes and no development permit on this ML. The Municipal Affairs also had returned mail and have received no payment for the lease.

The lease was cancelled effective September 28, 2009. Taxes have not been paid since the first assessment in 2007.

OPTIONS & BENEFITS:

Penalties for 2009 totaling \$12.42 and the 2009 tax levy of \$36.35 can be voided and arrears of \$85.35 can be written off.

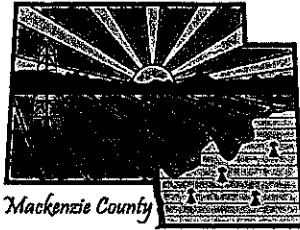
COSTS & SOURCE OF FUNDING:

2009 operating budget

RECOMMENDED ACTION:

That administration be authorized to write-off \$85.35 in tax arrears and void the 2009 tax levy of \$36.35 and penalties totaling \$12.42 for tax roll 071123.

Author: _____ Review Date: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Tax Write-off – Roll 313865

BACKGROUND / PROPOSAL:

Under MGA, section 347, Council of a municipality has the ability to cancel or reduce tax arrears.

OPTIONS & BENEFITS:

RCMP K Division was assessed for land, buildings, fencing and a tower for Plan 8323074, Block 09, Lot 13 (5001 – 46 Avenue) in the 2008 tax year.

The RCMP representative has advised that, according to their rules, the tower and fence are excluded and not eligible for "Payment in Lieu of Taxes" (PILT). The \$83.09 from 2008 taxes is still showing outstanding.

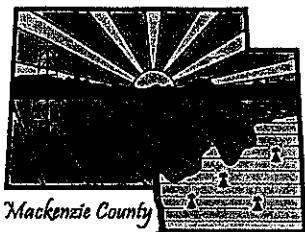
COSTS & SOURCE OF FUNDING:

2008 operating budget – Tax Write-off

RECOMMENDED ACTION: (requires 2/3)

That the \$83.09 outstanding balance on tax roll 313865 be written-off.

Author: _____ Review Date: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Penalties on Tax Roll 411047

BACKGROUND / PROPOSAL:

The owner of roll 411047 (EUB 0A850) paid half of their 2009 tax levy of \$83,456.00 prior to June 30, 2009 deadline.

Subsequent to sending the arrears letters, administration was contacted by the owner's representative (in early September) who stated that their company is in financial hardship due to decline in oil prices; therefore their company will not be able to pay the other half of taxes.

Administration advised the Company's representative that they have an option of entering into a preauthorized payment plan with the County.

Please note that although our best preferred option is that a ratepayer enters into a preauthorized payment plan prior to January 1, entering into a preauthorized payment plan prior to June 30 is also permitted in order to accommodate our ratepayers. This is subject that a ratepayer pays 1/2 of their current tax bill upfront and has no prior years arrears. The ratepayer then pays the remaining balance through monthly preauthorized withdrawals with the total balance being paid off prior to December 31. No penalties are charged to accounts with these types of arrangements.

The Company's representative was also advised that if they choose the preauthorized payment option and pay off their tax bill in four equal installments prior to December 31, 2009, administration will approach Council recommending waiving the penalties of \$5,007.37.

Author: _____ Review Date: _____ CAO 

OPTIONS & BENEFITS:

The owner of roll 411047 have considered the preauthorized payment plan option and signed an agreement to pay off the remaining balance of \$83,456 in four equal installments. This will pay off the tax bill by December 31, 2009.

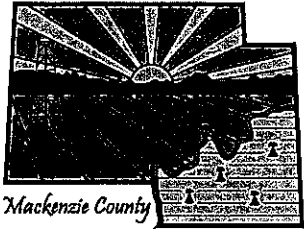
COSTS & SOURCE OF FUNDING:

If approved, the penalty will be voided (operating budget).

RECOMMENDED ACTION: (requires 2/3)

That administration be authorized to waive the penalty of \$5,007.37 for tax roll 411047 subject to the owner honoring the preauthorized payment agreement.

Author: _____ Review Date: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	ATB Investment Management – Non-Profit and Institutional Stewardship Workshop

BACKGROUND / PROPOSAL:

MGA, Part 6, outlines Council's principal role in municipal organization.

Amongst other things listed in s. 201, Part 6 of MGA, one of the responsibilities of Council is participating in developing and evaluating the policies and programs of the municipality.

OPTIONS & BENEFITS:

ATB Investment Management, along with two other firms, offering a workshop "Non-Profit and Institutional Stewardship: A Better Way to Achieve Prudent Financial Governance" that is designed for board of directors.

Please see the attached correspondence.

COSTS & SOURCE OF FUNDING:

NA – the workshop is during AAMD&C Convention

RECOMMENDED ACTION:

That all councilors be authorized to attend the Non-Profit and Institutional Stewardship: A Better Way to Achieve Prudent Financial Governance workshop on November 19, 2009 in Edmonton.

Author: _____ Review Date: _____ CAO 

NON-PROFIT AND INSTITUTIONAL STEWARDSHIP: A BETTER WAY TO ACHIEVE PRUDENT FINANCIAL GOVERNANCE

In today's environment of heightened awareness of risk, rising demands for transparency and accountability and expanding regulation of for-profit and non-profit organizations, boards are under increasing pressure to become more effective in their governance role.

Please join us for a unique information session that will outline potential liabilities for board of directors, the need for financial governance and highlight best practices of your role as stewards of financial assets.

Wednesday, November 19th, 2009

Hotel MacDonald Wedgewood Room

Agenda:

- | | |
|---------------|--|
| 8:00 – 8:30 | Registration and Continental Breakfast |
| 8:30 – 9:30 | Potential Liabilities for Boards
Duncan and Craig |
| 9:30 – 10:15 | Corporate Governance
Meyers Norris Penny |
| 10:15- 10:30 | Break |
| 10:30 – 11:30 | Stewards of Financial Assets
ATB Investment Management |
| 11:30 – 12:30 | Lunch |

Liability for Boards:

Duncan and Craig
Rob Dunseith, Q.C.

- Sources of liability for Boards
- How to limit liability

Corporate Governance:

Meyers Norris Penny
Mariesa Carbone and Maggie Kiel

- What is corporate governance?
- Why is it important?
- Elements of Effective Corporate Governance

Stewards Of Financial Assets:

ATB Investment Management
Chris Turchansky

- Your role as stewards of your organizations' funds
- What is a prudent investment strategy?
- The role of an "Investment Policy Statement"
- Oversight and responsibility

1844 1897
DUNCAN & CRAIG LLP
LAWYERS & MEDIATORS

MNP

MEYERS NORRIS PENNY

ATB Investment Management Inc.

Joulia Whittleton

From: Boddy, Cory [CBoddy@atb.com]
Sent: Monday, November 02, 2009 3:24 PM
To: Joulia Whittleton
Subject: Financial Governance seminar - Nov 19th

Hello Joulia,

Given the timing of this seminar, I'm hopeful that you and some board members may be able to attend.

On November 19th, together with **Duncan & Craig** and **Meyers Norris Penny**, **ATB Investment Management** is presenting an information seminar to bring awareness to the increasing risks, demands, and regulations affect For-Profit and Non-Profit organizations today.

We sincerely hope you'll be able to join us for this unique session and have enclosed further details in the document attached below.

Please **look for an email invitation** to this seminar in your inbox later this week. In the meantime, if we can provide you with additional information, please feel free to contact me at 780.442.5203.

I look forward to hearing from you.

Sincerely,

Cory Boddy, CFA

Director & Associate Portfolio Manager

PRIVATE INVESTMENT MANAGEMENT

ATB Investment Management Inc.

3rd Floor, ATB Place, 9888 Jasper Avenue

Edmonton, AB, T5J 1P1

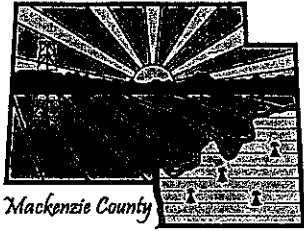
Telephone: 780.442.5203 Cell: 780.405.8862

Fax: 780.442.7622

cboddy@atb.com

Your Life. Your Plan.™

The information contained in this e-mail is confidential and may contain privileged information. It is intended only for the person or persons named above. If you are not an intended recipient of this e-mail please be advised that any distribution or copying of this e-mail is prohibited. If you have received this e-mail in error, please notify us by return e-mail and delete all copies of the e-mail and any attachments.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	WCB Coverage for Councilors

BACKGROUND / PROPOSAL:

During the October 27 meeting, an inquiry was made whether councilors are covered under the County's WCB.

Councilors of a municipal district are not covered unless application is made to have them covered.

OPTIONS & BENEFITS:

Administration obtained information regarding placing a Deeming Order Application to have councilors covered. Once the application is completed, it will be reviewed by the Underwriting Department and we will be notified in regards to approval of our application.

Municipal Districts' 2009 Industry Rate is \$1.42. The County's current rate is \$.90 (at 36.47% discount) per \$100 of insurable earnings.

COSTS & SOURCE OF FUNDING:

If approved, the County's annual operating budget will have to include additional budget that will be calculated as follows:

Effective WCB Rate x Council Honorariums/\$100

Councilors total honorariums reported on the 2008 Financial Statements were \$320,100. Based on this and using the 2009 WCB rate, the annual cost can be estimated at \$2,881.

Author: _____ Review Date: _____ CAO 

RECOMMENDED ACTION:

That administration completes a WCB Deeming Order Application in order to include councilors.

Author: _____ Review Date: _____ CAO _____

Industry Activities

Sectors

Industry Description

Exempt Activities

[Click here to open another Industry Description](#)

Industry Code 95102

Search

Industry Code:	95102
Industry Title:	Municipal Districts
Class Code:	1702
Voluntary/Compulsory:	Compulsory
Rate Group:	835104
Sector Description:	Municipal Government, Education and Health Services
General Business Activity:	<p>Under the Municipal Government Act, an area of Alberta not included in a summer village, village, town or city, may form a municipal district.</p> <p>Municipal districts work within a defined boundary to provide a local government and administrative service to the area. Municipal districts are considered to be a rural municipality and are affiliated with the Alberta Association of Municipal Districts and Counties (AAMD&C).</p>
Operation Details:	<p>Municipal districts employ workers in the areas of administration, public works, sanitation, maintenance, etc. and often sublet contracts for work with trucks, graders, cats and backhoes.</p> <p>Volunteer firefighters who are appointed members of the municipal fire brigade are considered workers of the municipality. Ambulance services may also be included as part of the overall operations of a municipal district. For example, the service may be provided in conjunction with the local fire department.</p>
Underwriting Considerations:	<p>Councillors of a municipal district are not covered unless application is made to have them covered.</p> <p>A municipal district may encompass towns or villages within its boundaries, however towns and villages are generally governed and administrated separately and classified accordingly.</p> <p>Prior to regionalization of education services starting in 1994, municipal governments may have been responsible for school boards and in such cases had designated status as Counties. Following complete regionalization of education services, school boards are elected separate from municipal governments and governments formerly designated as Counties are now considered Municipal Districts under the Municipal Government Act.</p> <p>Under the Municipal Government Act, a municipal government may be designated as a "Specialized Municipality". This status generally applies to municipal governments which administer and deliver services to both urban and rural constituents. Such governments are reviewed on an individual basis and assigned a single classification which most appropriately covers all operations being conducted.</p>

Municipal governments will coordinate public transportation for disabled persons through "Handi-bus" or "DATS" services. This may be provided directly by a municipal government in which case the operations are included in this industry. In some cases the services may be provided through a non profit society or association controlled by the municipal government. In this case, a separate account would be required and the non profit society would also be classified in this industry. Taxi companies or independent contractors under contract to the municipal government or the non profit group to provide transportation are classified in industry 51200 – Taxi Cabs.

For coverage of other non profit associations funded by municipal governments, please contact the Classification unit.

Subcontractors to a municipal government are generally classified in the industry which best describes their overall business.

Industry Custom Pricing: No Cost Relief Levy

Rate Group History:

This rate group was established in 1994, generally to consolidate rural municipal governments

Industry Activity:

Municipal Districts

Rate Year

Rate

2009

1.42

2008

1.32

Assuming responsibility for a worker not under the act

A deeming order is an effective risk management tool that protects you from legal action and provides benefits to injured workers in the event of compensable work-related injuries.

Why have a deeming order?

When you hire outside individuals or companies to do work for you, you may be contracting persons who do not have workers' compensation coverage. For example:

- you might hire a company from an industry exempt (http://www.wcb.ab.ca/pdfs/employers/exempted_industries.pdf) from workers' compensation legislation.
- you might hire someone who has purchased the required insurance for workers, but doesn't carry personal coverage as an employer or director (which is optional).

If a person without workers' compensation insurance is injured while working for you, they could take legal action against you and they are not protected by the Alberta Workers' Compensation Act.

To avoid this, you may apply to WCB-Alberta for a deeming order, which declares individuals or classes of persons to be your workers for compensation purposes during the period of time they work for you. The deemed workers are covered under an order to receive compensation benefits for compensable injuries. In exchange for this coverage, they resign their right to take legal action against you, any other employer or any other worker covered by Alberta workers' compensation insurance. Because you are affecting their legal rights, it is recommended that you advise those persons under the deeming order of the coverage in place.

Who can you cover under a deeming order?

- directors of corporations, partners and proprietors
- workers from exempt industries
- individuals/learners on practicum or work assignments
- under certain circumstances, workers of other employers

Who is typically excluded from a deeming order?

- any person covered by another employer in an industry applicable to the work they do for you
- any person holding personal coverage
- any other exclusions you may choose that are indicated on an approved deeming order

Applying for a deeming order

Deeming order application forms are available at http://www.wcb.ab.ca/pdfs/employers/A632_deeming_order_application.pdf. Coverage under a deeming order takes effect upon WCB's approval.

Cancelling a deeming order

You may request the cancellation or amendment of a deeming order at any time. A cancellation or amendment takes effect on the date we approve your written request. It is recommended

Website: www.wcb.ab.ca

Toll-free: 1-866-922-9221 (within AB)

Edmonton Ph: 780-498-3999

Calgary: Ph: 403-517-6000

E-mail: contactcentre@wcb.ab.ca

1-800-661-9608 (outside AB)

Fax: 780-498-7999

Fax: 403-517-6201

Box 2415, 9912-107 Street

Edmonton, AB T5J 2S5

Page 1 of 2 • October 7, 2008
WCB-502



that you advise all affected individuals under the order before its cancellation or amendment. If a deeming order is in effect when you close your account, we will send you a written notice of withdrawal.

**If there are any changes to the operating entity identified in the deeming order (e.g. change of ownership), a new deeming order is required.*

Your Responsibilities

Premiums

You must include the earnings of all persons covered by the deeming order in the payroll (insurable earnings) you report to WCB. You will be charged premiums accordingly. You must keep all earnings information in your financial records for audit purposes. It is illegal to deduct workers' compensation premiums from these (or any) workers' earnings.

Accident reporting

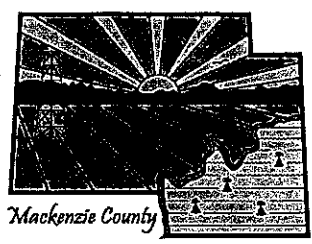
It is your responsibility to complete an Employer's Report of Injury or Occupational Disease (C040) (<http://www.wcb.ab.ca/pdfs/employers/c040.pdf>) for any injured worker covered under your deeming order. Claims arising from injury to workers under the deeming order will be charged to your accident experience record and can have an effect on your premium rate.

Website: www.wcb.ab.ca
Toll-free: 1-866-922-9221 (within AB)
Edmonton Ph: 780-498-3999
Calgary: Ph: 403-517-6000

E-mail: contactcentre@wcb.ab.ca
1-800-661-9608 (outside AB)
Fax: 780-498-7999
Fax: 403-517-6201

Box 2415, 9912-107 Street
Edmonton, AB T5J 2S5
Page 2 of 2 • October 7, 2008
WCB-502

WCB Workers'
Compensation
Board
Alberta



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Fort Vermilion Agricultural Society - Heritage Centre Request

BACKGROUND / PROPOSAL:

Fort Vermilion Agricultural Society operates the Fort Vermilion Heritage Centre through one of its committees.

OPTIONS & BENEFITS:

Please see the attached correspondence.

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

That the Fort Vermilion Heritage Centre operated by the Fort Vermilion Agricultural Society be endorsed as an official community Visitor Information Centre.

Author: _____ Review Date: _____ CAO 

Fort Vermilion Heritage Centre
Box 1, Fort Vermilion, Alberta, T0H 1N0
Phone/Fax: 780-927-4603

September 18, 2009

Joulia Whittleton
Director Corporate Services
Mackenzie County
Box 640
Fort Vermilion, Alberta T0H 1N0

Dear Joulia:

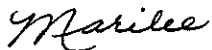
Last spring the Fort Vermilion Agricultural Society's Heritage Committee applied to Alberta Tourism, Parks and Recreation to have its facility be an accredited Visitor Information Centre (VIC). Background information on the Accreditation and Tourism Signage Program is attached. Our goal is to raise the profile of the VIC which operates from the Visitor Log House from June through August and provides augmenting services throughout the year.

On September 2nd Noel Ma, Manager, Visitor Information Centres and Support Services visited our site and met Visitor Guide, Sandra Single and Society Director, Al Toews. Noel indicated that the Society has met the accreditation criteria except for having a letter from the County stating that the municipality endorses us as an official community VIC.

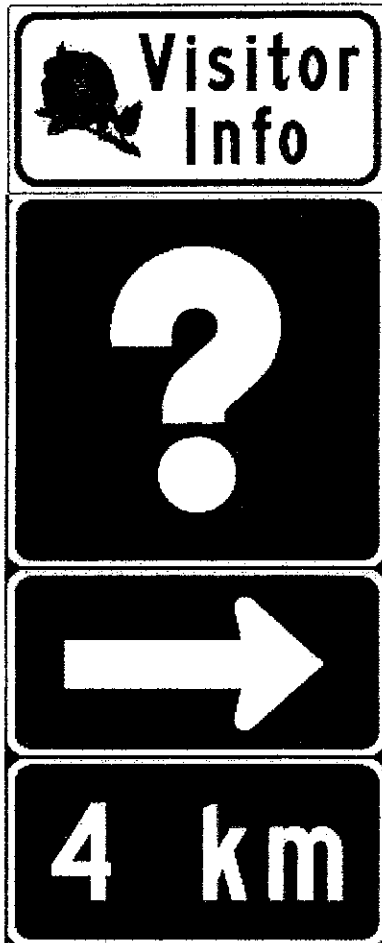
We have been operating as a VIC since 1989, expanding services as funds allow. Being an accredited VIC affords benefits that we are eager to access. No-cost tourism highway signage and opportunities for training are among those currently needed.

We would greatly appreciate a letter of official endorsement by the County for the services we are providing for visitors to the community and County. See *Accreditation Criteria* bullet #2.

Yours sincerely,



Marilee Cranna Toews
Coordinator



Accreditation and Tourism Highway Signage Program

**for
Alberta Visitor
Information
Providers**

**Raise the profile of your Visitor Information Centre by
becoming an accredited VIC.**

Apply for no-cost enhanced tourism highway signage!



Revised October 2008

Background

Alberta Tourism, Parks and Recreation has developed a community Visitor Information Centre (VIC) Accreditation and Tourism Highway Signage Program. This program is based on direction from a committee of the Strategic Tourism Marketing Council (STMC) and consultation with an advisory committee of the Alberta Visitor Information Providers (AVIPs) across Alberta.

The goal of the program is to support a provincial network of VICs recognizable to visitors for their high level of professional services offered and the broad range of Alberta visitor information provided.

This program encourages community and regional VICs to focus on promoting tourism, to participate in training programs, and to promote all areas of the province, thus benefiting local communities and the tourism industry in Alberta.

What's in it for you?

- Eligible accredited VICs will receive new tourism "trailblazer" signs at no cost, through Alberta Tourism, Parks, and Recreation. The trailblazer signs include a wild rose icon, the internationally recognized "?" symbol, directional information, and the words *Visitor Info*.
- The trailblazer sign graphic image will be featured:
 - ✓ on the Official Alberta Road Map;
 - ✓ in the Alberta Vacation, Accommodation and Campground Guides; and
 - ✓ on the TravelAlberta.com website.

The new signs will help visitors identify accredited community VICs when traveling throughout Alberta.

- Visitors' expectations will be better managed when your VIC offers a consistent level of service and professionalism from well-trained staff.
- It is anticipated that with well-trained staff, high levels of customer service, and increased promotion of the VICs to the travelling public, the local economic benefits of your VIC will be better recognized in the community.

Eligibility

The new trailblazer signs are available to all Alberta Visitor Information Providers that meet specific criteria to qualify for accreditation.

The Accreditation Criteria

The following is a list of the criteria your VIC must meet to become accredited and to qualify for no-cost trailblazer signage.

- ✓ The VIC has a **primary purpose** of providing tourism information and travel counseling to visitors in a consistent and high quality manner. *Visitor Log House*
- The VIC is endorsed by the municipality as an official community VIC.
- ✓ The VIC's operating organization is a not-for-profit legal entity.
- ✓ The VIC is open a minimum of 40 hours a week, including Saturdays in July and August.
- ✓ The VIC agrees to collect visitor statistics and send them in to Alberta Tourism, Parks and Recreation annually.
- ✓ The VIC displays current-year versions of all of the following:
 - the official Travel Alberta publications (including Alberta Vacation Guide, Accommodation Guide, Campground Guide)
 - a minimum of one publication from each of the six Tourism Destination Regions (Alberta South, Alberta Central, Alberta North, Edmonton and Area, Calgary and Area, Canadian Rockies)
 - the Official Alberta Road Map for purchase
 - at least 25 additional tourism brochures
- ✓ The VIC has access to sufficient parking to accommodate anticipated visitor numbers.
- ✓ The VIC has a pay telephone or phone for use by the public.
- ✓ The VIC has well-maintained public washrooms.
- ✓ The VIC has wheelchair accessibility (parking, entrance and washrooms).
- ✓ The VIC has internet access on site for travel counseling purposes and to access the Tourism Information System.
- ✓ The VIC's operating organization agrees that all staff require training on an annual basis. This may be completed by participating in training programs provided by Alberta Tourism, Parks and Recreation or equivalent training programs. *Seeking this benefit*
- ✓ The VIC staff members are appropriately attired.
- ✓ The VIC's operating organization understands that Alberta Tourism, Parks and Recreation (or a designate) may conduct site inspections to ensure compliance with the above noted criteria.
- ✓ The VIC's operating organization understands that a consultant may undertake an evaluation of their operation from time to time, through exit surveys of visitors and/or mystery-shopper style evaluations.

72

The Process

The process for receiving trailblazer signage is straightforward.

- Review the accreditation criteria and your VIC's ability to meet the criteria.
- Mail or fax in a copy of the attached application and the completed criteria checklist signed by a designated signing authority to:

*Mr. Noel Ma
Manager, Visitor Information Centres and Support Services
Alberta Tourism, Parks and Recreation
6th Floor, Commerce Place
10155 – 102 Street
Edmonton, AB T5J 4L6
Fax: 780-415-0896*

- A representative of Alberta Tourism, Parks and Recreation (ATPR) will contact you to acknowledge receipt of your application and to verify your ability to meet all criteria.
- If your community VIC is eligible for the trailblazer signage, ATPR will confirm with Guide Sign Industries Ltd. (the provincial tourism highway signage contractor), and a representative of Guide Sign will contact your VIC to determine the number of signs and sign locations.
- ATPR will make arrangements for installation of the signs, and will pay installation costs and maintenance costs for five years.
- Applications should be submitted by ***March 31, 2009***.
- Eligible VICs will be contacted regarding future training opportunities and dates.

Frequently Asked Questions...

How will eligibility be determined?

Alberta Tourism, Parks and Recreation (ATPR) will review your application and will contact you to verify your VIC's ability to meet all eligibility criteria, and evidence of meeting the criteria may be requested. ATPR will provide advice and assistance if there are criteria items that cannot be met.

How will continued eligibility be determined?

ATPR may conduct periodic inspections of your VIC to determine adherence to the criteria, and consultation will be done with the operating organization to facilitate continued eligibility.

A consultant may be contracted to evaluate VIC operations and visitor satisfaction through surveys and mystery-shopper style evaluations. These evaluations are intended to encourage and maintain a consistent level of service across the province.

What happens if we miss the March 31, 2009 deadline?

If your application is not submitted by the above deadline, please contact Noel Ma directly to express your interest in the Accreditation Program and discuss your application. The deadline is established more for budget planning purposes, but the program is intended to be ongoing.

If our VIC does not currently meet all criteria, can we obtain trailblazer signage in the future?

Yes. The program will be ongoing and no-cost trailblazer signage will continue to be available. If your VIC is not able to meet all criteria at this time, you can apply in the future once all the criteria have been met.

What is special about this signage?

While communities may choose to have a "?" logo sign on their community attraction/facility sign and/or a standard "?" directional sign, this is a special "trailblazer" sign that includes a wild rose icon, the internationally recognized "?" symbol, the words *Visitor Info*, and directional/distance information. It is intended to indicate to the traveling public that your VIC provides a high level of tourism information services and promotes all areas of Alberta.

Frequently Asked Questions Cont'd

What training opportunities are provided by Alberta Tourism, Parks, and Recreation?

Each May, ATPR conducts intensive training that highlights the skills and knowledge required to become exceptional VIC staff. AVIP representatives are encouraged to participate in the VIC staff training and learn how to make a strong impact in their local VICs. Regional training sessions are also offered where practical at various locations around the province.

In association with the annual Travel Alberta Fall Conference, ATPR also offers a valuable one-day workshop/networking session for AVIP representatives, with topics pertinent to VIC operations and management. Attendance at this annual AVIP Conference is strongly encouraged.

What qualifies as an "equivalent training program"?

A formalized training program that emphasizes hospitality, customer service and tourism product knowledge (e.g., through the Alberta Tourism Education Council) would be considered equivalent to ATPR's training programs. Proof of program completion or prior review of an equivalent training program agenda may be required.

What is required for the collection of visitor statistics?

A summary of your VIC's total visitation for the season is all that is required. You can submit this in any format, including reports generated from ATPR's tourism database.

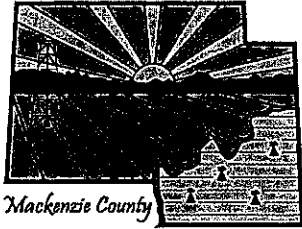
Who do I contact if I have questions about the program?

Noel Ma, Manager, VICs and Support Services, Alberta Tourism, Parks and Recreation, is the person responsible for this initiative.

Contact information:

Phone: 780.427.6512

E-mail: noel.ma@gov.ab.ca



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Zama Recreation Board – Funding Request

BACKGROUND / PROPOSAL:

During the 2009 Budget review, Council approved \$60,700 towards a capital funding request received from the Zama Recreation Board.

Please see the attached list of projects.

OPTIONS & BENEFITS:

The Zama Recreation Board applied for funding under the Community Facility Enhancement Program (CFEP). Due to a backlog, the CFEP approval has been delayed and it is unknown at this time if the Board's request for funding under CFEP will receive an approval.

The Board has decided to proceed with the projects without the CFEP matching funding using their fundraised savings to cover the CFEP proposed portion of funding for the short term.

In its 2010 capital project request, the Board included the following:

2009 hall renovation shortfall due to not receiving CFEP grant funding applied for in 2009	\$56,500
2009 additional capital facility upgrades paid from fundraised dollars, TCA items	\$37,594
TOTAL	\$94,094

Author: _____ Review Date: _____ CAO

During their 2010 Budget meeting on October 28 2009, Council requested that the above request from the Zama Recreation Board be dealt with outside of the 2010 budget.

COSTS & SOURCE OF FUNDING:

General Operating Reserve

RECOMMENDED ACTION:

That \$94,094 be granted to the Zama Recreation Board towards the incurred Zama Community Hall capital costs with funding coming from the General Operating Reserve.

Author: _____ Review Date: _____ CAO _____

ZRS Capital Expenditures

Capital Items - ZRS Fundraising - HALL

Sound System Purchase - HALL	4,402		Most of these items were listed in our Hall Renovation Project that was completed in 2009.
Speaker Boxes Building - HALL	512		
Popcorn Machine & Accessories - Hall	1,431		CFEP funding was applied for but has not yet been approved.
Storage Shed - Moving - HALL	1,150		If CFEP funding is received at a later date for this project those funds can be forwarded to the County.
Storage Shed Purchase - HALL	4,038		
Portable Stage Purchase - HALL	4,795		Some of the smaller items were listed on our TCA lists that were not applied for in 2009, due to the error thinking the County was reviewing and including the lists.
Portable Stage Freight to Zama - HALL	1,391		
Shelving & Storage Solutions - HALL	534		
Sporting Equipment - HALL	1,453		
Audio Visual Equipment - HALL	393		
Ceiling Fans - HALL	310		
Office Furniture - upstairs - HALL	3,390		
Building Permit Fees - HALL	129		
Cooler Purchase - HALL- 2008 TCA	3,095		
Freight on Cooler - HALL - 2008 TCA	215		
Outdoor Lighting - HALL	2,074		
Large Storage Cab. Store Room - HALL	9,265		
Hall Renovations - Construction Lab. / Mat. - HALL	88,800		
Hall Reno - Add. Cabinets / Pop Trolley - HALL	2,587		
Sound System Install & Projector Purchase (Oct09)	5,500		
Total ZRS Completed HALL Capital Projects	138,462		

Capital Items - ZRS Fundraising - PARK

2/3 of Park Shelter - 2008		25,707	
16x50 Deck Materials @ Shelter - PARK	3,230		
36x46 Deck Materials @ Shelter - PARK	5,618		
16x50 Deck Construction Labour - PARK	3,675		
36x46 Deck Construction Labour - PARK	4,620		
Siding for Park Shed - PARK	992		
Sand for Park Deck Construction - PARK	1,197		
Signs Park - Rules, Welcome, Site Markers, safety etc	6,543		
Freight on Park Signage - PARK	630		
Building Permit Fees - PARK	129		
2 Outdoor Fireplaces Shelter - PARK	310		
Total ZRS Completed PARK Capital Projects	19,332		

Total Capital Request 2010 - ZRS

154,794

Funded by the County in 2009 as per approved budget

(60,700)

Total of ZRS Inputs into Facilities for 2009

94,094

CFEP Requested Difference-ZRS Fundraised Dollars

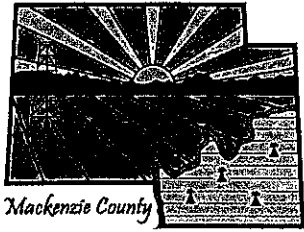
56,500 - total requested to be funded in 2010

Included in 2010 Budget Request

CAPITAL FUNDING REQUEST

Complete Wash of Outside of Hall	4,500.00	requested in 2008 as well	100%	4,500.00	Critical Need, no record of being done
Beautification of the Front of Hall, so that it doesn't look like the back of the building	32,000.00		50% - partnered with CFEP	16,000.00	High need due to community outcry
Hall Upstairs area Renovation to allow programming	22,000.00		50% - partnered with CFEP	11,000.00	High need due to lack of space and programming partnership opportunities (AADAC, RCMP & Mental Health)
Hall Kitchen Renovation	18,400.00	requested in 2008 as well	50% - partnered with CFEP	9,200.00	Critical Need, Health Inspector & Public Outcry
Hall Men's Washroom Renovation	20,000.00	requested in 2008 as well	50% - partnered with CFEP	10,000.00	Critical Need, Health Inspector & Public Outcry
Hall Ladies Washroom Renovation	20,000.00	requested in 2008 as well	50% - partnered with CFEP	10,000.00	Critical Need, Health Inspector & Public Outcry
Total Capital funding		-		60,700.00	

2009 Budget Request



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Finance and Investment Report – October 31, 2009

BACKGROUND / PROPOSAL:

Finance department provides quarterly financial reports to Council as per policy.

OPTIONS & BENEFITS:

Please review the financial and investment reports for the period ended October 31, 2009.

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

That the financial and investment report for the period ended October 31, 2009 be accepted for information.

Author: Peter Pynacker

Review Date: _____

CAO

Statement of Operations
 October 31, 2009

	2008 \$	2009 \$	2009 Budget \$	Variance \$	%
REVENUES					
Property taxes	32,055,309	32,430,365	32,446,561	\$16,197	0%
User fees and sales of goods	2,052,777	1,511,544	2,092,513	\$580,968	28%
Government transfers	1,499,844	1,185,387	1,306,259	\$120,872	9%
Investment income	836,363	135,121	651,067	\$515,946	79%
Penalties and costs on taxes	137,938	112,404	100,000	(\$12,404)	-12%
Licenses, permits and fines	79,959	217,772	68,550	(\$149,222)	-218%
Rentals	30,849	23,054	27,650	\$4,596	17%
Insurance Proceeds	1,430	2,412	0	(\$2,412)	100%
Development Levies	26,212	10,750	0	(\$10,750)	100%
Other	361,364	172,825	382,838	\$210,013	55%
Total Revenue	37,082,045	35,801,633	37,075,438	\$1,273,805	3%
EXPENSES					
Legislative	514,653	404,050	529,887	\$125,837	24%
Administration	3,451,789	2,904,894	4,006,903	\$1,102,009	28%
Protective services	2,605,194	1,083,283	1,537,966	\$454,683	30%
Transportation	8,923,939	5,014,160	7,299,270	\$2,285,110	31%
Environmental use and protection (water, sewer, solid waste disposal)	2,284,631	1,918,443	2,883,431	\$964,988	33%
Public health and welfare (FCSS)	582,853	571,950	613,340	\$41,390	7%
Planning, development, agriculture	1,516,272	1,469,653	1,780,231	\$310,578	17%
Recreation and culture	1,084,144	1,094,774	1,199,205	\$104,431	9%
School requisitions	7,149,792	5,073,273	6,768,922	\$1,695,649	25%
Lodge requisitions	627,268	568,212	568,212	\$0	0%
Non-TCA projects	930,610	874,405	2,472,002	\$1,597,597	65%
Total operating expenses	29,671,143	20,977,096	29,659,369	\$8,682,273	29%
Excess (deficiency)	7,410,901	14,824,537	7,416,069	(\$7,408,468)	-100%
Other revenue					
Government transfers for capital	18,061,834	5,387,578	11,590,320	\$6,202,742	54%
Other revenue for capital	42,710	0	40,000	\$40,000	
Proceeds from sale of physical assets	217,186	217,425	0	(\$217,425)	-100%
Excess (deficiency) of revenue over expenses	25,732,631	20,429,540	19,046,389	(\$1,383,150)	-7%
Capital asset acquisition	31,947,611	11,957,051	25,205,910	\$13,248,859	-100%
Total (funded by debt or reserves)	(6,214,980)	8,472,489	(6,159,521)	(\$14,632,009)	238%

Mackenzie County
Summary of All Units
 October 31, 2009

	2008 Actual	2009 Actual	2009	\$ Budget	% Budget
	Total	Total	Budget	Remaining	Remaining
REVENUE					
100-Taxation	\$31,797,954	\$32,225,767	\$32,254,691	\$28,924	0%
124-Frontage	\$182,200	\$204,598	\$180,021	(\$24,577)	-14%
125-Sewer connection fees	\$14,498	\$0	\$0	\$0	
420-Sales of goods and services	\$422,517	\$253,240	\$259,573	\$6,333	2%
421-Sale of water - metered	\$1,275,655	\$972,875	\$1,386,969	\$414,094	30%
422-Sale of water - bulk	\$354,605	\$258,822	\$445,971	\$187,149	42%
424-Sale of land	\$37,784	\$24,763	\$84,000	\$59,237	71%
510-Penalties on taxes	\$137,938	\$112,404	\$100,000	(\$12,404)	-12%
511-Penalties of AR and utilities	\$34,485	\$18,994	\$43,338	\$24,345	56%
520-Licenses and permits	\$15,740	\$12,250	\$13,550	\$1,300	10%
521-Offsite levy	\$0	\$10,750	\$0	(\$10,750)	
522-Municipal reserve revenue	\$13,893	\$19,652	\$0	(\$19,652)	
526-Safety code permits	\$33,502	\$169,498	\$0	(\$169,498)	
525-Subdivision fees	\$27,840	\$34,710	\$45,000	\$10,290	23%
530-Fines	\$2,877	\$1,248	\$10,000	\$8,752	88%
531-Safety code fees	\$0	\$66	\$0	(\$66)	
550-Interest revenue	\$836,363	\$140,755	\$651,067	\$510,312	78%
551-Market value changes (investm.)	\$0	(\$5,634)	\$0	\$5,634	
560-Rental and lease revenue	\$30,849	\$23,054	\$27,650	\$4,596	17%
570-Insurance proceeds	\$1,430	\$2,412	\$0	(\$2,412)	
590-Developers levy	\$26,212	\$0	\$0	\$0	
592-Well drilling revenue	\$38,442	\$15,493	\$77,000	\$61,507	80%
597-Other revenue	\$136,341	\$36,688	\$178,500	\$141,812	79%
598-Community aggregate payment levy	\$85,921	\$57,236	\$0	(\$57,236)	
840-Provincial grants	\$1,499,844	\$1,185,387	\$1,306,259	\$120,872	9%
990-Over/under tax collections	\$75,155	\$0	\$11,849	\$11,849	100%
TOTAL OPERATIONAL REVENUES	\$37,082,045	\$35,775,025	\$37,075,438	\$1,300,414	4%
EXPENSES					
110-Wages and salaries	\$5,279,400	\$3,328,009	\$4,693,931	\$1,365,922	29%
132-Benefits	\$843,459	\$621,453	\$710,306	\$88,853	13%
136-WCB contributions	\$98,222	\$31,815	\$37,730	\$5,915	16%
142-Recruiting	\$0	\$0	\$5,000	\$5,000	100%
150-Isolation cost	\$20,318	\$27,292	\$24,000	(\$3,292)	-14%
151-Honoraria	\$401,613	\$244,200	\$443,400	\$199,200	45%
152-Business expense - committee membe	\$886	\$0	\$0	\$0	
211-Travel and subsistence	\$297,613	\$224,628	\$300,680	\$76,052	25%
212-Promotional expense	\$30,150	\$5,135	\$31,487	\$26,352	84%
214-Memberships and conference fees	\$80,730	\$80,448	\$96,078	\$15,630	16%
215-Freight	\$69,441	\$52,010	\$108,220	\$56,210	52%
216-Postage	\$32,290	\$31,693	\$26,370	(\$5,323)	-20%
217-Telephone	\$190,926	\$166,229	\$157,136	(\$9,093)	-6%
221-Advertising	\$48,556	\$42,598	\$52,152	\$9,554	18%
223-Subscriptions and publications	\$5,564	\$4,986	\$8,700	\$3,714	43%
231-Audit fee	\$53,130	\$35,282	\$54,356	\$19,074	35%
232-Legal fee	\$120,506	\$154,898	\$45,500	(\$109,398)	-240%
233-Engineering consulting	\$216,993	\$134,963	\$251,500	\$116,537	46%
234-Gravel hauling	\$269	\$0	\$0	\$0	
235-Professional fee	\$911,156	\$893,525	\$1,174,481	\$280,956	24%
236-Enhanced policing fee	\$123,797	\$61,565	\$131,250	\$69,685	53%
239-Training and education	\$59,738	\$26,096	\$90,322	\$64,226	71%
242-Computer programming	\$17,642	\$38,152	\$40,200	\$2,048	5%
251-Repair & maintenance - bridges	\$207,716	\$6,004	\$178,000	\$171,996	97%
252-Repair & maintenance - buildings	\$118,781	\$71,958	\$177,945	\$105,987	60%
253-Repair & maintenance - equipment	\$216,212	\$178,074	\$225,350	\$47,276	21%

Mackenzie County
Summary of All Units
October 31, 2009

	2008 Actual	2009 Actual	2009	\$ Budget	% Budget
	Total	Total	Budget	Remaining	Remaining
255-Repair & maintenance - vehicles	\$115,095	\$85,928	\$117,400	\$31,472	27%
258-Contract graders	\$643,585	\$136,492	\$238,000	\$101,508	43%
259-Repair & maintenance - structural	\$1,530,683	\$1,295,588	\$1,461,823	\$166,235	11%
261-Ice bridge construction	\$99,885	\$62,040	\$100,000	\$37,960	38%
262-Rental - building and land	\$97,424	\$95,945	\$91,225	(\$4,720)	-5%
263-Rental - vehicle and equipment	\$192,373	\$172,324	\$89,512	(\$82,812)	-93%
266-Communications	\$78,587	\$53,138	\$94,772	\$41,634	44%
267-AVL maintenance	\$65,002	\$4,239	\$5,569	\$1,330	24%
271-Licenses and permits	\$3,790	\$8,063	\$3,750	(\$4,313)	-115%
272-Damage claims	\$82	\$736	\$12,500	\$11,764	94%
273-Taxes	\$8,862	\$11,326	\$8,030	(\$3,296)	-41%
274-Insurance	\$210,204	\$143,248	\$228,550	\$85,302	37%
342-Assessor fees	\$208,837	\$164,840	\$233,180	\$68,340	29%
290-Election cost	\$150	\$0	\$1,800	\$1,800	100%
511-Goods and supplies	\$584,169	\$613,732	\$713,155	\$99,423	14%
512-Medical supplies	\$26,058	\$6,629	\$7,000	\$371	5%
521-Fuel and oil	\$721,185	\$381,529	\$535,647	\$154,118	29%
531-Chemicals and salt	\$219,797	\$126,984	\$337,300	\$210,316	62%
532-Dust control	\$468,825	\$371,360	\$525,000	\$153,640	29%
533-Grader blades	\$124,884	\$124,501	\$105,000	(\$19,501)	-19%
534-Gravel (apply, supply and apply)	\$2,506,115	\$757,603	\$1,673,500	\$915,897	55%
535-Gravel reclamation cost	\$4,800	\$47,190	\$50,000	\$2,810	6%
543-Natural gas	\$117,303	\$89,158	\$150,715	\$61,557	41%
544-Electrical power	\$333,927	\$378,214	\$403,540	\$25,326	6%
710-Grants to local governments	\$1,303,952	\$1,298,329	\$1,700,000	\$401,671	24%
735-Grants to other organizations	\$1,401,338	\$1,334,807	\$1,420,594	\$85,787	6%
7-School requisition	\$7,149,792	\$5,073,273	\$6,768,922	\$1,695,649	25%
750-Lodge requisition	\$627,268	\$568,212	\$568,212	\$0	0%
765-Operating allowance	\$64,500	\$0	\$0	\$0	
810-Interest and service charges	\$9,885	\$15,530	\$7,000	(\$8,530)	-122%
831-Interest - long term debt	\$302,126	\$197,026	\$387,077	\$190,051	49%
921-Bad debt expense	\$6,048	\$16,768	\$24,500	\$7,732	32%
922-Tax cancellation/write-off	\$61,758	\$6,009	\$60,000	\$53,991	90%
992-Cost of land sold	\$7,140	\$0	\$0	\$0	
TOTAL OPERATIONAL EXPENSES	\$28,740,533	\$20,101,779	\$27,187,367	\$7,085,588	26%
Non-TCA projects	\$930,610	\$874,405	\$2,472,002	\$1,597,597	65%
TOTAL EXPENSES	\$29,671,143	\$20,976,183	\$29,659,369	\$8,683,186	29%
EXCESS (DEFICIENCY)	\$7,410,901	\$14,798,841	\$7,416,069	(\$7,382,772)	-100%
OTHER					
830-Federal transfers for capital	\$397,871	\$0	\$1,105,318	\$1,105,318	100%
840-Provincial transfers for capital	\$17,663,963	\$5,387,578	\$10,485,002	\$5,097,424	49%
597-Other capital revenue	\$42,710	\$0	\$40,000	\$40,000	100%
630-Proceeds from sale of physical assets	\$217,186	\$217,425	\$0	(\$217,425)	
EXCESS (DEFICIENCY) OF REVENUE O	\$25,732,631	\$20,403,844	\$19,046,389	(\$1,357,455)	-7%
TCA projects	\$31,947,611	\$11,957,051	\$25,205,910	\$13,248,859	53%
TOTAL (to be funded by debenture or re	(\$6,214,980)	\$8,446,793	(\$6,159,521)	(\$14,606,314)	237%

INVESTMENT SUMMARY PER OCTOBER 31, 2009

CHEQUING ACCOUNT

Bank account balance	On Oct. 31 <u>\$ 4,541,164</u>
----------------------	--

INVESTMENTS

Short term investments (EM0-0377-A)	On Oct. 31 \$ 14,000,051
Short term T-Bill (859-1044265-26)	\$ 426,936
Short term Term Deposits (Sept. 9, 2009 to Oct. 9, 2009)	\$ 0
Long term investments (EM0-0374-A)	\$ 5,999,631
	<u>\$ 20,426,619</u>

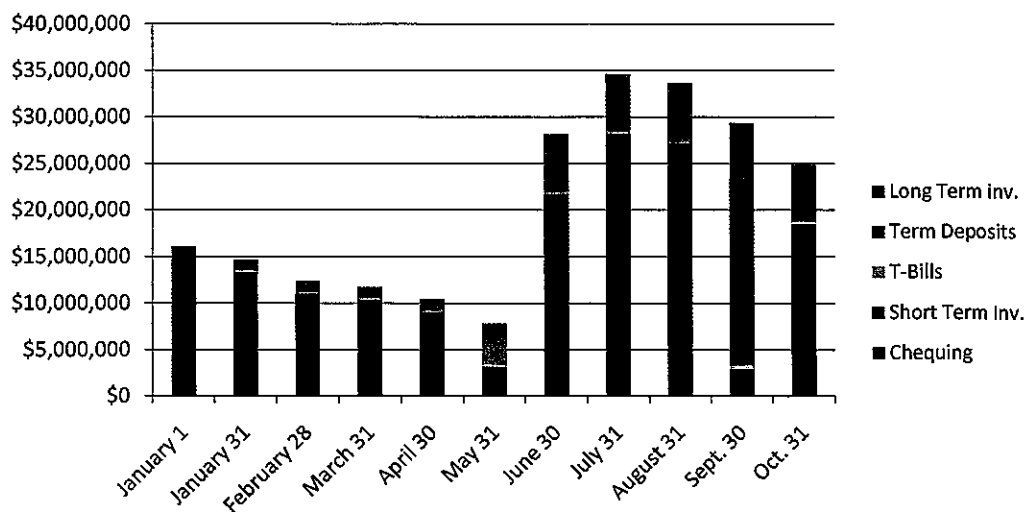
These balances are as per ATB's account statements, and include any 'market value changes'.

INVESTMENT REVENUES & INTEREST ON CHEQUING ACCOUNT

	<i>Total Jan-Oct.</i>	<i>Short Term Jan-Oct.</i>	<i>Long Term Jan-Oct.</i>
Revenue - market value changes	\$ (29,551)	n/a	\$ (29,551)
Income received from investments (after fees)	\$ 105,634	\$ 22,791	\$ 82,843
Deduct: investment manager fees for investments	\$ (9,377)	\$ (1,717)	\$ (7,660)
Interest received from chequing account balances	\$ 47,657	\$ 47,657.13	n/a
	\$ 114,362	\$ 70,448	\$ 53,291
	+		
Add: not yet received: interest accrued primarily in bonds (up to August 31, 2009; is latest information available)	\$ 93,928		
	=		
Total investment revenues: received + yet to receive	\$ 208,290		

BALANCES IN THE VARIOUS ACCOUNTS JANUARY-OCTOBER

	Chequing	Short Term Inv.	T-Bills	Term Deposits	Long Term inv.	Total
January 1	\$16,171,001	\$0	\$0	0	\$0	\$16,171,001
January 31	\$8,312,118	\$5,000,058	\$0	0	\$1,471,846	\$14,784,022
February 28	\$6,010,836	\$5,000,330	\$0	0	\$1,479,870	\$12,491,036
March 31	\$6,920,505	\$3,416,521	\$0	0	\$1,501,637	\$11,838,663
April 30	\$4,124,604	\$4,919,257	\$0	0	\$1,510,057	\$10,553,917
May 31	\$1,474,463	\$1,751,344	\$3,174,042	0	\$1,505,478	\$7,905,326
June 30	\$21,816,479	\$0	\$426,577	0	\$6,002,870	\$28,245,926
July 31	\$28,276,972	\$0	\$426,667	0	\$6,020,269	\$34,723,908
August 31	\$27,238,048	\$0	\$426,758	0	\$6,018,091	\$33,682,897
Sept. 30	\$2,978,244	\$0	\$426,845	20,000,000	\$6,028,318	\$29,433,407
Oct. 31	\$4,541,164	\$14,000,051	\$426,936	0	\$5,999,631	\$24,967,783



Project Number	Project Description	Actual Costs prior to 2009	2009 Budget	2009 Costs, up to Oct. 31	2009 Budget Remaining, on Oct. 31
----------------	---------------------	----------------------------	-------------	---------------------------	-----------------------------------

Comments

Administration Department

6-12-30-01-xxx	Questica budget module		15,000	0	15,000	100%
6-12-30-03-xxx (CF)	La Crete office building	404,194	2,482,061	1,037,723	1,444,338	58%
6-12-30-04-xxx (CF)	Zama multi-use facility	0	2,760,323	267,017	2,493,306	90%
6-12-30-06-xxx (CF)	FV - Ford 9 passenger handivan	0	80,000	0	80,000	100%
6-12-30-07-xxx (CF)	Fort Vermillion - corporate office upgrade	0	1,000,000	11,700	988,300	99%
<i>Total department 12</i>		404,194	6,337,384	1,316,440	5,020,944	79%

Obtained a new route; implementation planning is in progress
In progress.
Council June 26, 2009: Budget increased from \$2,461,546 to \$2,760,323. Utlilities: water/sewer done. Gas/electricity to be done. Supermet arranged. Concrete is being poured.
Awaiting grant approval.
Being reviewed by the Building Committee.

Fire Department

6-23-30-01-xxx	2009 Pumper Truck (Zama FD)		332,035	9,621	322,414	97%
6-23-30-03-xxx	Thermal Imagery Camera		8,752	7,880	872	10%
6-23-30-04-xxx	New Fire Hall / Public Works Building (Zama)		609,500	4,435	605,065	99%
6-23-30-05-xxx	Public Access Defibrillators		6,400	5,447	953	15%
<i>Total department 23</i>		0	956,687	27,383	929,304	97%

Complete
Purchased. Project complete.
Tenders were opened on October 13, 2009.
Purchased; located at FV hockey arena, and LC hockey arena.

Project Number	Project Description	Actual Costs prior to 2009	2009 Budget	2009 Costs up to Oct. 31	2009 Budget Remaining on Oct. 31
----------------	---------------------	----------------------------	-------------	--------------------------	----------------------------------

Transportation Department

6-32-30-01-xxx (CF)	La Crete 98th Ave - Urban Standard	94,126	3,605,874	2,320,494	1,285,380	36%
6-32-30-02-xxx	Wolfe Lake Road & Water Point		500,000	36,380	463,620	93%
6-32-30-03-xxx (CF)	FV: 47th & 49th Ave (50m), drainage, pavement	331,376	844,283	721,023	123,260	15%
6-32-30-04-xxx	Road Construction Requests (South)		100,000	77,556	22,444	22%
6-32-30-07-xxx	Public Works Shop Construction (relocate to WTP site) (La Crete)		700,000	322,753	377,247	54%
6-32-30-08-xxx	Backhoe (La Crete)		60,000	67,465	-7,465	-12%
6-32-30-09-xxx	Exmark Mower (La Crete)		10,300	10,113	187	2%
6-32-30-10-xxx	30HP Compact Tractor (La Crete)		28,000	23,989	4,011	14%
6-32-30-11-xxx	Grader Replacement (La Crete)		350,000	350,565	-565	0%
6-32-30-12-xxx (CF)	Street lighting for dark spots in hamlets (LC)	79,006	53,446	58,027	-4,581	-9%
6-32-30-13-xxx	Pressure Washer (La Crete)		11,700	11,362	338	3%
6-32-30-14-xxx	Tolko Road Rehabilitation (East of High Level)		200,000	24,186	175,814	88%
6-32-30-15-xxx	Road Construction Requests (North)		100,000	30,903	69,097	69%
6-32-30-16-xxx (CF)	LC 102 Str & 92 Ave curb, gutter & sidewalk	1,623,313	226,686	75,721	150,965	67%
6-32-30-17-xxx	Lawn Tractor (Fort Vermilion)		15,000	18,336	-3,336	-22%
6-32-30-18-xxx (CF)	Zama Bearspaw Crescent	491,894	50,000	367	49,633	99%
6-32-30-20-xxx	River Road (Fort Vermilion)		1,071,669	638,594	433,075	40%
6-32-30-21-xxx	Rotary Vehicle Lift (Fort Vermilion)		17,165	16,895	270	2%
6-32-30-22-xxx	Welding Hood and Make Up Air Unit (Fort Vermilion)		5,000	0	5,000	100%
6-32-30-23-xxx	Angle Broom (Zama)		10,000	13,900	-3,900	-39%
6-32-30-24-xxx	New grader addition (Zama)		395,315	390,655	4,660	1%

Project Number	Project Description	Actual Costs prior to 2009	2009 Budget	2009 Costs up to Oct. 31	2009 Budget Remaining on Oct. 31
----------------	---------------------	----------------------------	-------------	--------------------------	----------------------------------

Comments

Substantially complete except for utilities.

In the planning stage. Will likely be done in 2010.

Substantially complete except landscaping.

Substantially complete. Awaiting invoice.

Contract has been awarded to Square "D" Carpentry. Under construction. 30% complete.

Complete

Complete

Complete

Complete

Complete

Complete

In progress lay out is under way. Work partly to be CF.

Completed

Completed

Some additional clean up is required and the lines need to be painted.

Council June 26, 2009: budget increased from \$1,000,000 to \$1,071,669. In progress. Some change orders were done.

Complete

In progress

Purchased.

Complete

Mackenzie County

TCA Projects Progress Report, October 31, 2009

Prepared November 1, 2009

Project Number	Project Description	Actual Costs prior to 2009	2009 Budget	2009 Costs up to Oct. 31	2009 Budget Remaining on Oct. 31	Comments
6-32-30-25-xxx	Fort Vermilion - Fuel Tank Purchase		5,500	6,994	-1,494	-27%
6-32-30-29-xxx (CF)	Apache Road - pull out area		50,000	0	50,000	100%
6-32-30-39-xxx (CF)	Zama Aspen Drive improvements	1,196,692	80,108	27,898	52,210	65%
6-32-30-57-xxx (CF)	Heliport Road	793,784	50,000	44,522	5,478	11%
6-32-30-61-xxx (CF)	Hwy 697 drainage (Buffalo Head)	15,176	84,824	6,920	77,904	92%
6-32-30-64-xxx (CF)	FV 45th Str from River Rd to 46 Ave incl. Mackenzie Housing storm water	2,987,947	52,053	79,720	-27,667	-53%
6-32-30-66-xxx (CF)	Road construction - SE 12 104 16 W5	44,350	5,650	0	5,650	100%
6-32-30-67-xxx (CF)	LC North (100th Str) - 2 miles road reconstruction	340,383	259,617	175,704	83,913	32%
6-32-30-71-xxx (CF)	Rocky Lane Road Reconstruction	0	400,000	130,760	269,240	67%
6-32-30-75-xxx (CF)	AJA Friesen Road Reconstruction	259,197	440,803	175,276	265,527	60%
6-32-30-76-xxx (CF)	Boyer River Bridge BF75877	32,191	345,000	285,876	59,124	17%
6-32-30-77-xxx (CF)	Adair Creek (Zama) BF86211	14,814	485,500	384,421	101,079	21%
6-32-30-78-xxx	LC 100th Ave Reconstruction - CAMRIF (BCF)	0	878,645	42,189	836,456	95%
<i>Total department 32</i>		8,304,248	11,492,138	6,569,564	4,922,574	43%

Complete	
Still negotiating.	
Complete	
Complete	
On hold	
Complete	
Complete	
Complete. Awaiting final invoice.	
In progress. Soil cement was applied and seal coat to be done.	
In progress. Ready for inspection in October. Awaiting invoices.	
Completed	
Complete	
New project, Council decision June 26, 2009. In progress.	

Project Number	Project Description	Actual Costs prior to 2009	2009 Budget	2009 Costs up to Oct. 31	2009 Budget Remaining on Oct. 31
Water Treatment & Distribution Department					
6-41-30-01-xxx (CF)	Regional SCADA	539,067	198,292	129,870	68,422 35%
6-41-30-02-xxx (CF)	Zama Water Treatment System	11,247,433	2,624,356	2,596,628	27,728 1%
6-41-30-03-xxx	Paving of Raw Water Truck Fill Access: Sub Grade Prep and Pavement (La Crete)		20,000	0	20,000 100%
6-41-30-04-xxx (CF)	La Crete Water Treatment System	9,854,038	72,901	12,033	60,868 83%
6-41-30-05-xxx (CF)	FV Lifestation & WTP Structure Upgrade	407,888	192,112	17,736	174,376 91%
6-41-30-06-xxx	Transfer Switch at Raw Water Wells - Zama		25,000	0	25,000 100%
6-41-30-07-xxx	Raw Water Truck Fill - Zama		100,000	0	100,000 100%
6-41-30-08-xxx (CF)	FV: Water Line Extensions (along River Rd & 50th Str)	3,261	496,739	187,284	309,455 62%
6-41-30-09-xxx	Treated Water Truck Fill - La Crete		250,000	0	250,000 100%
6-41-30-10-xxx	Water Wells Improvements - Zama		100,000	63,246	36,754 37%
6-41-30-11-xxx	Water Wells Improvements - La Crete		170,000	36,936	133,064 78%
6-41-30-12-xxx	New Fire Hydrants in the Hamlets of La Crete and Fort Vermillion		37,401	17,119	20,282 54%
6-41-30-13-xxx	La Crete Water Trunk Line Extension		25,000	0	25,000 100%
<i>Total department 41</i>		22,051,687	4,311,801	3,060,852	1,250,949 29%

Comments
Complete. Awaiting final invoices.
Complete. Awaiting final invoices. Will request AB Transportation for reimbursement of budget overages.
On hold. Work probably to be done in 2010.
Awaiting final inspection
Complete
Complete. Awaiting final invoice.
In progress.
Design is complete and ready for construction.
Estimate received \$100,000.
Complete
In the planning stage
La Crete: Not started. Fort Vermillion: Complete.
In progress

Project Number	Project Description	Actual Costs prior to 2009	2009 Budget	2009 Costs up to Oct. 31	2009 Budget Remaining on Oct. 31
----------------	---------------------	----------------------------	-------------	--------------------------	----------------------------------

Comments

Sewer Treatment and Disposal Department

6-42-30-01-xxx (CF)	Zama Waste Water upgrade - Phase II	4,095,634	539,388	102,878	436,510	81%
		4,095,634	539,388	102,878	436,510	81%

Final inspection done mid-September.

Solid Waste Disposal

6-43-30-01-xxx	WTS Fencing Fort Vermilion		35,000	384	34,616	99%
6-43-30-02-xxx	Bin Replacement		40,000	39,127	873	2%
	<i>Total department 43</i>	0	75,000	39,511	35,489	47%

In progress. Quite received (\$10,000).
Complete

Planning & Development Department

6-61-30-03-xxxx	Surveying Equipment		12,384	0	12,384	100%
	<i>Total department 61</i>	0	12,384	0	12,384	100%

Researching options.

Agricultural Services Department

6-63-30-01-xxx	Blue Hills Storm Water Control & 103-2 rd		500,000	273,864	226,136	45%
6-63-30-51-xxx (CF)	Fort Vermilion South Drainage Phase II (West of 88)	326,807	103,195	94,473	8,722	8%
6-63-30-52-xxx (CF)	Blue Hills Drainage Study	0	10,105	0	10,105	100%
6-63-30-58-xxx (CF)	Blue Hills Drainage	85,730	87,009	160,755	-73,746	-85%
	<i>Total department 63</i>	412,537	700,309	529,092	171,217	24%

103 -2 road commenced this fall.
Complete
Will remain status quo for now.
Complete

Project Number	Project Description	Actual Costs prior to 2009	2009 Budget	2009 Costs up to Oct. 31	2009 Budget Remaining on Oct. 31
----------------	---------------------	----------------------------	-------------	--------------------------	----------------------------------

Comments

Recreation Department

6-71-30-01-xxx	Fort Vermilion Arena - Dressing Rooms		375,000	0	375,000	100%
6-71-30-02-xxx	Fort Vermilion - New Zamboni		75,000	75,000	0	0%
6-71-30-03-xxx	La Crete Arena - New Boards		70,000	70,000	0	0%
<i>Total department 63</i>		0	520,000	145,000	375,000	72%

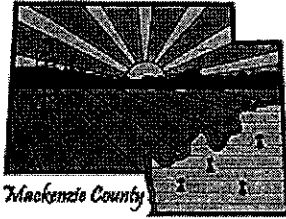
Recreation Board applied for grant. Awaits approval. County's portion is 50% is \$375,000.
Complete
Complete

Parks & Playgrounds Department

6-72-30-01-xxx	Machesis Lake Playground Additions: playground equipment & preparation		23,000	5,150	17,850	78%
6-72-30-02-xxx	Dock Improvements		100,000	101,537	-1,537	-2%
6-72-30-03-xxx	Water Spray Park (Fort Vermilion)		80,000	0	80,000	100%
6-72-30-07-xxx	Parks Vehicle: 2008 Sprinter 3500		57,820	59,651	-1,831	-3%
<i>Total department 72</i>		0	260,820	166,338	94,482	36%

Received approval from Provincial Parks. Work in progress.
Complete
To be done in 2010
Complete

TOTAL 2009 TCA Projects	35,268,301	25,205,911	11,957,058	13,248,853	53%
-------------------------	------------	------------	------------	------------	-----



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Inter-municipal Subdivision & Development Appeal Board – Member at Large Appointment

BACKGROUND / PROPOSAL:

Section 3 of the Inter-municipal Subdivision & Development Appeal Board Agreement sets out its membership:

- 3.1 The ISDAB shall consist of six (6) Members who shall be appointed for a term not to exceed one (1) year, as follows:
- a) One Town Council member appointed by resolution of Town Council;
 - b) One County Council member appointed by resolution of County Council;
 - c) Two members at large appointed by resolution of Town Council;
 - d) Two members at large appointed by resolution of County Council.

Councillor Toews was appointed as the Council member and Wally Schroeder was appointed as a Member at Large at the October 13th Council meeting.

OPTIONS & BENEFITS:

One position remains open. Two applications for the ISDAB have been received (Ranjan Pant and Sheila Peters) and are being presented to Council for consideration.

Author: C. Gabriel Reviewed By: _____ CAO 

COSTS & SOURCE OF FUNDING:

Dependant on the number of meetings. Per diems to be paid according to the County's current Honorariums & Expense Bylaw.

RECOMMENDED ACTION:

That _____ be appointed to the Inter-municipal Subdivision & Development Appeal Board as a Member at Large for a one year term ending October 2010.

Author: _____ Reviewed By: _____ CAO _____

Carol Gabriel

From: Ranjan Pant [Ranjan.Pant@afsc.ca]
Sent: Thursday, October 22, 2009 1:50 PM
To: Carol Gabriel
Subject: Inter-municipal Subdivision Development Appeal Board
Attachments: RJ_Resume2.doc

Dear Ms Gabriel,

I would like to apply as a public member to sit on the Inter-municipal Subdivision Development Appeal Board. Currently I am an Account Manager (Loans Officer) for AFSC in Fort Vermilion and I look after La Crete, High Level and Fort Vermilion markets. I have been with AFSC for almost 5 years and am familiar with land titles, land sales and land use by-laws. This opportunity would give me more exposure into the sub-division process and better understanding for the day to day decisions that I make with my loans.

I have attached my resume with this e-mail for your reference. Please give me a call to discuss this opportunity and how I may be of service to Mackenzie County.

Thank you,

RJ Pant , MBA
Account Manager, AFSC Lending
PO Box 487
Fort Vermilion, AB
Phone: (780) 927-3715
Fax: (780) 927-3838
mail: ranjan.pant@afsc.ca

www.afsc.ca <<http://www.afsc.ca>>

This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal and/or privileged information. Please contact Agriculture Financial Services Corporation immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed. Please consider the environment before printing this email.

Carol Gabriel

From: Wes Peters [wes.sheila@gmail.com]
Sent: Monday, November 02, 2009 1:13 PM
To: Carol Gabriel
Subject: ISD appeal board

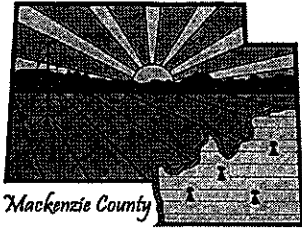
To Carol Gabriel,

I am sending you this letter to say that I am interested in serving on the Intermunicipal Subdivision Development Appeal Board. I have been a resident of the county for 6 years and am interested in how the county intermunicipal development plan will be approached and set forth.

I enjoy working toward resolutions and am usually able to see both sides of a issue. I deal with problems in a objective and positive manner and enjoy interacting with people. I believe that future development in our county is our responsibility and am excited to be a part of the process.

Thank you for your time and consideration for this board. Sheila Peters

You can call me at (780) 926-3307 as well



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	2010 Growing the North Conference

BACKGROUND / PROPOSAL:

Council made a motion to become a bronze sponsor of the 2010 Growing the North Conference hosted by the County of Grande Prairie, Northern Alberta Development Council (NADC), and Farm Credit Canada on January 21 & 22, 2010 in Grande Prairie. Included with the sponsorship is one free registration to the conference.

A copy of the conference agenda is attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Registration Fee – Early Bird \$94.50 and Regular Rate \$105.00
Plus per diems and travel expenses.

RECOMMENDED ACTION:

That the following Councillors be authorized to attend the Growing the North Conference in Grande Prairie on January 21 – 22, 2010:

Author: C. Gabriel Review by: _____ CAO 



Conference Agenda

Thursday, January 21, 2010
Northern Transportation

8:00 am	Registration at TEC Centre MC Robin Campbell, NADC Chair Conference Opening - Remarks from Special Guests <ul style="list-style-type: none">• Alberta Minister of Energy - Mel Knight• MLA Grande Prairie - Wapiti - Wayne Drysdale• Farm Credit Canada District Manager - Don Anderson• County Of Grande Prairie - Reeve Everett McDonald• Business Development Bank of Canada – Senior Vice President• MP for Peace River - Chris Warkentin (tentative)
9:30am	Don Bousquet – Canadian Grain and Livestock Newswire <i>Speaker to give overview of Global transportation /economic issues, and discuss what global economic and political trends may influence the future development of the region.</i>
10:30am	John Vickerman – Global Transportation – Impact on the Peace Country <i>President of Vickerman Associates, LLC a firm that specializes in the planning and design of port, intermodal and freight logistic facilities. John provides innovative solutions to operational, planning and design issues confronting marine and intermodal transportation.</i>
11:45am	Lunch served
12:15pm	Luncheon speaker – Federal Minister of State Rob Merrifield (tentative) Afternoon MC: Everett McDonald
1:00pm	Keynote Speaker Mike Cory – Rail Transportation in Alberta’s North <i>Mike Cory is the Senior Vice-president for Western Region with CN Rail. Mike started with CN as a labourer in 1981. Over the years he has held various positions with CN.</i>
2:00pm	Panel Session - Northern Sector Representatives Farm Credit Canada – Senior Relationship Manager, Charles Simoneau – Fahler, Alberta Forestry, Alberta Forest Products Association – Executive Director, Brady Whittaker – Edmonton, Alberta GPRC – President, Don Gnatiuk - Grande Prairie, Alberta Retail Council of Canada – Director, Government Relations and Membership Services, Peter Pilarski - Edmonton, Alberta
3:30pm	Innovation and Technologies Panel Hovertrans Inc. – Dan Turner Buchanan Lumber – Gordon Buchanan Business Development Bank of Canada – Steve Zink Talisman? – Shale production Viterra? – Grain Technologies
6:00pm	Reception at TEC Centre
7:00pm	Dinner Served
7:30pm	Evening guest speaker

David Emerson

Emerson served as a federal industry minister holds a PHD in economics from Queen's University, served as an economist with Economic Council of Canada.

9:00pm

Wrap up

Conference Agenda



A Community Economic
Development Conference

Friday, January 22, 2010
Community Economic Development

8:30am

Welcome and Introductions to the Day
Local dignitaries - Minister Evans (tentative)

9:00am

Dan Gardner – Risk – The Science and Politics of Fear

10:00am

Jim Dinning – Canadian Export

10:45am

Panel Session - Economic development organizations in the north
Joy Playford, Business Development Bank of Canada
Jon Close, Community Futures
Diane Simsovick, Regional Alliances
James Cleland, Alberta Economic Development Authority
Paul Wyminga, Aboriginal Alliance (tentative)
Marc Tremblay, Francophone Alliance

12:15pm

Lunch served

12:45pm

Luncheon Speaker - W. Brett Wilson – The Dragon's Den (tentative)
Introduced by Senior Vice President of Business Development Bank of Canada

1:45pm

Introduction of CED Toolkit

3:00pm

Closing remarks
Discuss evaluation forms and follow up survey

Growing the North Registration Form



PLEASE PRINT CLEARLY

First Name: _____ Last Name: _____
Title: _____ Company or Organization: _____
Address: _____
Community / Province: _____ Postal Code: _____
Phone: _____ Fax: _____ Email: _____
Special dietary needs: _____
Credit Card Information (VISA, MC or AMEX): _____ exp. date: _____
Signature: _____

To Register

Early registration cost is \$90 + tax (\$94.50) until December 15, 2009. Regular registration is \$100 + tax (\$105.00).

Additional tickets for the evening dinner are \$30 + tax (\$31.50). Please indicate your purchase here:

Choose one of the following three ways to register:

- Print, fill-in and mail your registration form with a cheque or credit card information
- Fax your registration form with credit card information
- Register on-line at www.countygp.ab.ca and call in your credit card information or mail your cheque

Payment

- Please make your cheque payable to the **Grande Prairie Chamber of Commerce (GPCC)**
- Mail registration form and/or cheque to the **GPCC, 217-11330 106 Street, Grande Prairie, AB, T8V 7X9**
- Fax registration form and credit card information to GPCC at **780-522-2926**
- Call in your credit card information to GPCC at **780-532-5340**

Conference Location

Evergreen Park, TEC Center
Box 370
Grande Prairie, AB
Canada T8V 3A5
780-424-9224

Physical Address is 3km south on Resources Rd of Grande Prairie, Alberta, 8 minutes south of downtown.

Accommodations

A limited number of rooms are available at a conference rate until December 15, 2009. Call and indicate you are a Growing the North delegate to reserve a room at one of the following hotels:

- Holiday Inn Express, Grande Prairie (780-814-9446 or 1-877-814-9336)
- Ramada, Clairmont (780-814-7448 or 1-877-814-7448)
- Motel 6, Clairmont (780-830-7744 or 1-800-4motel6)

Shuttle Service:

A shuttle will operate each day between all 3 hotels and the TEC Center. The shuttle will run before and after the conference proceedings. Shuttle times will be listed at the above conference hotel locations and at our registration desk at the TEC Center.

Release of information

I agree to have my name, title, organization and community included in the delegate list and conference report.

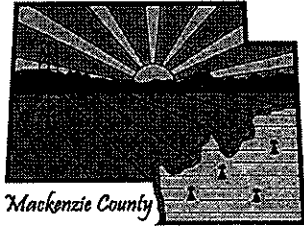
A blank box means that we do NOT have your permission.

Refunds

Full refunds of conference fees will be given for cancellations received by December 31, 2009.

For More Information Contact

County of Grande Prairie – Carla Loree
Phone: (780) 532-9722
Website: www.countygp.ab.ca Email: cloree@countygp.ab.ca



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Seniors Lodge Study

BACKGROUND / PROPOSAL:

See attached letter from the Town of High Level requesting confirmation from the County to continue with the Seniors Lodge Study.

The following motion was made at the October 28th regular Council meeting, however the motion was defeated as it required unanimous consent as it was an addition to the agenda.

MOTION 09-10-962
Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That the County move forward with another seniors lodge study using funds previously allocated.

DEFEATED

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Funds indicated above have not been recovered therefore it should be deferred to the 2010 budget.

Author: W. Kostiw Review by: _____ CAO 

RECOMMENDED ACTION:

That the Seniors Lodge Study be deferred to the 2010 budget deliberations.

Author: W. Kostiw **Review by:** CAO



Town of High Level
10511 - 103rd Street
High Level, AB Canada
T0H 1Z0
Telephone: (780) 926-2201
Facsimile: (780) 926-2899
town@highlevel.ca
www.highlevel.ca

OFFICE OF THE MAYOR

Wednesday, October 7, 2009

Mackenzie County
Box 640
Fort Vermilion, AB
T0H 1N0

Dear Reeve and Council:

RE: SENIOR'S LODGE STUDY

The Town of High Level is considering continuing with trying to obtain a viable Senior's Lodge Study for our region. We are disappointed that our previous attempts at trying to obtain a study have been unsuccessful.

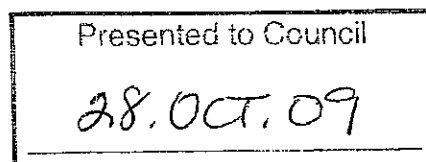
This study is still important to our community and region as a whole in order to obtain the necessary information to determine the need for a Senior's Lodge in our area.

The Town of High Level would like to propose to Mackenzie County that we continue our efforts in obtaining this important study. Please confirm that Mackenzie County is willing to cost share in this endeavour once again.

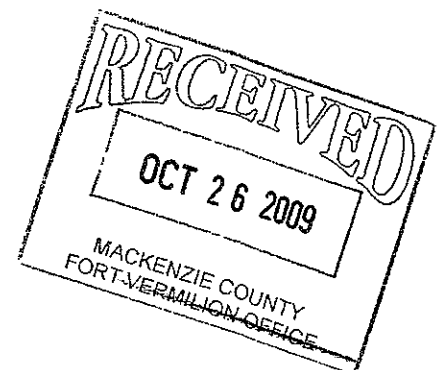
Yours truly,

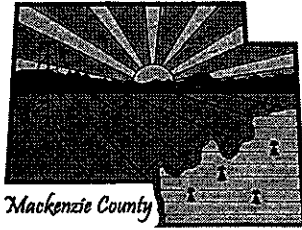
Crystal McAteer
Deputy Mayor
Town of High Level

cc: Town of High Level



Gateway To The South





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Enhanced Policing

BACKGROUND / PROPOSAL:

See attached proposal from Sgt. Wade Trottier, Fort Vermilion Unit Commander, for Council's consideration to hire a second Mackenzie County Enhanced Policing position.

OPTIONS & BENEFITS:

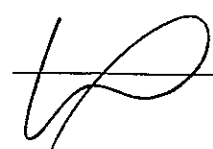
Increased public safety, increased police safety, and increased service delivery.

COSTS & SOURCE OF FUNDING:

Approximately \$124,000 per year.

RECOMMENDED ACTION:

That the hiring of a second Mackenzie County Enhanced Policing position be deferred to the 2010 budget deliberations.

Author: C. Gabriel Review by: _____ CAO 

Unclassified

Fort Vermilion Detachment
Mackenzie Region
Western Alberta District
RCMP 'K' Division



Prepared for:

William Kostiw
Chief Administrative Officer
Mackenzie County

Enhanced Policing Position - Mackenzie County

**Authored by: W. Trottier (Sergeant)
Fort Vermilion Unit Commander**

**Date prepared: 2009-10-29
Date Submitted: 2009-10-30**

1. Purpose

This business case is for consideration to hire a second Mackenzie County Enhanced Policing Position.

2. Fort Vermilion Detachment Overview

The Fort Vermilion RCMP Detachment serves the Hamlets of La Crete, Fort Vermilion, and eight First Nations Reserves with an area population of 12653 people. The Detachment geographic area is the third largest in Alberta. The Detachment ranks 7th in the province out of 104 provincial detachments for 'member busyness'. The detachment maintains a satellite unit in Fox Lake.

The predominant violent nature of crime in the area, and vast distances to travel, requires two members attend calls 90 percent of the time for officer safety. Some of the greatest challenges in the area are to maintain officer presence in the various communities, preventing all resources from being drawn to the busier areas, and preserving officers' safety during calls and patrols.

A. Detachment Human Resources

The Fort Vermilion RCMP currently has nine serving members and one administrative support position (one administrative support position is vacant):

- (1) Sergeant Unit Commander - provincially funded, stationed in Fort Vermilion
- (1) Corporal Supervisor - provincially funded, stationed in Fort Vermilion
- (3) General Duty Constables - provincially funded, stationed in Fort Vermilion
- (1) General Duty Constable - provincially funded, stationed in Fox Lake
- (2) General Duty Constables - federally funded, stationed in Fort Vermilion - these positions are mandated to spend all their time and investigative work on Reserves.
- (1) General Duty Constable - Mackenzie County funded - this position is mandated to spend all time in the County area, predominantly La Crete - this position is 100 percent on mandate except when providing back up in other areas.

B. North Peace Tribal Police (NPTP)

The NPTP works from the same office as the Fort Vermilion RCMP, being contracted to

provide policing to the Little Red River Cree Nation and the Tallcree First Nation. Though the service's goal is to become an independent police service, they have historically struggled with staffing issues and currently have four positions vacant out of six. As stated in prior correspondence with Reeve and Council, this situation is currently being rectified in partnership with NPTP, the RCMP, the Province and Federal governments.

C. Provincial Policing Service Agreement

An Annual Reference Level Update business case was submitted in March of 2009, requesting two more provincially funded positions to allow the detachment to bring its two federally funded positions on mandate. Due to fiscal restraints, and RCMP resource issues in the province, it is not anticipated these positions will be granted.

3. Mackenzie County / La Crete

A. Crime

Property crime (break ins, thefts, vandalism) predominates in the La Crete area. There are also real concerns regarding traffic offences such as impaired driving, speeding, and dangerous driving. Much of the crime and traffic concerns surround youth in the area. The area also sees a high number of motor vehicle accidents too. Besides this, in the last two years, officer (s) have observed constant youth drinking parties in the area of Atlas Landing, the Sand Pits, Jake's Lake, and the walking trails. A single officer no longer attempts to keep the peace or disperse these parties because there have been instances of officers being assaulted, bottles thrown at police cars, and insecure firearms being seized from party goers. Lastly, there is indication of heavy marihuana use amongst a segment of the youth / young adults.

Police occurrences have steadily increased in the La Crete area since 2006:

2006 - 271

2007 - 369

2008 - 491

2009 - 406 (as of this date).

To be clear - this increase in police occurrences is not necessarily an indication of greater crime, however it is an indication of the community's growing reliance on police to assist them, and also a sign of pro-active work police are doing in the community.

B. Officer Presence

Even with a fully dedicated member, and increased occurrence rates, there are still frequent complaints from the public about traffic in La Crete, concerns from business owners over vandalism, and a general desire to have an elevated officer presence in

the town.

There are also frequent complaints / concerns over lack of accessibility to a 'local' police officer. People often attend the La Crete County Office to discuss minor issues with the police and report accidents etc. Their contact with police in this regard is dependant on officer availability which can be sporadic given scheduling, training, leave and regular time off.

4. Service Delivery - Current Enhanced Position

The focus of the current enhanced member is traffic safety, officer presence in the community, community relations, and diligent investigation of any criminal code matters. Constable Cleveland has had much success in all these regards:

He has averaged 30 traffic violation tickets per month over the last six months.

Except for necessary backup to other Fort Vermilion members he spends 100 percent of his time in the La Crete area.

His criminal code solve rate (with assistance of other detachment members) is particularly high, especially for break and enter and serious incidents of vandalism. He is also making inroads with drug intelligence / enforcement in the area.

5. Benefits

The main benefits to hiring a second enhanced position are:

Increased public safety - a second police officer will effectively double efforts in patrol work, traffic enforcement, and officer presence in the area. A second officer will continue to build relationships in the area which will also lead to more drug intelligence and enforcement. A second officer will also have more time for monitoring frequent offenders in the area. Working together, two officers will be able to develop projects for crime reduction. All of these will transmit to a reduction of crime.

Increased police safety - the current enhanced member will have another resource to a call on or directly work with to tackle some of the traffic / party related issues and do more enforcement techniques such as check-stops.

Increased service delivery - adding another member will double availability to area residents when they visit the new RCMP sub office in the La Crete County Office. This will increase informal relationships and build trust with the RCMP. It will also allow the RCMP to localize police functions such as criminal record checks, processing minor motor vehicle accidents. With the addition of another member it is a consideration to offer set hours at the sub office of when an officer will be present. It is also intended to

work with the County to have a part time or shared administrative person to assist with localizing minor accident reporting and criminal record checks.

6. Detractions

Cost - the cost of an enhanced position is approximately \$124000. The county is already paying for one enhanced position at this rate. Cost is mitigated via traffic enforcement revenue sharing with the County.

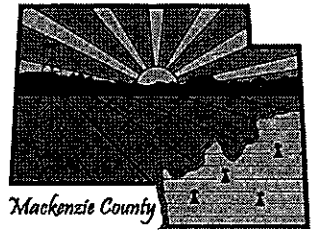
7. Conclusion

Hiring a second enhanced position RCMP officer to be solely dedicated to the Mackenzie County / La Crete area will contribute greatly to public safety, increase officer presence, and increase service delivery. Though cost is a detraction, the combined benefits arguably outweigh cost and should improve the quality of life for all residents in the area.

Trottier,Wade
Gilbert,000045602

Digitally signed by Trottier,Wade
Gilbert,000045602
DN: c=CA, o=gc, ou=rcmp-grc, ou=People,
cn=Trottier,Wade Gilbert,000045602
Date: 2009.10.30 14:33:30 -06'00'

Wade Trottier (Sergeant)
Fort Vermilion RCMP



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Adhoc Use of Consultants

BACKGROUND / PROPOSAL:

In the past while Councillors have been emailing or contacting various consultants whom in turn either invoice us or cause us to seek legal advice at a cost.

OPTIONS & BENEFITS:

The options are to either have Council approval or have a policy in place. There is probably a benefit to the individual Councillor to have an independent second opinion.

COSTS & SOURCE OF FUNDING:

Operating Budget

RECOMMENDED ACTION:

That Council establish a procedure/policy for the adhoc use of consultants.

Author: W. Kostiw Review by: _____ CAO 

Carol Gabriel

From: John Szumlas [john.szumlas@aagi.ca]
Sent: Tuesday, November 03, 2009 10:29 AM
To: Greg Newman; Peter F. Braun; Lisa Wardley; Stuart Watson; John W. Driedger; Dicky Driedger; Walter Sarapuk; Bill Neufeld; Ed Froese; Ray Toews; Bill Kostiw
Subject: Divisional Boundaries
Attachments: Memo re Divisional Boundaries November 2, 2009.pdf

Dear Reeve and Council:

As a number of Councillors have asked for our thoughts on this matter, we felt that our response should be circulated to all members of Council for their information.

Take care

john

--

John Szumlas
Activation Analysis Group Inc. (AAGI)
Suite 107, 4990 - 92 Ave
Edmonton, Alberta T6B 2V4
Telephone: (780) 415-5163
Fax: (780) 463-5280
www.aagi.ca

This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal, and or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.

From Desk of John Szumlas

Suite 107, 4990 - 92 Ave, Edmonton, AB T6B 2V4

☎ (780)415-5163

Email: john.szumlas@aagi.ca

DATE: November 2, 2009
To: Councillor Ray Toews, Mackinze County
Subject: Divisional Boundaries
cc: Reeve Newman, County Council, CAO Kostiw

Thank you for providing me with a copy of your October 31, 2009 email that attaches your note to Minister Danyluk with respect to the review of the Divisional Boundaries of Mackenzie County.

In critiquing the Council Package for the October 28, 2009 Regular Meeting of Council posted on the website, we noted the Request for Decision and Supplementary material that Council considered with respect to this matter. In checking with the office, we are informed that Option 1 was approved by Council and we wish to applaud Council for that decision.

As you may recall, at the 2008 Council Planning Session in Grimshaw, the issue of Divisional boundaries was extensively discussed. Council agreed that it would be appropriate to ascertain the facts on the County population prior to examining divisional boundaries and proposed that a Municipal Census be planned for 2009. That made sense -- conduct a Municipal Census to ascertain the population facts -- including the shadow population -- and then review the boundaries based on the most current population counts, road networks, assessment and industrial activities and future patterns of growth.

Although Council decided not to conduct a municipal census this spring due to budgetary considerations, a review of the Divisional Boundaries can still take place and Council can consider the matter prior to prescribed time period out lined in the MGA. Section 149 requires that any changes to the Bylaw that modifies Divisional Boundaries must be advertized and further must be adopted at least 180 days prior to the general municipal election.

Given the next general municipal elections will be on the third Monday of October (October 18, 2010) the last day that a Bylaw to change the Divisional Boundaries can be adopted by Council is April 22, 2010. As well in accordance with OC 264/99 as amended, modifications to the Divisional Boundaries requires approval of at least 2/3 of the Councillors. Given these requirements, it is strongly recommended that Council proceed with dispatch so that sufficient time can be provided to complete the full process.

No matter how the County approaches its divisional boundaries, it is critical to underscore that Mackenzie County covers an area that is larger then three Canadian Provinces. Due to this reality, relying solely on a "*rep by pop*" formula should not be adopted. Simple logic will confirm that if only "*rep by pop*" was the sole criteria that was to be used by any level of government, vast numbers of residents, industries and others would be effectively marginalized. This is not a good thing. The Province has acknowledged this reality.



In the documents that marshaled the current Electoral Boundaries Review Commission, the Province confirmed that although the plus or minus 25% population rule should be the norm, not all constituencies need to abide by that formula.

Rather Electoral Boundaries Commission must give fair consideration to a number of additional variables, two of which are:

- Area of the electoral division
- Distance from the Legislature to the nearest boundary by direct highway route (the province cites those that exceed 150 kms)

It is our opinion that Council could benefit from the direction that the province gave to its own Electoral Boundaries Commission and adopt a framework for the work of their Boundaries Review.

We would suggest that possible variables that may be included in that framework could be:

1. Census Canada hamlet and rural resident populations, including reference to shadow populations
2. Area of the division, including length of roads within the divisions
3. Distance from the County Administration office to the nearest boundary of the Division by direct highway route
4. Industrial activities, assessments and infrastructure realities, etc.

We note that although the County currently follows a “*single representative per division*” model, there are examples where “*multiple representatives per division*” exist in the province. For example, the Specialized Municipality of Wood Buffalo has a Council of eleven, (Mayor elected at large and ten Councillors elected by Wards) but they only have four divisions.

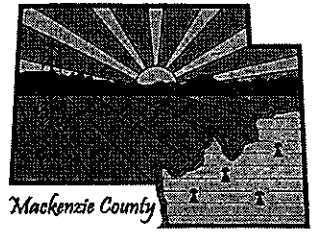
The key point that we wish to make is that Council does have the opportunity to examine a number of elements and determine what is best long term interests of their municipality.

In summary, although it is not possible to conduct a municipal census and complete a review of the Divisional Boundaries in time for 2010 elections, we are most pleased that Council will complete a review of their current boundaries and consider the recommendations that may be made.

We do not believe that this review at this time will be counterproductive. Instead, given the shifting populations, economic activities, assessment realities and the changing face of the County are real, determining if the current number of Councillors, the areas that each represents, and if the current model of single representative divisions is appropriate, necessary and valid. We commend Council for the decision that they made on October 28, 2009 as it will go some distance to airing the issue of equitable, fair and appropriate model for their representation and governance.

John Szumlas





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Canadian Risk Hazards Network Symposium

BACKGROUND / PROPOSAL:

See attached invitation to attend the 6th Annual CRHNet Symposium hosted by the Alberta Emergency Management Agency.

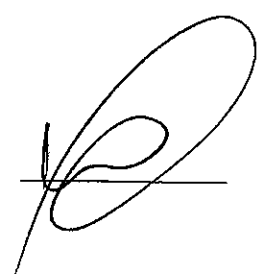
OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Registration Fee - \$580.00
Plus per diems and travel expenses.

RECOMMENDED ACTION:

That three Councillors be authorized to attend the Canadian Risk Hazards Network Symposium on November 23 – 26, 2009 in Edmonton.

Author: W. Kostiw Review by: _____ CAO 

Carol Gabriel

From: Val Carmody [val.carmody@gov.ab.ca] on behalf of MA AEMA Mailbox [aema@gov.ab.ca]
ent: Friday, October 30, 2009 12:02 PM
Subject: 6TH ANNUAL CANADIAN RISK HAZARDS NETWORK SYMPOSIUM
Attachments: CRHNet Agenda.pdf

To All Fire Chiefs and Directors of Emergency Management:

I am pleased to invite you to the 6th Annual CRHNet Symposium that is being hosted by the Alberta Emergency Management Agency in collaboration with the Canadian Risk Hazards Network (CRHNet). The Symposium will be taking place at the Fantasyland Hotel in Edmonton, Alberta on November 23 to 26, 2009. This is an opportunity to discuss and debate the science and foundational knowledge in fire and emergency management.

The speakers will present the leading edge of fire and emergency management research in Canada and around the world. Presentations on such diverse issues such as emergency management education, improving inter-jurisdictional and inter-cultural dialogue and hazard assessment.

The conference agenda is attached for your review. Further information can be found at the CRHNet website at <http://www.crhnet.ca/> or by contacting Adam ArmitageConway toll-free by dialing 3100000, then 780-427-6063 or via email at adam.armitageconway@gov.ab.ca.

I look forward to seeing you there!

Sincerely,

E. David Hodgins S.B.St.J., B.App.Bus:E.S., CEM
Managing Director

Alberta Emergency Management Agency

Attachment

<<CRHNet Agenda.pdf>>

RFD
3 count
auth

6th Annual CRHNet Symposium

November 23-26, 2009 Edmonton, Alberta, Canada

Monday, November 23

5:00 pm - 7:00 pm

Registration Opens

Fantasyland Hotel

Welcome Reception
cash bar

Fantasyland Hotel, Room 6

Tuesday, November 24

7:30 am - 9:00 am

Breakfast

Fantasyland Hotel, Ballroom

7:30 am - 5:00 pm

Registration Open

Fantasyland Hotel

8:30 am - 9:00 am

Opening Address & Welcome

Fantasyland Hotel, Ballroom

9:00 am - 10:30 am

Keynote Presentation - **Lessons Learned and Their Meaning** -
Dr. Tom Drabek, Professor, Department of Sociology & Criminology,
University of Denver

Fantasyland Hotel, Ballroom

10:30 am - 11:00 am

Coffee Break

Fantasyland Hotel, Foyer

11:00 am - Noon

Concurrent Session 1

Turtle Mountain Project: Lessons Observed & Learned and Increased Public Awareness of Natural Hazards Using Web Based Applications - Francisco Moreno, Msc., Geotechnical Engineer, Alberta Geological Survey, ERCB and Dennis Chao, B.Sc., GISP, GIS Specialist, Alberta Geological Survey, ERCB

Fantasyland Hotel, Room TBA

Incorporating Canadian Datasets into HAZUS-MH: Results, Gaps and Challenges - Dr. Nicky Hastings & Dr. Murray Journey, Scientists, Natural Resources Canada

Fantasyland Hotel, Room TBA

Emergency Management Education in Canada: Observations & Commentary - John Lindsay, MA, Professor, Brandon University

Fantasyland Hotel, Room TBA

Interdisciplinary, Inter-Jurisdictional and Inter-Cultural Dialogue: Towards Risk Resiliency - Dr. Brenda Murphy, Professor, Sir Wilfred Laurier University

Fantasyland Hotel, Room TBA

Noon - 1:30 pm

Lunch

Fantasyland Hotel, Ballroom

1:30 pm - 2:15 pm

Concurrent Session 2

Threat, Capacity, Impact Assessment: A New Perspective on Hazard Assessments - Shawn Grono, MA (DEM) (Candidate), BSC (Nursing), RN, Alberta Health Services

Fantasyland Hotel, Room TBA

High Impact Weather Studies: Helping to Identify the Risks & Develop Adaptation Strategies - Joan Klaassen, Senior Climatologist/Meteorologist, Environment Canada

Fantasyland Hotel, Room TBA

Benefits of Emergency Preparedness Simulations & Education on Secondary Schools - Jessica Johnston, Masters Student, York University

Fantasyland Hotel, Room TBA

Disaster Risk Management & Land Use Planning: A Case Study - Dr. Murray Journey & Dr. Sonia Talwar, Research Scientists, Natural Resources Canada

Fantasyland Hotel, Room TBA

2:15 pm - 2:45 pm

Coffee Break

Fantasyland Hotel, Foyer

2:45 pm - 3:30 pm

Concurrent Session 3

Study on the Prophylactic Protection of HCW & Emergency Responders - Dr. Paul Smetanin, Senior Researcher, Risk Analytica

Fantasyland Hotel, Room TBA

Simulation of Extreme Wind & Precipitation Patterns - Dr. Kaz Higuchi, Research Scientist & Adjunct Faculty, Adaptation & Impacts Research Division (AIRD), Environment Canada

Fantasyland Hotel, Room TBA

Recovery Decision Making & Communication Structure: Lessons From the 2009 Manitoba Floods - Lee Spencer, Director of Recovery, Manitoba EMO

Fantasyland Hotel, Room TBA

Risk Mitigation Systems for Critical Infrastructure
Dr. Lambertus Struik, Senior Researcher, NRCan
Dr. John Clague, SFU, Centre for Natural Hazard Research

Fantasyland Hotel, Room TBA

3:30 pm - 5:00 pm

Panel Presentation & Discussion - **"Whose Profession is This Anyway?!"** - Presenters: Fire, Police, Military, Business & Academic Representatives

Fantasyland Hotel, Ballroom

5:00 pm

Free Evening

Wednesday, November 25

7:30 am - 9:00 am

Breakfast

Fantasyland Hotel, Ballroom

7:30 am - 5:00 pm

Registration Open

Fantasyland Hotel

9:00 am - 10:30 am

Panel Discussion - **Pandemic Related Public Health Issues and Activities** - Presenters: Municipal, Provincial, Federal Representatives

Fantasyland Hotel, Ballroom

10:30 am - 11:00 am

Coffee Break

Fantasyland Hotel, Foyer

11:00 am - Noon

Concurrent Session 4

Multi-Agency Situational Awareness System (MASAS) - Ken Marshall, Program Advisor, Public Safety & Security, GeoConnections Secretariat

Fantasyland Hotel, Room TBA

Scope Creep: What has the All-Hazards Approach Done to the World of Disaster Management? - Dr. Laurie Pearce, Research Associate JIBC & Faculty at Royal Roads University

Fantasyland Hotel, Room TBA

Warning Response on University Campus: What Might We Expect from Students? - Dr. Gordon Gow and Dr. Tara McGee, Professors, University of Alberta

Fantasyland Hotel, Room TBA

Contemporary Governance in Emergency Management - Michael C. Dore Ph.D. CEM, Associate Deputy Minister, Quebec's Securite Civile (EMO)

Fantasyland Hotel, Room TBA

Noon - 1:30 pm

Lunch

Fantasyland Hotel, Ballroom

1:30 pm - 2:30 pm

Concurrent Session 5

Applications of 'Real-Time Science' to Emergency Management & Response - Dr. John F. Cassidy, PhD, Earthquake Seismologist, Geological Survey of Canada

Fantasyland Hotel, Room TBA

Providing Effective Weather Information & Warning - Olivier Gagnon, M.Sc., Research Assistant, Environment Canada - Quebec MSC

Fantasyland Hotel, Room TBA

Collaboration & Integration: Experience of the Council of Emergency Social Services Directors - Cathy Bulych, Director NS Program Support Services & ESS and John Webb, RSW, Director NS ESS

Fantasyland Hotel, Room TBA

	Crises: An "Out of the Box" Context & Experience - Lieutenant Colonel Hans De Smet, PhD (Candidate), Msc, Faculty at the Belgian Royal Military Academy	Fantasyland Hotel, Room TBA
2:30 pm - 3:00 pm	Coffee Break	Fantasyland Hotel, Foyer
3:00 pm - 3:45 pm	Concurrent Session 6	
	The Challenges of Building an Emergency Management Program from Scratch: The Case of United Arab Emirate Dean Monterey, Director, Emergency Management Services, EmerGeo Solutions Inc	Fantasyland Hotel, Room TBA
	Engaging Stakeholders in Wildfire Mitigation - Dr. Tara McGee and Dr. Bonita McFarlane, Professors, University of Alberta	Fantasyland Hotel, Room TBA
	Siloing Among Practitioners of Business Continuity and Other Risk Based Disciplines - Mark Baker, MA (DEM), President, BCP Risk Management	Fantasyland Hotel, Room TBA
	Using Spatial Geographical Systems for Emergency Management - Terri Savitski, Manager, Consequence Management, Alberta Justice and Attorney General	Fantasyland Hotel, Room TBA
3:45 pm - 4:30 pm	Poster Session & Exhibitor Tradeshow	Fantasyland Hotel, Foyer
7:00 pm	Banquet	Fantasyland Hotel, Ballroom

Thursday, November 26

7:30 am - 9:00 am	Breakfast	Fantasyland Hotel, Ballroom
7:30 am - Noon	Registration Open	Fantasyland Hotel
9:00 am - 10:30 am	Panel Discussion - Canadian Disaster Risk Reduction Platform	Fantasyland Hotel, Ballroom
10:30 am - 11:00 am	Coffee Break	Fantasyland Hotel, Foyer
11:00 am - Noon	Concurrent Session 7	
	The Evolving Paradigms of Hazards and Disaster Risk Management: From Theory to Practice - Lilia Yumagulova, Doctoral Student, School of Community & Regional Planning, UBC	Fantasyland Hotel, Room TBA
	Major Events Safety & Security Framework: A 'Whole of Government' Approach to Integrated Planning - Anthony Masys, M.Sc., Scientific Advisor, RCMP, Defence R&D Canada (DRDC)	Fantasyland Hotel, Room TBA
	Overcoming Barriers to Collaboration & Information Sharing - Dr. Marian Mosser, Lt. Col. (Ret'd), US Army, Professor, Capella University	Fantasyland Hotel, Room TBA
	Use of Space-Based, Airborne Technologies for Managing Threats from Geological Hazards to Critical Infrastructure - Dr. John Dehls, Geologist, Alberta Geological Survey, ERCB	Fantasyland Hotel, Room TBA
Noon - 1:30 pm	Lunch & CRHNet AGM	Fantasyland Hotel, Ballroom
1:30 pm - 2:30 pm	Concurrent Session 8	
	Professionalizing Emergency Management Practitioners - Marg Verbeek, MA (DEM), MCIP, CEM, Manager, Emergency Management, Region of Waterloo	Fantasyland Hotel, Room TBA
	The Warning Preparedness Meteorologist Program of the Meteorological Service of Canada - Denis Gosselin, National Coordinator, Warning Preparedness Meteorologist Program, Meteorological Service of Canada	Fantasyland Hotel, Room TBA

The 2008 Toronto Propane Explosion Vulnerability Assessment - Niru Nirupama, Ph.D., Professor, York University

Fantasyland Hotel, Room TBA

Coordination Across Four Levels of Government: a Case Study -

Erica Crawford Boettcher, MA Candidate (UBC), Researcher, Environment Canada

Fantasyland Hotel, Room TBA

Coffee Break

Fantasyland Hotel, Foyer

Keynote Presentation - **Reaching the Public with the "Be Prepared" Strategy and Message** - Dr. Louis Francescutti, Professor, University of Alberta

Fantasyland Hotel, Ballroom

Closing Remarks & Adjournment

Fantasyland Hotel, Ballroom

2:30 pm - 3:00 pm

3:00 pm - 4:00 pm

4:00 pm - 4:30 pm

Register Online! www.crhnet.ca

6th Annual CRHNet Symposium - Registration Form

November 23-26, 2009 Edmonton, Alberta, Canada

Please print and complete this form if paying by cheque only.
To pay with Visa or Mastercard please **register online at www.crhnet.ca**

The 6th annual CRHNet Symposium will be held at the Fantasyland Hotel at the world famous West Edmonton Mall.

Delegate Information - Complete one form per person

Name (First and Last): _____ I am a Delegate
Company/Organization: _____ I am a Sponsor
Email Address: _____ I am an Exhibitor
Mailing Address: _____ I am a Speaker
City/Town: _____ Prov/State: _____ Postal Code/Zip: _____
Phone Number: (____) _____ Fax Number: (____) _____

Registration Fees - Please check all that apply

CRHNet Members Rate

- \$420 per participant (Early bird rate until October 9th, 2009)
- \$520 per participant (Rate after October 9th, 2009)
- \$560 per participant (On-site registration effective November 17, 2009)
- \$50 CRHNet annual membership fee (Do not check if already a paid member)

Registration fee includes:

- access to symposium plenary sessions, keynotes and concurrent sessions
- breakfast, breaks & lunches Nov 24 - Nov 26
- one ticket to the welcome reception on Nov 23
- one ticket to the banquet on Nov 25

Non-Member Rate

- \$480 per participant (Early bird rate until October 9th, 2009)
- \$580 per participant (Rate after October 9th, 2009)
- \$620 per participant (On-site registration effective November 17, 2009)

Single Day Rate

- \$250 per participant (Does not include banquet ticket)

Please check which day you will be attending:

- Tues, Nov 24 Wed, Nov 25 Thurs, Nov 26

Student Rate

- \$175 per participant (Does not include banquet ticket)
- \$225 per participant (Includes one banquet ticket)

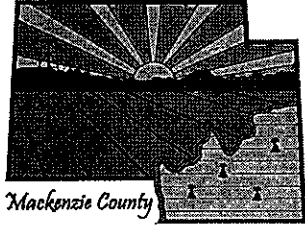
Exhibitor Rate

- \$900 per booth (Please refer to the sponsorship package or www.crhnet.ca for more details)

**Includes registration & meals (breakfast, breaks and lunches Nov 24 -26) for one (1) representative. Does not include banquet ticket.*

Additional Banquet Tickets (guests & spouses)

- \$85 per ticket X _____ = \$ _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Training Session for New Assessment Complaints System

BACKGROUND / PROPOSAL:

Training sessions have been set for the new assessment complaints system. These training sessions are **required** for each board member and clerk.

Each board member is required to complete both the Introduction to Administrative Law and the Principles of Assessment course while Clerks are only required to complete the Introduction to Administrative Law course.

See attached list of course dates.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Per diems and travel costs.

RECOMMENDED ACTION:

That all Assessment Review Board members be authorized to attend the required training courses for the new assessment complaints system.

Author: C. Gabriel **Review by:** _____ **CAO** 

Carol Gabriel

From: assessmentservicesbranch@gov.ab.ca
Sent: Friday, October 30, 2009 9:29 AM
To: Bill Kostiw
Subject: Training Session for the new Assessment Complaints System
Attachments: Admin Law Registration Form.pdf; Admin Law Training Schedule.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

To: All Chief Administrative Officers

In accordance with legislation regarding the new assessment complaint process, training sessions for assessment review board clerks and members will begin in mid-November 2009 and run until the end of March 2010.

Each board member is required to complete both the Introduction to Administrative Law and the Principles of Assessment course, while clerks are only required to complete the Introduction to Administrative Law course.

Municipalities that receive few assessment complaints may benefit from establishing a joint assessment review board with surrounding municipalities. This will require fewer members to be sent to the training sessions.

Please find attached the schedule for the Introduction to Administrative Law course and the registration form. The schedule for the Principles of Assessment Course will be distributed shortly.

Each course is two days in length and will be offered in five locations around the province. Please note that registration must be received **three weeks** before the course begins, and space is limited to 25 participants per session.

Registration is now open

To register for the Introduction to Administrative Law course, consult the training schedule, complete the attached form, and submit it in one of the following ways:

Mail: Foundation of Administrative Justice

3438-78 Avenue, Edmonton, Alberta T6B 2X9

Fax: 780-466-8015

Email: scan the completed form and email it to info@foaj.ca

Exemptions may be granted to individuals who have successfully completed equivalent training in the past three years.

Look for more information regarding the new assessment complaints system training in the coming weeks.

Sincerely,

Steve White

Executive Director

Assessment Services Branch

Attachments (2)

2009-2010 Administrative Law Course Registration Form

Please print clearly or type.

Person Completing the Form:

Name: _____ Telephone () _____ Email: _____

Registrant Information:

Name: (first and last) _____

Municipality/Organization: _____ Position / Title: _____

Mailing Address: _____

City _____ Province _____ Postal Code _____

() _____ () _____
 Telephone (w/area code) Fax (w/area code) Email: _____

Consent to Release Name: FAJ must give the registrant's name to the Minister to obtain approval before you can attend the course or any waiver if I have taken the FAJ Introduction to Administrative Justice course in the last three (3) years. I, _____, registrant, give my permission to FAJ to provide my name to the Minister for this purpose. _____ Signature

Course and Date:

Admin Law I (Clerks & Administrators) Admin Law II (ARB/CARB/MGB Members)

Date of the Course: _____ Location of the Course: _____

Signature of Municipal Official:

I certify that the person registering has been appointed to an assessment review board or is the designated clerk / administrator for the assessment review board for _____
(name of municipality/organization)

Date	Name	Title	Signature
------	------	-------	-----------

3 Easy ways to register: Registration Deadline is 21 calendar days before the course date.

1. **Mail:** Foundation of Administrative Justice 3438—78 Avenue Edmonton, AB T6B 2X9
2. **Fax:** 780-466-8015
3. **Email:** scan or save your completed registration form and email it to info@foaj.ca.

Cancellation and Substitution Policy:

Once you register for the course, the Department will be invoiced. If you cannot attend the course, an eligible person can substitute for you until the course begins (notify the FAJ office as soon as you are aware). No credit or refund will be given for any cancellation or no-show.

Privacy Policy:

FAJ collects personal information to provide the membership, education and conference services. You can view our complete Privacy Policy on the website. By completing this registration form, you agree that we can send you future information about courses and conferences offered by FAJ.

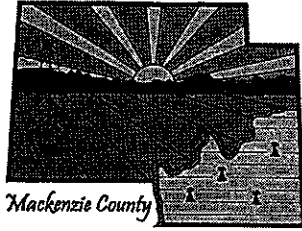
Introduction to Administrative Law

Course Schedule

Location¹	Date	Audience²
Calgary	November 24-25, 2009	Clerks
Calgary	November 26-27, 2009	Board Members
Calgary	February 9-10, 2010	Board Members
Calgary	February 11-12, 2010	Board Members
Calgary	March 15-16, 2010	Board Members
Edmonton	November 19-20, 2009	Board Members
Edmonton	December 10-11, 2009	Clerks
Edmonton	January 25-26, 2010	Board Members
Edmonton	January 28-29, 2010	Board Members
Edmonton	March 8-9, 2010	Board Members
Edmonton	March 10-11, 2010	Board Members
Grande Prairie	January 18-19, 2010	Clerks
Grande Prairie	January 20-21, 2010	Board Members
Lethbridge	January 18-19, 2010	Clerks
Lethbridge	January 20-21, 2010	Board Members
Lethbridge	March 18-19, 2010	Board Members
Red Deer	December 9-10, 2009	Clerks
Red Deer	February 1-2, 2010	Board Members
Red Deer	March 23-24, 2010	Board Members
Red Deer	March 25-26, 2010	Board Members

¹ Registrants will be advised of the specific locations prior to the beginning of the course.

² Audience of board members includes Municipal Government Board provincially appointed chairs.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Water Management Projects

BACKGROUND / PROPOSAL:

Mackenzie County has several agriculture regions severely affected by flooding either from beavers, adhoc damming/ditching, poor ditches, etc.

OPTIONS & BENEFITS:


The County agriculture producers would greatly benefit from enhanced water management.

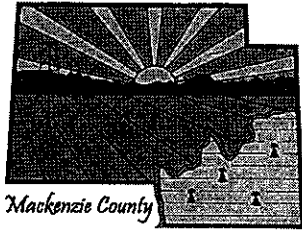
COSTS & SOURCE OF FUNDING:

Estimate \$800,000 from 2010 budget.

RECOMMENDED ACTION:

That Council include \$800,000 in the 2010 budget for water management projects.

Author: W. Kostiw Review by: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Rural Water Project

BACKGROUND / PROPOSAL:

See attached capital plan.

OPTIONS & BENEFITS:

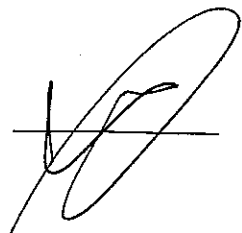
The County as a whole and its ratepayers would benefit from a rural water system. The options are outlined in the attachments.

COSTS & SOURCE OF FUNDING:

See budget.

RECOMMENDED ACTION:

That Council study the rural water options and review with consultants during the AAMD&C convention.

Author: W. Kostiw **Review by:** _____ **CAO** 



Associated
Engineering

GLOBAL PERSPECTIVE.
LOCAL FOCUS.

Associated Engineering Alberta Ltd.
1000, 10909 Jasper Avenue
Edmonton, Alberta, Canada T5J 5B9

TEL: 780.451.7666
FAX: 780.454.7698
www.ae.ca

October 13, 2009

File: 09-269

Mr. William (Bill) Kostiw
Chief Administrative Officer
Mackenzie County
P.O. Box 640
Fort Vermilion, AB T0H 1N0

Re: REGIONAL/RURAL WATER SYSTEMS

Dear Bill:

Further to our recent telephone conversations and your e-mail of October 7, 2009, we are pleased to provide a brief overview of optional water delivery systems that the County may wish to consider.

As you are aware, the Province of Alberta has "A Water for Life", regional water systems program that has been in place since the spring of 2006. This program is administered by Alberta Transportation and is an extension of the Alberta Municipal Water and Wastewater Partnership Program (AMWWP).

ELIGIBILITY

The Regional Water Program can provide up to 90% funding for qualifying regional water projects. Existing water treatment plants that serve as a hub for a regional water system, can receive funding at a pro-rated formula that is based on the water demand for new regional water (eligible) customers versus the hub facilities existing service population/water demands. Transmission pipelines can be funded at up to 90%. The criteria for project eligibility is detailed on the Government of Alberta, Alberta Transportation's website, under grant funding programs. Basically, in order to qualify, a regional water system must serve at least one additional Town or Village or Summer Village or Hamlet, from an existing water treatment plant which will serve as a hub, or from a new water treatment plant. Eligible system capacity is based on "Urban" projected water demand, plus an allowance of 20% for "Rural" water customers.

A water transmission pipeline extending from an existing water treatment plant or water distribution system, terminating at a Town, Village, Summer Village or Hamlet, (or a First Nations community), should fit the eligibility criteria. Note that hamlets, in order to qualify, must be designated hamlets as per a list maintained by Alberta Transportation as eligible hamlets in the Province.

Water systems serving industry are not eligible for funding under this program.

Regional Water Feasibility Studies are eligible for 100% funding under this program, subject to prior approval from the Minister of Transportation for the study.





October 13, 2009
Mr. William (Bill) Kostiw
Mackenzie County
- 2 -

Rural water systems serving farms, acreages, rural subdivisions, and industry are not eligible for funding under this program.

Optimum funding is to construct a transmission line which qualifies under the "Water for Life" program. Rural servicing off of this transmission line is possible; a common (typical) concept is to provide service to water cooperatives in order to minimize the number of tap-offs and number of customers served by the regional water system. Certainly an option is for the County to own and operate, and maintain the rural water system as a distribution system also. A water co-op, as the name implies, is merely a legal entity that builds, owns, operates and maintains a water distribution system serving its members.

Alberta has a rural water program and PFRA has gotten involved in a number of rural water distribution systems as well. Government grant funding for rural water systems is quite limited and in our opinion, not as well defined as the Alberta Municipal Water and Wastewater Partnership/Water for Life Program.

One important point to note regarding the Province's Water for Life funding program is that projects have to be eligible for funding, but are also funded on a priority basis. Projects receiving first priority are where a community is out of water, or there are health and safety issues with its water supply and treatment system. We understand the Province has a significant waiting list in the queue for funding. As with other provincial funding programs, we also understand this program is being looked at for possible cut-backs in upcoming budgets.

Funding for rural water system may have to rely on significant capital contributions from the municipality as well as significant customer/member contributions augmented by whatever grant funding can be obtained from the Provincial and Federal Governments.

OWNERSHIP AND OPERATION

There are many different "models" throughout the Province for building, ownership and operation of regional/rural water systems.

The six (6) options you outlined in your e-mail on October 7, 2009 are all viable options, some more common than others.

Eligibility for funding is an important consideration when examining various options. A municipality owned or commission owned regional water system is readily accepted by AT for funding. Municipal corporations (e.g.: Aquaterra) are starting to get recognized as equally eligible for funding, but this is still relatively "new ground".



October 13, 2009
Mr. William (Bill) Kostiw
Mackenzie County
- 3 -

The right option for your region is totally dependant on resources (people) and preferences of the stakeholders.

Regional Commissions are a very good "legal entity" for building, owning and operating a regional water system. Any debt carried for the system can be a debt of the Commission, versus the participating municipalities (similarly liability).

Municipally controlled (owned) corporations have their own advantages, including a potential financial dividend to the shareholders. However, these corporations do take a considerable investment, in time and money, to create. The primary advantage is the municipalities bringing in the majority of the assets, protect their investment through their share ownership.

For the regional systems, the two most common options are "Water Commissions" and "Corporations" (the latter just starting to emerge). Both have their pros and cons.

The "rural" distribution component of a regional water system is commonly owned and operated by a water co-op and our perception is that this concept works quite well. Again, in some systems the Regional Commission owns and operates the entire system (e.g.: Smoky River Water Commission).

Each of the options you have identified has advantages and disadvantages and it is difficult to make a specific recommendation for your region without dialogue.

SUMMARY

This letter is a very brief, generic overview of regional and rural water system concepts typically adopted throughout the province. We would be pleased to meet with your council, either during the AMD&C's Convention in Edmonton this fall, or at a meeting in Mackenzie County to discuss these concepts in more detail and to identify next steps. A suggested next step is to undertake a regional water feasibility study which can include discussion on different governance/ownership options.

Regional water feasibility studies typically range in cost from \$50,000 to \$200,000 depending on the number of stakeholders, regional service area, scope of work and complexities. We would recommend this as a first step towards establishing a potential regional water system in Mackenzie County. We would be pleased to provide you with a scope of service and fee budget to undertake a feasibility study once we have met to clarify a terms of reference. This proposal, with a motion from Council supporting the application can then be submitted to Alberta Transportation as application for funding approval under the AMWWP





Associated
Engineering

GLOBAL PERSPECTIVE.
LOCAL FOCUS.

October 13, 2009
Mr. William (Bill) Kostiw
Mackenzie County

- 4 -

Regional Water Systems funding program. Costs incurred prior to receipt of Ministerial Approval for the feasibility study are not eligible for funding.

We trust this letter will be of assistance in your Council's deliberations. Please do not hesitate to contact the undersigned if you have any questions, or if we can provide any additional information or clarification at this time.

Yours truly,

A handwritten signature in black ink that reads "B.G. Birch".

B.G. Birch, P.Eng.
Senior Specialist, Regional Infrastructure

BGB/jfm

cc: Jeff Fetter - Associated Engineering

DCL SIEMENS

DCL Siemens Engineering Ltd.
101, 10630 – 172 Street
Edmonton, Alberta T5S 1H8
Office: (780) 486-2000
Fax: (780) 486-9090

October 08, 2009

Our File: 23-08-62

Mackenzie County
By Fax Only

Attention: Mr. William Kostiw
Chief Administrative Officer

Dear Mr. Kostiw,

RE: MACKENZIE COUNTY REGIONAL RURAL WATERLINE
ASSESSMENT OF OWNERSHIP AND OPERATIONAL ISSUES

As agreed, we have reviewed ownership and operational issues for three (3) options regarding the rural water pipeline. We have also spoken with other municipalities having Co-ops and with authorities from Alberta Transportation. The options considered are; 100% County owned and operated, 100% Co-op owned and operated, and a hybrid of combined ownership and operation between the County and Co-op. We looked at logistical, technical, economic, political and operational issues; and their advantages and disadvantages (attached). From this assessment, we determine the following:

- | | |
|------------|---|
| Logistical | This would be best handled by the users themselves, ie the Co-op. They would undertake membership recruitment, determine cost shares, address tie-in queries, obtain easements, etc. |
| Technical | Technical issues are familiar to the County, (ie standards, water quality and testing, plant capacities, contracts, etc.) and would best be left with the County. |
| Economic | These issues would best be handled jointly between the County and Co-op. In some instances (eg grant programs) the County would take a lead role, and in other instances (eg individual billings, owner contributions) the Co-op would lead. On other issues (eg funding the mainline) consensus might be required. However, the County would not want to contribute more than an agreed upon share and certainly not want to have to hire staff for the rural waterline(s). Instead, the Co-op would provide its own members for these roles. Finally economically, the County would want to ensure there is a maximum County contribution per user, and a minimum Co-op contribution. |

Civil and Municipal Engineers • Development Consultants • Planners

Political In general, County participation would prove most advantageous in this area.

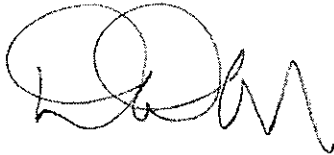
Operational These issues might best be jointly handled. For example, day to day issues such as responding to new user requests or minor repairs would be dealt with by the Co-op. Overriding issues like water quality monitoring and construction contracts would be best dealt with by the County.

On the basis of our assessment, it would seem that any one of the three options would work, but the most practical would be some combination where roles and responsibilities are shared and assigned to the most suitable party.

There are no provincial or federal funding programs currently in place to specifically support rural water pipelines. It would seem that if the County chooses to participate in funding these, they should then be able to dictate their roles and responsibilities to ensure they meet with legislative requirements while maximizing benefits and minimizing costs.

We trust this meets with your requirements for now and hope it is helpful. Please call if you have questions.

Yours truly,
DCL Siemens Engineering Ltd.

A handwritten signature in black ink, appearing to read 'DM', with a stylized flourish at the end.

Dan McGuigan, P.Eng.

FORT VERMILION TO LA CRETE WATERLINE COUNTY PERSPECTIVE

ADVANTAGES IF 100% COUNTY OWNED AND OPERATED:

1. COUNTY MAINTAINS CONTROL OF STANDARDS (LINE MATERIAL, SIZE, LOCATION, EASEMENTS, TIE-IN POINTS, ETC)
2. WATER QUALITY MONITORED BY TRAINED COUNTY STAFF
3. CAN CONTROL DEMAND AND SETS LIMITS TO SERVICING
4. CAN CONTROL OR STAGE DEMAND TO SUIT AVAILABLE PLANT CAPACITY
5. CAN CONTROL OR STAGE EXPANSION TO SUIT COUNTY BUDGETS
6. CONTROLS ENGINEERING & CONSTRUCTION TO COUNTY STANDARDS
7. COUNTY MAINTAINS DEVELOPMENT CONTROL
8. COSTS TO USERS MAY GET BENEFIT FROM PIGGY BACKING CONSTRUCTION WITH OTHER PROJECTS
9. COUNTY CAN ALWAYS SEE "BIG PICTURE" ISSUES OF OVERALL COUNTY
10. COUNTY COULD INSTALL WATERING POINTS AS INTERIM OPTIONS
11. COUNTY HAS BETTER ACCESS TO MULTIPLE FUNDING PROGRAMS
12. COUNTY MORE FAMILIAR WITH MANAGING CONSTRUCTION AND CONTRACTS
13. COUNTY IS FAMILIAR WITH METER INSTALLATION, METER READING, AND BILLINGS
14. COUNTY IS NOT SUBJECT TO RURAL UTILITIES ACT
15. COUNTY CAN RE-SET TIE-IN COSTS OVER TIME
16. COUNTY CAN APPLY PAYMENT DEFAULTS TO TAX ROLL
17. COUNTY HAS MORE BORROWING POWER
18. CAN SET USER AND COUNTY COST SHARE
19. COUNTY SEEN AS PROGRESSIVE AND VISIONARY
20. POLITICALLY POPULAR IN BENEFITTING AREAS
21. COUNTY SEEN TO PROVIDE SUPERIOR SERVICE TO ITS RATEPAYERS
22. COUNTY SEEN AS PRO-ACTIVE FOR FARMING AND AGRI-BUSINESSES
23. FARMERS MAY BE MORE COMFORTABLE GRANTING BLANKET EASEMENTS TO COUNTY
24. PUBLIC OWNERSHIP OF WATER SYSTEM IS MORE ACCEPTED PRACTICE
25. COUNTY IS SEEN AS "LONG TERM" STABLE

FORT VERMILION TO LA CRETE WATERLINE
COUNTY PERSPECTIVE

DISADVANTAGES IF 100% COUNTY OWNED AND OPERATED:

1. COUNTY MUST PARTICIPATE OVER LONG TERM WITH SETTING UP AND ORGANIZATING USERS, OPERATING AND MAINTAINING SYSTEM, ADDRESSING ISSUES FROM OTHER INTERESTED USERS, BILLINGS ISSUES AND DISPUTE RESOLUTION
2. COUNTY MAY HAVE TO ADD STAFF TO HANDLE SYSTEM ISSUES
3. ON-GOING PRESSURE WILL BE EXERTED BY OTHER POTENTIAL USER GROUPS
4. COUNTY STANDARDS (FOR MATERIALS, BURY, ALIGNMENTS, ETC) SUBJECT TO CRITISISM AND WILL NEED TO BE DEFENDED
5. COUNTY WILL BE REQUIRED TO OBTAIN EASEMENTS
6. COUNTY IS "BAD NEWS" BEARER TO REMOTE AND NON COST-EFFECTIVE USERS IN SERVICE AREA
7. COUNTY IS RESPONSIBLE FOR LONG TERM REPAIR AND MAINTENANCE
8. EXPECTATION BY USERS ON COUNTY FOR GUARANTEED DELIVERY
9. ORGANIZING USERS AND OBTAINING CONTRIBUTIONS IS TIME CONSUMING
10. PUBLIC PERCEPTION THAT COUNTY HAS LOTS OF MONEY
11. EXPECTATION THAT COUNTY SHOULD "FRONT END" COST OF INSTALLATION
12. EXPECTATION THAT COUNTY WILL COMPLETE ENTIRE PROJECT ON USERS PERCEIVED SCHEDULE
13. LOSES POTENTIAL BENEFIT OF INVESTORS (IF ANY)
14. COUNCIL SEEN AS OVERLY OPTIMISTIC BY NON-BENEFITTING RATEPAYERS
15. COUNTY MAY BE SEEN AS "FAVOURING" ONE AREA OVER ANOTHER
16. COUNTY TAKES ON ROLE OTHERWISE DELEGATED TO AN ASSOCIATION UNDER THE RURAL UTILITIES ACT

FORT VERMILION TO LA CRETE WATERLINE
COUNTY PERSPECTIVE

ADVANTAGES IF 100% CO-OP OWNED AND OPERATED:

1. COUNTY WOULD HAVE LIMITED ROLE IN PROJECT(S)
2. COUNTY COULD STILL CONTROL CONSTRUCTION STANDARDS
3. COUNTY WOULD NOT NEED TO MONITOR WATER QUALITY
4. COUNTY WOULD NOT BE PRESSURED BY OTHER USER GROUPS
5. COUNTY WOULD NOT NEED TO ACQUIRE EASEMENTS
6. COUNTY WOULD NOT BE BAD NEW BEARER TO REMOTE USERS
7. REPAIR AND MAINTENANCE WOULD BE LOOKED AFTER BY COOP
8. CO-OP WOULD BE RESPONSIBLE FOR ORGANIZING USERS
9. CO-OP WOULD BE RESPONSIBLE FOR ESTABLISHING USER COST SHARE
10. CO-OP IS GOVERNED BY RURAL UTILITIES ACT
11. COUNTY COULD STILL CONTROL ITS OWN CONTRIBUTIONS (IF ANY)
12. CO-OP WOULD BE RESPONSIBLE FOR COLLECTING MONEYS
13. COUNTY WOULD NOT HAVE TO HIRE ADDITIONAL STAFF
14. USERS MORE ACCEPTING OF SERVICE DISRUPTIONS (IF ANY)
15. USERS MORE UNDERSTANDING OF PROJECT COSTS
16. USERS MORE UNDERSTANDING OF PROJECT STAGING
17. OTHER CO-OPS, IF ANY, COULD FOLLOW FIRST CO-OPS LEAD
18. HAS POTENTIAL TO ATTRACT INVESTORS

FORT VERMILION TO LA CRETE WATERLINE
COUNTY PERSPECTIVE

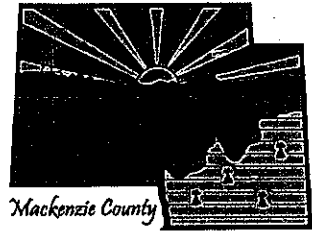
DISADVANTAGES IF 100% CO-OP OWNED & OPERATED:

1. STANDARDS MAY NOT ALWAYS BE FOLLOWED
2. WATER QUALITY ASSESSMENT WOULD BE "COMPLAINT" DRIVEN
3. TIE-INS (AND OVERALL DEMAND) DETERMINED BY CO-OP
4. DEMANDS MAY NOT FACTOR IN WATER TREATMENT PLANT CAPACITIES
5. COUNTY MAY LOOSE DEVELOPMENT CONTROL
6. SMALL EXTENSIONS MAY NOT BE COST EFFECTIVE
7. CO-OP WOULD NOT CONSIDER OVERALL COUNTY OBJECTIVES WHEN MAKING DECISIONS
8. WATERING POINTS MAY NOT BE SUPPORTED BY MAJORITY OF CONNECTED USERS
9. THERE IS NO CURRENT FUNDING PROGRAMS FOR RURAL WATER COOPS
10. COOPS NOT FAMILIAR WITH CONSTRUCTION AND CONTRACT MANAGEMENT
11. CO-OP HAS LIMITED BORROWING POWER
12. LONG TERM STABILITY OF CO-OP MAY BE QUESTIONED
13. MINIMAL POLITICAL BENEFIT DERIVED FROM THIS OPTION

FORT VERMILION TO LA CRETE WATERLINE COUNTY PERSPECTIVE

COUNTY & CO-OP OWNED & OPERATED:

IT IS LIKELY POSSIBLE THAT THE COUNTY COULD "CHERRY PICK" IT'S OWN ROLE AND RESPONSIBILITIES IF IT ENTERED INTO AN AGREEMENT WITH A CO-OP. THAT IS, IT COULD MAINTAIN BENEFICIAL ROLES WHERE ADVANTAGEOUS AND TRANSFER ONEROUS ROLES (DISADVANTAGES) TO THE CO-OP. THESE ROLES COULD BE DETERMINED FROM THE LISTS OF ADVANTAGES AND DISADVANTAGES PREVIOUSLY PRESENTED. THEREFORE, FOR THIS OPTION, ADVANTAGES AND DISADVANTAGES ARE NOT SPECIFIED.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

	Page
• REDI Report – October 31, 2009	279
• Agriculture & Food Council	281
• Deployment of RCMP Resources to the 2010 Olympics	283
•	
•	
•	
•	
•	
•	
•	
•	
•	

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel **Review by:** _____ **CAO** _____



incredible!

REDI Report-October 31st, 2009

Upcoming REDI Meetings and Events

- Board Meeting: November 12th, 2009
- Tentative date for Forestry Discussion with Len Bykowski: November 18th, 2009.

Updates:

- **Forestry Project:** REDI recently hired VRM Management Solutions, Len Bykowski to undertake a "Forestry Business Case Development Project". This will identify and provide rationale for expanded wood products, bioenergy opportunities, eco-industrial opportunities, and market/financial analysis for the identified business cases.
- **Tourism Project:** The tourism project has been completed. It is being printed and will be sent to stakeholders in the near future.
- **Productivity Project:** REDI hired The Winslow Group to undertake a productivity assessment for the region. The purpose of the survey is to provide a better understanding of the key, critical issues that affect the region so that appropriate, focused assistance can be developed and provided to meet the region's needs. The survey will be available by November 10th on www.rediregion.ca. Look for a presentation of results and key note speakers in February 2010.
- **Regional Promotional Video:** Peace Videoworks, Hank Bridgeman visited the region in September and interviewed many regional leaders. Summer events and landscapes were highlighted. Hank is scheduled to return in either November, or January (depending on snowfall) to capture the winter scenes through the region and interview other key leaders.
- **Computer Literacy Project:** REDI and Northern Lakes college will partner to host a Computer Literacy Workshop for those who would like to learn 'the basics' when using a computer. Date to be determined.

Important Dates to Remember

- Community Economic Development Training Workshops: December 10th/11th

Opportunity Identification-December 10th, 2009

Uncover fundamental principles that will help you identify, assess, and nurture potential opportunities for economic growth. Time: 9:00am-4:00 p.m (lunch provided). Location: Community Futures, High Level, 9810-99 St.

Project Management in Economic Development-December 11th, 2009

Learn how to adopt a project management framework to plan and execute successful economic development activities in your community. Time: 9:00am-3:00 p.m (lunch provided). Location: Community Futures, High Level, 9810-99 St.

*Council
Info*

**BUYER AWARE: UNDERSTANDING AND ENGAGING CONSUMERS AND MARKETS IN
AGRI-FOOD**

*PRESENTED BY THE
AGRICULTURE AND FOOD COUNCIL OF ALBERTA*

**NOVEMBER 25, 2009
9 AM - 4 PM
BEST WESTERN DENHAM INN
5207 - 50 AVE, LEDUC, AB**

The Agriculture and Food Council has led policy work on issues affecting the long-term growth and sustainability of the agriculture industry. Our goal is to be a catalyst, supporting and enabling the development of viable and unbiased policy options and strategies for a sustainable agricultural industry in Alberta through research, consultation, discussion, and publication.

On November 25, 2009, the Council invites you to the first of three forums focusing on consumers and markets in Agri-food. This forum series titled: *"Buyer Aware: Understanding and Engaging Consumers and Markets in Agri-food"* aims to draw key government and industry stakeholders together to review current issues, opportunities and trends in Alberta and Canada.

November 25th program includes:

Keynote Speaker: Wendy Holm, Award- Winning Economist and Sustainability Expert - Food Security and Food Sovereignty

Stakeholders' Presentations: History, Research and Current Perspectives

- Andre Tremblay, Director - Policy, Strategy and Inter-governmental Affairs, Alberta Agriculture and Rural Development
- Dr. Ellen Goddard, Program Leader, Consumer and Market Demand Policy Research Networks
- Dr. Bob Church, Board Member, Canadian Agri-food Policy Institute
- John Scott, CEO, Canadian Federation of Independent Grocers

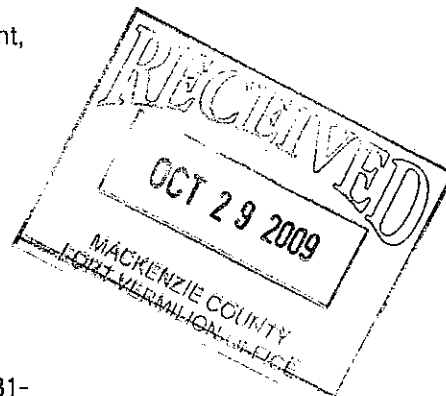
Moderated discussion: Issues, Opportunities and Next Steps

Please RSVP by November 13 to Rachel Peterson by e-mail at rachel.peterson@agfoodcouncil.com or by telephone at 1-866-955-3714 ext. 226. Space is limited so please register early.

I hope you will be able to join us at this important event,

Broughton

Heather Broughton, Chair





Royal Canadian Mounted Police
 Gendarmerie royale du Canada

Account Info

Security Classification/Designation
 Classification/désignation sécuritaire
Unclassified

Arlen Miller, Superintendent
 District Commander
 Western Alberta District
 101-10605 West Side Drive,
 Grande Prairie, Alberta T8V 8E6

Your File Votre référence

Reeve Greg Newman
 P.O. Box 640
 Fort Vermilion, Alberta
 T0H 1N0

Our File Notre référence

2009-10-27

Dear Reeve Newman,

Deployment of RCMP resources to the 2010 Olympic

I am writing you today in order to update you on the ongoing planning for the 2010 winter Olympics to be held in British Columbia in February of 2010. These Olympics will be one of the largest security challenges in Canadian history.

For several years now the RCMP has been planning to ensure that the Olympics will be a safe and secure experience for everyone. Experienced policing resources from across Canada will be deployed for various lengths of time beginning in January of 2010 and lasting until the end of February. There will be representatives from 119 police services working together including representation from all Alberta stand alone municipal police services as well as Alberta Sheriffs.

More than 500 "K" Division (Alberta) RCMP employees from various categories will be deployed to the Olympics. Many of these resources will come from non front line federally funded positions located throughout the province. Others will come from both the provincial and municipal RCMP complement.

As part of our strategic plan to ensure your community receives uninterrupted service during the deployment period the following steps have been implemented;

1. Annual leave has been cancelled during the Olympic time frame.
2. All training courses during this period have been cancelled.
3. We have been working with Alberta Justice to reduce the amount of trial time for police officers during this period.
4. Your Detachment Commander has been tasked with developing a plan and shift schedule to ensure your policing needs are met with little to no impact to your community.

To the extent possible these initiatives will ensure that your community has sufficient frontline resources available to respond to calls for service. Normally a number of detachment personnel would be away on leave, on training or attending court. The elimination of leave and training during the Olympic period should offset the members being deployed to the Olympics. In addition, the reduction of the scheduling of trials requiring the attendance of front line members will allow them to respond to calls for service.

The RCMP has a long and proud history of major event policing. Within Alberta alone we have worked with our policing partners to coordinate the 1978 Commonwealth Games, 1983 Universiade Games, the 1988 Winter Olympics and the 2002 G8 Summit. During these times we were supported by other provinces and territories in ensuring security successes. 2010 will provide us with opportunities to continue that tradition.

In closing, I thank you for your continued cooperation in ensuring equal success for the 2010 Winter Olympics. Should you have any questions please feel free to contact your local Detachment Commander.

Yours Truly,

Arlen Miller, Superintendent
District Commander
Western Alberta District
"K" Division

CC: William Kostiw
Chief Administrative Officer
Mackenzie County